

MINUTES (approved)
UW-Oshkosh Department of Social Work
September 17, 2019

Attendees: Carol Collien, John Cross, Audra Eggum, Colleen Hansen, Jon Hudson, Gabe Loiacono, Renee Pasewald, Jim Power, Mary Weeden, Amy Williams

Meeting called to order at 1:09pm

1. **Approval of 6.4.2019 and 9.3.2019 meeting minutes.** Jon moves for approval; Jim seconds. Motion approved with two abstentions.
2. **Scheduling of SW 167 during January interim, 2020.** Jim and Audra are will co-teach this class, which will be a hybrid.
3. **Class scheduling for Spring semester 2020.** Discussion of Spring and Summer 2020 assignments. Assignments were reviewed. If MSW summer elective is offered, Jim would like to teach it.
 - a. Jon Hudson: 703 (3), 741 (2), MSW Admin (3)= 8
 - b. Jim Power: 310 (2 sections) (6), 733 (3) = 9
 - c. Audra Eggum: 451 (6), 378 (2 sections) (6), BSW Admin (3)= 15
 - d. Carol Collien: 723 (3), 451 (3), MSW Admin (6)= 12
 - e. Colleen Hansen: 451 (6), 379 (3), BSW Admin (3)= 12
 - f. Mary Weeden: 795 (3), 733 (5), MSW Admin (3) = 11
 - g. Amy Williams: 709 (6), 468 (3) = 9
 - h. Open classes: 167 (3), 703 (2), 724 (3), 704 (summer) (3), 710 (summer) (4)
4. **Discussion of possible ad hoc candidates to fill these classes.**
 - a. Russel Marmer (Carol Collien)
 - b. Carol Thomas (Audra Eggum)
 - c. Katie Blanker (Mary Weeden)
 - d. Stacey Fralish and Nicole Millerd (Renee/Colleen)
5. **Status of faculty search for 2020-2021.** The ad has been posted. So far there are three applicants at the Assistant Professor level. One is said to be on the way for a possible Chair. Renee will draft an applicant receipt letter for current applicants. All Search and Screen committee members please note there is a mandatory training for all committee members, chairs and assistants that needs to be completed; those who have not completed this by October 31 will be unable to proceed with their committee.
6. **Continuing academic staff renewal policy.** John Cross is developing this policy. He notes that teaching and service expectations are substantially longer than those of other departments and asked if this Department wanted to consider shortening the existing policy. John recommends broad guidelines that include specific examples, but refrains

from articulating every single element (i.e., every assignment in a course). John will continue to work on this.

7. **Budget updates.** Nothing to report.
8. **Continuing education opportunities.** Nothing to report.
9. **Curriculum updates.** Nothing to report; first meeting is TBD.
10. **Dean of Students Art Munin to attend October 1 SW Department meeting.**
Announced.
11. **Items from co-chairs.** Faculty request from admissions committee. MSW Admissions committee would like to institute an admission policy for the MSW program which stipulates that all admits must have a C or better in any undergrad Social Work classes, and that Statistics courses must have been completed in the last 8 years. After discussion, this suggestion was sent back to the MSW Admissions Committee for further development.
12. **Items from the floor.** Colleen requests nominations of BSW Seniors for the Lois Miranda Advocacy Award by November 11, 2019. Email Colleen with student name and brief rationale for nomination by November 11. Jim announces that Rotary is having a Chili Cook Off Saturday September 24 at Leach Amphitheater. Proceeds benefit Day by Day Warming Shelter. Gabe would like to meet one on one with all Social Work faculty in the coming weeks to discuss individual renewal plans. There is a new Curriculum Modification form for students. Gabe will send this to the Department via email. John announces that renewals can be done online via Canvas. It is optional for current faculty; new hires after this year will be required to submit on Canvas.
13. **Closed Session.** Issue resolved prior to meeting; item not discussed.

Adjourned at 2:30

Respectfully Submitted,
Renee Pasewald
Academic Department Associate