

## SENATE OF ACADEMIC STAFF

### Meeting Minutes

March 12, 2020

Sage 2210

**Present:** Alatorre, Bannenberg, Boehler, Bonack, Bruni, Hartzheim, Jahns, Jenner, Koch, Marine, Marshall, McArthur, Miller, Smith, Walfish, Wolf

**Excused:**

**Absent:**

**Administrative Representative:** Carmen Faymonville - excused

**Guests:** Provost Koker, Shawna Kuether, Nicholas Ambrose, Jeff Pickron

1. Call to Order – President Marine called the meeting to order at 3:00 p.m.
2. Guest: Provost Koker & AVC of HR, Shawna Kuether – TTC Updates included: Progression of the correct direction over the last couple weeks. Discussion included: Consideration of having IAS and faculty both out of the scope at this time, proposed teaching titles, and the need to create a local policy and definitions of what titles are and mean.

Provost – Campus plans for suspending face to face instructions is scheduled to come out next week. They are looking at having it be approved from HLC to offer only a 13 week vs 14 week semester, and moving into online/alternative delivery methods as we prepare for possible closure of campus. Grading for courses, student worker job and financial loss, extended drop dates, reimbursements, and possibly planning for next fall already were all discussed. SOS and peer evaluations may be suspended for the spring semester. Provost thanked everyone for working together as we embark on uncharted territory.

3. 3:30 – Guest: IAS Working Group Update – Co-Chair, Jeff Pickron – A brief update was given on where their working group is at now, and what they working on currently. The big question of what IAS are here on campus remains vital. They have met with Deans from each college to see how each college is different and/or alike. They are working on: definitions, campus policy, views on issues, recommendations that relate to contracts, length of them, practices that could improve IAS, and the culture between IAS and faculty. Recommendations are due in a few weeks.

4. Approval of the Minutes of February 27, 2020

**MOTION: Bruni/Miller moved approval of the minutes of February 27, 2020. Passed**

5. Reports

a. President's Report –

- Provost one-on-one – Along with AVC Kuether, they met this week prior to the full Senate meeting to prepare with TTC and campus updates. Those updates were just shared from our guests.

- Provost Administrative Staff – The Pandemic and campus planning were the main topic.
- Chancellor – one-on-one – The Chancellor was informed that SAS recently updated their bylaws and where they are at with TTC and IAS. He then provided them with VRIOP numbers and Virus updates that campus is considering.
- The discussion of updating the Policy website and the goal of a one-page central location for website will be discussed at the next shared governance meeting.

b. Committee Reports

1. Faculty Senate (Miller) – Provost Koker reported that they are beginning to start ‘Academic Planning’ to develop a new academic program plan to be presented this fall. A brief budget update was shared, and they approved recommendations from their Senate regarding implementation of SOS which included a standardized set of question with a possible option for additional questions.
2. Oshkosh Student Association (Bannenberg) – No report
3. University Staff Senate (Bonack) – Similar updates as the other Senate’s, as well as a discussion about Access Campus staff requesting to serve on search and screens for positions held at their campus was held.
4. Access Campuses Report –
  - a. Fox Cities (TBD) - No Report
  - b. Fond du Lac (TBD) - No Report
5. Academic Staff Professionals Rep Org (Hartzheim) – No report
6. UW System Academic Staff Reps (Koch) – No report, they meet tomorrow.
7. AS Professional Development Fund (Marshall) – The question of proceeding for the remainder of the Spring semester was discussed. With travel restrictions coming out and so much in the air, the committee will be contacting Administrative Services for more information on what will be allowed for staff to claim/request.
8. Chancellor’s Administrative Staff (Rotating Senator) – Senator Bannenberg reported the following updates: COVID-19 updates, Enrollment Management numbers, VROIP numbers are: 122 letters of interest; 73 submitted applications with paperwork (76 was the goal), and a reminder that no more than 20% of the dollar amounts will be replaced; We received 2.4million dollars from System for financing the Access Campuses, Dr. Carlos Salazar, from Men of Color is working on an Initiative for tutors for elementary and middle school students, and updates for current Searches. Multi-factor authentication roll was slightly delayed and set to come out in the next few weeks, and needs to be done by May 1<sup>st</sup>.
9. Administration Liaison (Faymonville) – excused – No Report

6. Discussion Items –

- a. Title & Total Compensation (TTC) Appeals Process – An appeals committee is being formed for consideration of appeals. They don’t want any one person making these decisions and this committee is set to begin in early summer.
- b. Food Drive for the Students Food Pantry ‘The Cabinet’ – Staff are encouraged to continue to donate, until we hear of any changes related COVID-19. So far, no updates - but still encouraged to donate. Still will be students on campus so they may need to.

- c. At this point, Blackhawk and Corner Convenience Store will remain open for any essential employees and/or students that have to remain on campus.

7. Action Items

- a. Endorsement of Access Campus Collegium

**MOTION: Miller/Koch moved approval of the Access Campus Collegium. Passed Unanimously**

**SAS 1920-20 The Senate of Academic Staff approved the Access Campus Collegium.**

- b. Handbook Update – IT Steering Committee

**MOTION: Bruni/Bannenberg moved approval of the handbook Update – IT Steering Committee. Passed Unanimously**

**SAS 1920-21 The Senate of Academic Staff approved the handbook Update – IT Steering Committee.**

- c. Committee Appointment: TTC Appeals Committee  
Senators Bannenberg and Boehler volunteered

**MOTION: Bruni/Walfish moved approval of the appointment to the TTC Appeals Committee. Passed Unanimously**

**SAS 1920-22 The Senate of Academic Staff approved the following Senators to serve on the TTC Appeals Committee: Senators Bannenberg and Boehler.**

8. Information Items/Announcements

- a. Reminder: Election Nominations are due March 20<sup>th</sup>. Please encourage folks to run, especially access campus colleagues as we haven't received any nominations for them yet.
- b. For the good for the campus – As we prepare to move to alternative delivery methods and working from home, a reminder was made that open meeting laws still have to be followed. Virtual meeting links will need to be posted to the agenda for access and collaboration.
- c. President-elect Wolf announced that he will be stepping down from Senate after the spring semester. He will be having increased work duties that will make him unable to provide Senate the attention he would need as their next President. Senate will consider how to move forward finding his replacement.
- d. Next Full Senate is scheduled for April 2, 2020.

9. Adjourn –

**Meeting adjourned at 4:06 p.m.**

April Dutschek,  
Recorder