



**University of Wisconsin Oshkosh  
Department of Social Work –Field Education  
Student Learning Contract (SLC) Offer for Employment – Addendum Form**

**Purpose:**

The purpose of this form is to provide review, protection and support for Social Work students and partnering agencies, should student/s be offered a paid position while completing the Field Internship experience.

**Directions and Roles:**

It is the role of the student to complete, in consultation with the Agency Field Supervisor, and the Agency Employment Supervisor, questions 1-6. The Faculty Field Instructor and Field Coordinator support and guide the process. Signatures are garnered. A signed copy of the agreement is placed in the student file.

1. Provide partnering agency name, address, and contact information.
2. Attach a copy of the current Student Learning Contract (SLC).
3. Attach a calendar or written plan to indicate when Field Hours are completed as well as when non-field hours are planned.
4. Provide a brief description (4-5 sentences) to explain how Field Hours are distinct or protected from non-field hour work. Also explain how the Agency Field Supervisor is separate from the Agency Employment Supervisor.  
*Note: The responsibilities and roles may be the same; however, it is important to assure that field hour completion is available and protected through the end of the semester.*
5. Anticipated hire date:
6. Field Completion date:

**Signatures to Indicate Approval**

\_\_\_\_\_  
Student (date)

\_\_\_\_\_  
Faculty Field Instructor (date)

\_\_\_\_\_  
Agency Field Supervisor (date)

\_\_\_\_\_  
Field Coordinator (date)

\_\_\_\_\_  
Agency Employment Supervisor (date)