

Meeting Minutes

February 21, 2024

1-2:30 pm, Microsoft Teams Meeting

Present: Samantha Goldben, Angelee Hammond, Laurie Hughes, Erin Johnson, Lesa Jorgenson, Danielle Juan, Kris Kissling, Allison Kunde, Lisa Mick, Tom Romanowski, Erin Van Lyssel

Excused:

Absent: Toni Aaron, Jennifer Keso,

Guests: Andrew Sachen, Beckcy Durbin, Carrie Koehn, Christie Demosthenous, Halle Breske Soczka, Jenean Hodge. Josh Christianson, Lisa Goetsch, Patricia Schrader, Polly Newhouse, Jane Luker

SAS Liaison: Ane Carriveau

Admin Liaison: TBD

1. Call to Order - President Juan called the meeting to order at 1:00 p.m.
2. Guest: Patricia Schrader – HR Updates
Patty shared updates related to the following:
Compensation Time: There is some areas/unit discretion, as some don't have the capacity to pay it out. Supervisors do have to approve compensation time; that this is only possible for non-exempt university staff; you can only accrue 80 hours max at a time; and only on anything over 40 hours in a week.
The topic of grounds crew working on holidays due to bad weather, and how they earn compensation time was discussed.
Patty also took a moment to remind everyone that Mandatory training/retraining reminders are coming out in March as they are due by the end of March. She is also the contact person for these, so feel free to reach out to her with any questions.
3. Approval of the Minutes of December 13, 2023
Minutes to be considered in March.
4. Committee Reports
 - a. President's Report – President Juan reported on the following items:
 - The Business Consulting Firm (Deloitte) that was hired by System to come review our financial health has completed their report. They did meet with shared governance leaders and other on campus. Now that they have the report completed, it will go to System President Rothman then the Regents, and finally will be made public following that. We hope to see a copy of it in April.
 - We remain hopeful for the 2% raise next year, but administration says we may not be able to swing it yet. Chancellor noted that he will consult shared governance leaders on the subject.
 - Senators were encouraged to share any colleagues they think would be a good guest to a Senate meeting with us.
 - University Staff Professional Development Day is tentatively paused. Currently there is not committee chair for the day, and we will revisit the layout of the day as we consider its continuation. Any volunteers would be greatly appreciated, as the Chancellor has committed to the funds for the event.

- b. Treasurer's report – No update – (*Hammond*)
 - i. University Staff Senate: \$ -3,711.47
 - ii. University Development & Appreciation Day: \$ 4,753.00
 - iii. University Professional Leadership & Development: \$ 0
- c. Faculty Senate – Updates included: AVC Grisham shared updates from the Student Affairs division that covered basic updates as well as staffing cuts and upcoming changes to Gruenhagen offerings. President Manning provided System updates, they discussed their concerns with the misdistribution of the discretionary funds to the faculty, were provided updates on the groundbreaking plans for Polk Library, and they are looking for a new Marketing Director.
- d. Senate of Academic Staff – Updates included: They have similar agenda items to other Senates: Academic Calendars, policies, and committee appointments. They are also updating their Senate Bylaws, discussed reapportionment, and talked about their best method for representation moving forward.
- e. Access Campuses –
 - Senator Kissling [FOX] – Updates included: They continue to navigate through the retirement/layoff with staff changes and are happy to report they were able to hire a custodian. The Trustees of two counties meet tomorrow and they will host to the Chancellor to present his plan to grow the Fox Cities campus. They remain cautiously optimistic.
 - Senator Mick [FDL] – Updates included: They held their most recent Collegium on the 12th, they talked about disbanding their spirit squad eventually; they had a well-attended welcome back event for students; sadly, reported they are losing their last librarian; they won their last basketball game and are division champions; and they are preparing for upcoming surplus sales. They haven't heard yet what will happen to FDL employees that are still employed at the time of the closure.
- f. Administration Representative – No report
- g. Other Committee Reports – No report

5. Action/Approval Items –

- a. Unmanned Aircraft Drones Policy – President Juan noted that the responsible officer was updated in the policies.
- b. Name in Use-Identified Policy

MOTION: Mick/Jorgenson moved to approve the policies: Unmanned Drone Policy as amended; Name in Use as presented. (10 Yes) Passed

2324-04 The University Staff Senate approved the Unmanned Drone Policy and Name in Use-Identified Policy.

- c. Committee Appointment – Strategic Planning Committee- Allison Kunde

MOTION: Hammond/Goldben moved to approve the following appointment: Strategic Planning Committee – Allison Kunde. (10 Yes) Passed

2324-04 The University Staff Senate approved the following committee appointment: Strategic Planning – Allison Kunde

6. Discussion Items [In One Drive for Senators if needed] –

- a. Academic Calendars (2025-2026 through 2029-2030)
7. Announcements from Senators
8. Information Items
 - a. Reminder: Elections this spring, encourage others to join!
 - b. COC Survey to come out in March
 - c. Next meeting is March 20, 2024

President Juan reminded everyone that she is always here if you need her, and to feel free to contact her via phone, email, or Teams.

9. Adjournment

Meeting adjourned at 1:52 p.m.

April Dutschek,
Recording Secretary