

## JOB ANNOUNCEMENT – SUMMER 2025

### Student Research Assistant



Whitburn Center for  
Governance and Policy Research

**Location:** Oshkosh, WI

**Position Type:** Part-time, Temporary (Summer 2025)

**Compensation:** \$2,250 Stipend, approximately 10 hours/week, hybrid work options available

**Application Deadline:** April 15, 2025 (11:59pm CT)

**Dates of Employment:** June 1 - August 31, 2025

**About Us:** The Whitburn Center for Governance and Policy Research at UW Oshkosh aims to build local government, nonprofit, and community capacity to promote the common good. The Whitburn Center has several programs, including a new initiative called the Wisconsin Alliance for Civic Trust (WisACT), which is a cross-partisan network dedicated to building a foundation of trust in democratic institutions and encouraging constructive dialogue across political divides. See [uwosh.edu/whitburn-center/](http://uwosh.edu/whitburn-center/) for more info.

**Position Overview:** We are seeking a motivated and enthusiastic Summer Student Research Assistant to join our team to support the WisACT program. The successful candidate will support various activities aimed at advancing civic trust, social capital, and community engagement in Wisconsin. This is an excellent opportunity for students interested in gaining hands-on experience in civic research, civil dialogue, and community organizing.

#### Key Responsibilities:

- Participate in community outreach and engagement activities.
- Assist with data collection and analysis for ongoing research projects.
- Conduct literature reviews and summarize findings.
- Help prepare reports, presentations, and other project-related documents.
- Collaborate with team members and contribute to project meetings and discussions.
- Perform other duties as assigned.

#### Qualifications:

- Enrolled in an undergraduate or graduate program in the UWO School of Public Affairs and Global Engagement (PAGE)
- Strong interest in civic engagement and community development.
- Excellent written and verbal communication skills.
- Ability to work independently and as part of a team.
- Proficiency in Microsoft Office Suite (Word, Excel, PowerPoint).
- Previous research experience is a plus but not required.

#### Benefits:

- Gain valuable research experience in the field of civic engagement.
- Work with a dynamic and supportive team of professionals and community leaders.
- Opportunity to contribute to meaningful projects that impact local communities.
- Flexible work schedule to accommodate academic and personal commitments.

**How to Apply:** Interested candidates can apply on Handshake OR submit the following documents to [whitburncenter@uwosh.edu](mailto:whitburncenter@uwosh.edu) by April 15, 2025 (11:59pm CT):

1. A cover letter outlining your interest in the position and relevant experience.
2. A current resume or CV.
3. Contact information for two references.