



Senate of Academic Staff

Minutes

September 21, 2017

Dempsey 212

Present: Alatorre, Bannenberg, Bauder, Bruni, Clements, Johnson, Marine, Marshall, Morrell, Palmer, Suwalski, Szromba, Treager, Wolf

Excused: Finkel-Hoffman

Absent:

Administrative Representative: Carmen Faymonville

Guests: Laurie Textor, Anne Milkovich

1. Call to Order

President Bauder called the meeting to order at 3:00 pm. He welcomed everyone to the new year and noting he is looking forward to serving as your President.

2. Guest: Laurie Textor – HR Updates – Laurie went over the Title and Total Compensation Committee’s timeline and its five main phases. She highlighted each phase and asked senators to provide feedback by October 31. Feedback can be shared with her or via a webpage they have set up for this project. She encouraged everyone to review their position descriptions along with giving feedback.

3. Guest: Anne Milkovich – Policy Approval Process/Institutional Policy Management – Anne noted that herself, Kate MaQuillan, & Carmen Faymonville have been working on this for around 9 months and looking for the final feedback now in preparation for consideration. A proposed website with a working list of policies, by categories, for easier navigation than our current handbook found online. A mockup of a new website, as well as a policy approval form could look like were distributed. They are hoping to have this new process in effect by the end of the fall semester if possible.

4. Approval of the May 11, 2017 Minutes

MOTION: Moved approval of the minutes as amended Bruni/Szromba. Passed

5. Reports –

a. President’s Report – President Bauder noted that he is looking forward to advocating for you all this year. He has already met with the Chancellor this year and noted the current academic priorities and issues that are current. Here are a few items of note:

- This will be the last year of Royal and Company, which may be a big cost savings as we move into this marketing for campus ourselves;
- The Sustainability Institute launch is big news;
- Concerns on IAS contracts still being reviewed;
- Enrollment numbers and their status;
- Reminder of the upcoming ‘Coffee with the Chancellor’ forums on Oct 18 & Nov 10;
- Also, a reminder for University Finance Forums on October 3 & 4th;
- Foundation funding and where we stand with it.

b. Committee Reports –

1. Faculty Senate (Szromba) – Highlights included: Chancellor Leavitt attended their meeting and gave university updates. Gabriel Loiacono gave an update on the University Studies Program, noting especially the academic open house the program

will be hosting in February. Committee appointments were approved and both the Consensual Relationship and Children in the Workplace Policies were discussed but not acted on yet.

2. OSA (Wolf) – Highlights included: OSA is just getting started, and just some committee appointments made at this point.
3. USS (Bannenberg) – Highlights included: They had CIO Anne Milkovich and HR Director Laurie Textor share at their meeting, same as here today.
4. ASPRO (Finkel) – Excused.
5. UWS Academic Staff Reps (Suwalski) – Senator Suwalski noted that their meeting is tomorrow and the following are just a few of the main agenda items: Title and Total Compensation Committee, Biennial updates on the budget, and Legislative updates. The Board of Regents meet next week and they will be talking about low enrollment and an administrative hiring task force.
6. Administrative Liaison (AVC Faymonville) – Nothing to report

6. Action Items

a. COC Appointments –

1. Search & Screen for the AVC of Faculty & Academic Affairs: Sabrina Johnson & 1- (IAS) Katie Traeger.
2. Search & Screen for the Director of Undergraduate Admission – Thomas Wolf -
3. Professional Development Fund: Sabrina Johnson & Dominic Bruni
4. Continuing Ed Curriculum Academic Staff Rep (IAS) - Courtney Bauder
5. SOS- Task Force - 2 IAS – Requested names from senators for inquiry
6. Healthy Titans 2020 – Kim Calvert
7. Assessment Committee – Sommer Hodson

MOTION: Move to approve the Committee on Committee Appointments by Bruni/Marine. Passed Unanimously

SAS 1718-01 The Senate of Academic Staff approved the following Committee appointments: Search & Screen for the AVC of Faculty & Academic Affairs: Sabrina Johnson & 1- (IAS) Katie Traeger; Search & Screen for the Director of Undergraduate Admission – Thomas Wolf ; Professional Development Fund: Sabrina Johnson & Dominic Bruni; Continuing Ed Curriculum Academic Staff Rep (IAS) - Courtney Bauder; SOS- Task Force - 2 IAS – Michael Skowronski; Healthy Titans 2020 – Kim Calvert; Assessment Committee – Sommer Hodson.

7. Discussion Items

- a. For the good of the campus – Professional Development Fund - Where we are at? It was reported that last year the fund was allotted 20,000. There were 17 grants awarded at 1,000 each, 11 Professional Academic Staff and 6 Instructional Academic Staff. This year we already have 8 awarded.
- b. Google Drive – Senators were asked for feedback on receiving materials through Google Drive, if they were prefer email vs google drive, or both.

8. Information Items –

- a. Senator Bannenberg noted that the university will be switching from D2L to CANVAS fully by the Fall of 2019, with 2018 running as a shadow year.

9. Other Announcements –

- a. Our next meeting will be October 5, 2017

10. Adjournment

MOTION: Move to adjourn by President Bauder at 4:38 p.m. Passed