

SENATE OF ACADEMIC STAFF

Meeting Minutes

October 6, 2022

Microsoft Teams Virtual Meeting

Present: Brazee, Boehler, Carriveau, Christopher, Heller, Hinrichs, Hoffman, McArthur, Miller, Palmer, Smolinski, Spanbauer, Stuedemann, Walfish

Excused: Lambie, McDaniels

Absent: None

Administrative Representative: Carmen Faymonville

Guests: Sean O'melia, Mina Kuss, Kim Harrington, Rich Marshall, Meaghan DeJager, Elizabeth Bloedow, Elizabeth Hartmann, Jennifer Christus, Trevor Clementi

1. Call to Order – Past-President McArthur called the meeting to order at 3:00 p.m.
2. Policy Website – Trevor Clementi, Trevor shared that the content has successfully been moved over to the new website. A search engine can be found on the policy site in using the directory tool. Trevor asked for a vote of the Senate to adopt to use this now as their handbook at their next meeting.
3. Strategic Planning - Jennifer Christus
Dr. Christus covered summer work creating a Translation Team, the collection of feedback, presentation to administration, and a current draft that will be shared with shared governance and then campus soon. The themes for the new Strategic Plan are: Opportunity, Innovation, Sustainability, and Identity & Culture. Discussion included an implementation team following the plan, and getting feedback through Senators during that stage.
4. Approval of the Minutes of September 22, 2022
MOTION: Palmer/Christopher moved to approve the minutes of September 22, 2022. Passed Unanimously
5. Reports
 - a. President's Report – *[Shared electronically in the One-Drive folder]*
 1. The 10 day census numbers are in and we are down about 8% as a university. This is actually better than our day 1 numbers so while it's more than we budgeted (we budgeted to be down 3%), people are pleased that we gained ground instead of sliding further to the census date.
 2. We'll be discussing the UW System Strategic Plan today and feedback will be send to UW System.
 3. We are still waiting for UW System guidance on Pay Progression and to update the Handbook to reflect the changes made under TTC. The hope is for that work to be able to begin soon. We have asked Shawna Kuether to come in November to update us.
 4. Letters have gone out to IAS who have mapped into the Assistant Teaching Professor titles. IAS should work with their department chairs to determine future eligibility for that title. COLS has stated that there will be several phases to the implementation of the title, so please talk to your department chair if you have questions. Ultimately the College Deans are taking the lead on implementation of the title in consultation with academic departments. It is important to remember that decisions were made based on the job descriptions and terms of existing contracts. (For example, voluntary service versus contractual obligations to service will map differently).
 5. The workgroups looking at the future of custodial and grounds are still working, and the University Staff Senate have been helping with feedback. Recommendations should be coming soon.

b. Committee Reports

1. Faculty Senate (Spanbauer) – Highlights included: The draft Strategic Plan was presented by Dr. Jennifer Christus, followed by a lengthy discussion; and AVC Charlie Hill presented a Credit and Contact Hour Policy for compliance with HLC.
2. OSA (Studemann) - Highlights included: Concerns over the clocks not working around campus; they had to have Paper Towel removed from all the dorms as students were clogging toilets with them; Dining and Reeve both need student workers; VC Grisham presented the OneStop website for students which will include a life chat option, and that they are working on a link to mental health services and a new student and family website; Navigators and how they can help were discussed; and Advocating the Meal Share Program.
3. University Staff Senate (McArthur) – No report
4. Access Campuses Report -
 - a. Fox Cities (Carriveau) – Collegium meets tomorrow.
 - b. Fond du Lac – No Report
5. UWS Academic Staff Reps (Lambie) –
 - We had our system orientation on Thursday, Sept. 22nd and our reps meeting on Friday, Sept. 23rd. Minutes from the meeting on the 23rd were shared with Senators. We started with some housekeeping items.
 - Discussed group priorities: pay progression, evening the playing field with faculty, advocating for more transparency from local HR Departments, Teaching/Research Professor Titles progress and prioritizing policy work.
 - We are requesting to have Dan Chanen attend our October meeting to give an update on pay progression. He will be meeting HR reps just before this meeting.
 - We had a discussion about Campus Constituency definitions, chair selection process.
 - Talked about the Free Speech Survey
 - Nominated some representatives to a few committees.
 - During the Joint Session we got an update from John Achter on the UW System Behavioral Health Initiative - his presentation is attached. We also got an update on the UW System Biennial Budget Request/Process from the Office of State Relations reps. Many things are on hold as we are approaching elections. Take a look at the BOR Capital Budget Proposal: [https://www.wisconsin.edu/regents/download/meeting_materials/2022_meeting_materials/Meeting-Book---Capital-Planning-&-Budget-Committee-\(August-18,-2022\).pdf](https://www.wisconsin.edu/regents/download/meeting_materials/2022_meeting_materials/Meeting-Book---Capital-Planning-&-Budget-Committee-(August-18,-2022).pdf) A highlight of the proposal is 4% increase per year for operating expenses, 4% each year for pay plan (fully funded by the state), Tuition Promise funding request as well.
 - During the afternoon Academic Staff Reps session, we discussed question we wanted to ask President Rothman for our meeting we had on Monday, Sept. 26th. We also gave campus updates.
6. AS Professional Development Fund (Miller) – They will be meeting next to review two new submissions, and explain the process to new committee members. Senator Miller will also be working with Rich Marshall, past committee chair, to be sure the duties are covered.
7. Leadership Council/Chancellor's Administrative Staff - (Rotating Senators) – Senator Hoffman – Enrollment updates and budget impacts moving forward were shared; the COVID response center is closing; united way campaign is getting under way; HLC visit is coming in the spring, please be of assistance if any committees are asking for help; OneStop for students was discussed; and all the other updates were shared in previous reports.

8. Administration Liaison (Faymonville) – Steps in an appeal process for academic staff titles are being drafted. VC Faymonville is looking forward to the administration coming to the next couple of Senate meetings.

6. Action Items –

- a. Committee Appointments
 1. OCE Academic Council – Leslie Walfish
 2. Professional Development Committee – Liz Christopher
 3. OSA Senate Representative – Alicia Studemann

MOTION: Spanbauer/Miller moved to approve the committee appointments. Passed Unanimously

SAS 2223-02 The Senate of Academic approved the following committee appointments: (1) OCE Academic Council – Leslie Walfish; (2) Professional Development Committee – Liz Christopher; (3) OSA Senate Representative – Alicia Studemann.

7. Discussion Items –

- a. AS Professional Development Fund – Senator Miller and Rich Marshall covered the updates made to the documents. Items will be voted on at the next meeting.
 1. Guidelines
 2. Form
- b. Strategic Plan UW System Feedback is being requested ASAP. The UWS Strategic Framework was in the folder for Senators. Deadline for feedback to President Carriveau by Monday, October 10th. Discussion items included: No reference to liberal education, inputting the WI idea, next steps, and an action plan for implementation.
- c. Strategic Plan UWO – Also stating an action plan for implementation would be key.

8. Information Items/Announcements

- a. For the good of the campus:
 1. Senator Carriveau announced that we have a new Senator from the FDL campus. A Professional Academic Staff member, Meaghan DeJager. Welcome Meaghan!! We are still need in need of a IAS & PAS for OSH. And IAS at FDL.
 2. Senator Christopher reported that over the summer the IT Advisory Committee created an Ad Hoc committee for some key work that needed to be completed.
 3. Past-President McArthur thanked Senate for letting her lead them today and for ALL they do.
- b. 10/20 Senate Guest: Provost

9. Adjourn

Meeting adjourned at 4:16 p.m.

April Dutscheck, Recorder