

SENATE OF ACADEMIC STAFF

Meeting Minutes

October 20, 2022

Microsoft Teams Virtual Meeting

Present: Brazee, Boehler, Carriveau, Christopher, Heller, Hinrichs, Hoffman, Lambie, McArthur, Miller, Palmer, Smolinski, Spanbauer, Walfish

Excused: DeJager, McDaniels, Stuedemann

Absent: None

Administrative Representative: Carmen Faymonville

Guests: Provost Koker, Sean O'melia, Mina Kuss, Kim Harrington, Elizabeth Hartmann, Melanie Marine, Tina Koch, Kim Calvert, Danielle Delwiche-Oelhafen, Jennifer Bonack, Julie Meyer

1. Call to Order – President Carriveau called the meeting to order at 3:00 p.m.
2. Guest: Provost Koker – University Updates
Enrollment & Retention: Provost Koker covered DFW data for the past five years that was shared with Senate, financial consequences, budgetary impacts, and a large focus now on retention as well. University wide initiatives/workshops/sessions are being planned on ways to improve entry level courses and communication related to it.
The Assistant Teaching Professor title was also discussed. Despite the difficulty that came with TTC, this title is still the direction we are moving toward. Discussion included the role out being handled differently between the colleges, budgetary issues, and working with HR for future implementation and progress. Provost ended by saying he is committed to making things right.
3. Approval of the Minutes of October 6, 2022
Minutes stand approved as distributed.
4. Reports
 - a. President's Report -
 1. SAS leadership met with the Chancellor recently where they discussed Strategic Planning and related concerns, moral issued related to the TTC process, and the hopes of the return of the Budget Planning Committee.
 2. Provost Administrative Staff: The Navigate presentation was made and really impressive, President Carriveau noted that she will be asking them to present at a Senate meeting soon.
 3. Chancellors Town Hall: University updates included student profiles, Strategic Planning updates, and an update on the plan after deciding not to outsource custodial and grounds on campus.
 4. Senator Hinrichs has resigned his position on Senate, and Senator Miller has volunteered to serve on the executive committee is his vacancy.

MOTION: Christopher/Heller moved to approve the committee appointment of Senator Miller to the executive committee. Passed Unanimously

- b. Committee Reports
 1. Faculty Senate (Spanbauer) – Highlights included: The Dean of Nursing was introduced to Senate and shared her background and goals for her position. They discussed the Vehicle Ideling Policy, had reports as usual, and the OSA representative shared a few concerns related to the clocks not working around campus, and safety that led to the Campus Safety Walk.
 2. Oshkosh Student Association – (Stuedemann) [*Shared electronically*] -During the OSA meeting yesterday, we learned a lot more about the Student Success Navigator role on campus. Students also discussed taking a safe walk with the Chancellor next week to provide information to the UWO and Oshkosh Police about dark spots on campus.

3. University Staff Senate (McArthur) – In addition to normal updates and reports: Strategic Planning feedback was discussed; the Vehicle Idling Policy was presented and discussed; and Kim Langolf shared a lot of detail related to the decision to not outsource custodial and grounds, and the next steps for improvements to make recruitment and retention bonuses, shift changes, training for onboarding, and pay increases.
4. Access Campuses Report -
 - a. Fox Cities (Carriveau) – Their collegium updates included updates from Tutoring Services and the Reading and Study Skills Center, Strategic Planning feedback and updates were shared.
 - b. Fond du Lac – Their Collegium had similar reports/updates and also had some Active Threat Training.
5. UWS Academic Staff Reps (Lambie) – No Report
6. AS Professional Development Fund (Miller) – They recently considered and approved five proposals, and will be sharing more communication soon.
7. Leadership Council/Chancellor’s Administrative Staff - (Rotating Senators) – No Report
8. Administration Liaison (Faymonville) – Encouraged senators to not get discouraged with the Assistant Teaching Title, and to keep participating in the criteria that will be continued to be updated for the title. VC Faymonville announced that she will be stepping down from her administrative role and thanked Senate for all their continued committed work, especially President Carriveau for all that she has done on behalf of all academic staff.

5. Action Items –

- a. Committee appointments

- i. Academic Staff Rep - Search & Screen for Registrar: Nikki Stoll

MOTION: Christopher/Smolinski moved to approve the committee appointment. Passed Unanimously

- ii. Member at Large – Senate Executive Committee: Andy Miller

MOTION: Christopher/Boehler moved to approve the committee appointment. Passed Unanimously

SAS 2223-03 The Senate of Academic approved the following committee appointments: (1) Academic Staff Representative -Search & Screen for the Registrar: Nikki Stoll; Member at Large – Senate Executive Committee: Andy Miller.

- b. Academic Staff Handbook Transition to Online

MOTION: Christopher/Spanbauer moved to approve the committee appointments. Passed Unanimously

SAS 2223-04 The Senate of Academic approved the transition of the Academic Staff Handbook now being online.

- c. Academic Staff Development Fund Guidelines
- d. Academic Staff Development Fund Form

MOTION: Christopher/Spanbauer moved to approve the Academic Staff Development Fund Guidelines and Form. Passed Unanimously

SAS 2223-05 The Senate of Academic approved the Academic Staff Development Fund Guidelines and Form.

6. Discussion Items –

- a. Strategic Planning Feedback – Elizabeth Hartman
Feedback was shared by Senators that included: focusing on who we serve, open access to students, implementation committee and who will serve on it. Senators were reminded to share any additional feedback with either President Carriveau or Elizabeth Hartman.
 - b. Vehicle Idling Policy – Brad Spanbauer – This policy helps campus come more in alignment with our carbon neutrality commitment. This will not be a punitive policy but more of a chance to educate, inform, and improve our campus. Concerns of bigger issues for campus police and Dean of Students to focus on were discussed, and Senate was informed that this will be focused on awareness vs. punishment.
7. Information Items/Announcements
- a. For the good of the campus:
 - b. Welcome New Senator: FDL – PAS: Meaghan DeJager
 - c. 11/3 Guest: COLS Dean Stevens
 - d. 11/17 Guest: AVC for HR, Shawna Kuether - Pay progression updates have been requested
 - e. 12/8 Guest: CON Dean Chung
8. Adjourn
Meeting adjourned at 4:38 p.m.

April Dutschek,
Recorder