

Date Received: _____

Please return to:

Field Coordinator, Department of Social Work
University of Wisconsin Oshkosh
800 Algoma Blvd.
Oshkosh, WI 54901



Department of Social Work

**SOCIAL WORK STUDENT REQUEST AND AGENCY
AGREEMENT FOR A WORK SITE FIELD PLACEMENT**

Students: Please complete the following information and submit this form to your agency director with your application for a field placement. Your director should assess your application materials, review this request for a work site placement, and sign this form to indicate willingness to provide you with a learning experience in the agency in which you work. All materials need to be given to the Field Coordinator who will review and subsequently make a placement decision that supports the philosophy and policies of the Social Work Program.

Student Information:

Student Name: _____ Student Number: _____

Agency Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

Work Supervisor: _____

Agency Director: _____

Work Site Request For:

Foundation Year

Advanced Year

Field Related Information:

Current job description/duties:

General description of proposed field placement:

Specify how placement activities will differ from job responsibilities:

The following semesters/hours in field are required in order to successfully complete the field placement portion of the Social Work Program:

	BSW	
Fall/Spring Semesters (Sept-May)		15 hours per week + 2 hour seminar
	Foundation MSW	
Spring/Summer Semesters (Jan- Aug)		16 hours per week + 1 hour seminar
	Advanced MSW	
Fall/Spring Semesters (Sept- May)		15 hours per week + 1 hour seminar

Field Placement Hours will be:

- Paid by the agency
- Over and above paid hours
- A combination of paid and unpaid time

Specify the details of arrangement:

