

Meeting Minutes

November 12, 2025

1-2:00 pm, Teams Meeting

Present: Claire Armstrong, Micki Benz, Josh Christianson, April Dutscheck, Lisa Goetsch, Samantha Goldben, Kris Kissling, Allison Kunde, Lisa Mick, Polly Newhouse, Sarah White

Excused: Tom Romanowski

Absent: None

SAS Liaison: Laura Smolinski

Admin Liaison: Kate Demerse

Guests: Michael Rutz, Nathan Stuart, Sarah Uram

1. Call to Order – President Kunde called the meeting to order at 1:02 p.m. and welcomed everyone.
2. Guest: Darryl Sims – Athletics Updates. AVC Sims had to reschedule
3. Guest: Dr. Rutz - Strategic Planning Updates. Dr. Rutz shared updates from the Strategic Planning efforts across campus, and highlighted the following:
 - Eliza Farrow and himself are co-chairing the committee, with each of them chairing one of two subcommittees. There is a website for the committee that has all the updates provided.
 - The committee has listening sessions underway and they are asking the campus community to share feedback at both the listening sessions as well as online.
 - They are looking at an aggressive timeline, but this is to allow time for the committee to work through the plan at the early part of the year in preparation for the plan being ready for consideration by administration in April and then the board of regents in May for consideration in June. This will allow us to then have a kickoff in the fall of 2026.
4. Approval of the Minutes of October 15, 2025.
Minutes stand approved as amended.
5. Committee Reports
 - a. President's Report – President Kunde shared updates during discussion items.
 - b. Treasurer's report (*Armstrong*)- *No changes*
 1. University Staff Senate: \$ 0
 2. University Development & Appreciation Day: \$0,
 3. University Professional Leadership & Development: \$ 0
 - c. Faculty Senate (Mick) - Updates: No report
 - d. Senate of Academic Staff – (Smolinski) – At their most recent meeting they discussed updates to their handbook, Strategic Planning, and Holly Shea shared updates related to Workday. Their next executive meeting will be used as an open forum for Strategic Planning.
 - e. Administrative Representative – (Demerse) Updates included: Strategic Planning updates are key right now, and she added that folks are reminded that each of the open sessions will have different targeted topic if anyone is looking for a specific one, but everyone is in welcome to attend as many as they would like.

- f. Other Committee Reports – The Search & Screen for the Chief Financial Officer: They are beginning the phone interview process tomorrow and hope to bring final candidates to campus the first few weeks of December.
 - g. President Kunde shared that recent discussions and decisions have been held to disband the Intercollegiate Athletic Committee and wanted to make everyone aware.
6. Action/Approval Items – None
7. Discussion Items
- a. Strategic Plan Updates have been shared already.
 - b. The open forums for Strategic planning have been fairly well attended and they have begun collecting data.
 - c. The open forum held for university staff related to WorkDay topics and concerns went well and great discussions were had collecting feedback and ideas amongst each other.
 - d. President Kunde shared that strategic planning efforts to gather feedback from facilities staff will include a drop box with paper copies available.
 - e. The most recent Cabinet meeting focused mostly on digital accessibility and efforts we need to make to comply with system mandates.
 - f. System Meeting – System President Rothman shared 10th day numbers and campus efforts to word toward international and graduate students. They also talked about continued workday support at the system level. Additional updates included current searches and related issues at the other universities amongst university staff.
8. Items from Members
- a. Senator Goetsch shared that the Turkey Shoot went well and was fun, encouraging everyone to go tomorrow if you are interested, it's being hosted for one more day. This is a great event to support our ROTC.
 - b. Senator Armstrong shared that tomorrow, campus will be hosting the statewide Deans meeting.
 - c. Senator Goldben shared that the library will be hosting a study event for students the first week of December.
 - d. Faculty Senate President, Nathan Stuart, was able to join Senate today and shared some updates. He shared the digital Accessibility deadline of April and what that looks like for faculty, for their coursework, classrooms, etc. As well as remind everyone that this is a goal for all of campus as we work toward being compliance with System. Updates were also given related to ACT 15; faculty workload, general education transferability, and high demand fields.
9. Information Items -
- a. Next Meeting: December 17th Guest: Provost Martini
10. Adjournment

President Kunde thanked everyone for their attendance today.

Meeting adjourned at 1:55 p.m.

April Dutschek,
Recording Secretary