

## UNIVERSITY STAFF SENATE MEETING MINUTES

June 1, 2016, 1:00-2:30 pm  
Sage Hall 2210

**Present:** Lisa Goetsch, Michelle Highley, Dana Hartel, Marci Hoffman, Julia Hodgen, Sue Jaeke, Jess Kleier, Laurie Mishleau, Paul Van Lankvelt, Jill Reichenberger

**Excused:** Jodi Anthony, Becky Beahm, Jenny Davies, Pat Fannin, Heidi Frey, Tom Giesen, Sarah Martin Kriha

**Guests:** Rebecca Habeck

**SAS Liaison:** Debbie Harris - absent

**Admin Liaison:** Shawna Kuether

1. The meeting was called to order at 1:02 pm by President Goetsch.
2. Thank you to outgoing Senators: Tom Giesen, Jessica Kleier, and Jill Reichenberger  
President Goetsch gave a special thank you to outgoing members for their years of service, and all their ways they contributed.
3. Welcome to incoming Senators: Theresa Hopp, Ricky Johnson, and Shirin Skifstad  
Introductions were made around the table by everyone.
4. Approval of the Minutes of May 18, 2016

**MOTION: Moved to approve the minutes as amended by Hartel/Kleier. 1 Abstention. Approved**

### 5. Reports

#### a. President's Report

- Thanked again incoming and outgoing members!
- Leadership Council consisted of mostly Affordable Care Act and Fair Labor Standards Act updates, budget and enrollment updates
- No Provost Administrative Staff or State Group meeting report
- The name change from Council to Senate has been officially signed off by the Chancellor.
- Chancellor approved the transition of Laurie Textor to Shawna Kuether for the Senate Administrative Liaison.

#### b. Other Reports

- i. Senate of Academic Staff Report (Debbie Harris) – No report
- ii. Faculty Senate Report (Dana Hartel) – No report
- iii. Treasurer's Report (Michelle Highley)
  - USC Balance: \$-557.50
  - USDAD Balance: \$199.51
  - Leadership & Development Balance: \$ 4,900.00
- iv. USRDD Committee – (Jill Reichenberger) – Next year the chair will be Lisa Goetsch, as Past-President of University Staff Senate.
- v. Leadership Development Program (Jodi Anthony) – Continuing to move forward
- vi. Other Committee Reports –
  1. Marketing – Newsbreak will be coming out on time.

### 6. New Business - None

7. Transition – Outgoing President Goetsch welcomes new President Hoffman  
President Goetsch welcomed new President Hoffman. Now President Hoffman thanked everyone for the year, the transition, and looks forward to building off the amazing work and foundation that has been set before her.

8. Action/Unfinished Items

a. Elections

i. President-Elect

Senator Hartel nominated Senator Hodgen. Nomination was declined.

Senator Goetsch nominated Senator Jaeke. Nomination was accepted

**MOTION: Moved to approve Senator Jaeke as President-Elect. Unanimously approved.**

**USC 15-16-23 The University Staff Senate approved the Senator Jaeke as the President-Elect**

ii. Members at Large (2)

Senator Goetsch nominated both Senator Hodgen and VanLankvelt. Nominations were accepted.

**MOTION: Moved to approve both Senator Hodgen and VanLankvelt as Members at Large. Unanimously approved.**

**USC 15-16-24 The University Staff Senate approved both Senator Hodgen and VanLankvelt as Members at Large.**

iii. Treasurer

Senator Goetsch nominated Senator Highley. Nomination accepted.

**MOTION: Moved to approve Senator Highley as Treasurer. Unanimously approved.**

**USC 15-16-25 The University Staff Senate approved Senator Highley as Treasurer.**

iv. Liaison to Faculty Senate

Senator Hartel self nominated to be the Faculty Senate Liaison.

**MOTION: Moved to approve Senator Hartel as liaison to Faculty Senate. Unanimously approved.**

**USC 15-16-26 The University Staff Senate approved Senator Hartel as liaison to Faculty Senate.**

9. Discussion Items –

a. Fun Announcement: Friday is National Donut Day ☺

10. Information Items - None

11. Next meeting – this completes the 2015-2016 academic year, see you in August!

12. Adjournment

**MOTION: Moved to adjourn by Goetsch/VanLankvelt at 1:30 p.m.**

April Dutschek,  
Recording Secretary