



## Senate of Academic Staff

### Minutes

September 20, 2018

Sage 2210

**Present:** Alatorre, Bannenberg, Bonak, Bruni, DCamp, Finkel-Hoffman, Johnson, Koch, Marine, Marshall, Morrell, Motl, Palmer, Suwalski, Williamson, Wolf

**Excused:** Treager, Turchan

**Absent:** Gilboa

**Administrative Representative:** Carmen Faymonville

**Guests:**

1. Call to Order – President Morrell called the meeting to order at 3:00 pm. President Morrell welcomed everyone to the first meeting of the fall semester and introductions were made around the table.

2. Approval of the May 10, 2018 Minutes

**MOTION: Moved approval of the minutes by Bruni/Wolf. 1 Abstention. Passed**

3. Reports –

- a. President's Report – President Morrell

- Chancellor's one-on-one meeting highlights: He supports moving forward with the retitling process and he gave a budget status and update.
- Leadership Council has moved from a bi-weekly meeting schedule to a monthly meeting schedule. Concerns over this slowing down the policy approval process were noted, and hopeful for an option to move through mandatory policies quicker. Chancellor has also asked shared governance leaders to take the lead, along with Kate McQuillan, on transitioning to an updated policies website for employees. A graduate student was approved to help with the project.
- We will be establishing transition committees to help mold together our three campuses for governance, policies, and other needed areas.

- b. Committee Reports –

1. Faculty Senate (Marshall) – Highlights included: Martin Rudd gave a restructuring update; budget, policies, and a special election for a senate seat were discussed; consideration of moving SOS to an electronic system; HLC report that the visit appeared to be successful; and the Board of Regents are moving forward with two new policies relating to both the transfer of personnel files, as well as reference checks.
2. OSA (Wolf) – Highlights included: Dr. Green was at their last meeting giving a budget update, as well as noting she would like to consider having a royal court for the students. The new OSA Vice president is Stephanie Leichty. The University Police are going to getting a dog names Skyler, and the transit system is getting updated.
3. USS (Bannenberg) – Highlights included: The meeting had a memorable Fire Drill right in the middle of their meeting; they approved to rename their Wells Award to the University Advocate Award; and the update was shared that the Tobacco Free Campus Policy will be coming back through, as the Chancellor asked the originators to consider the concerns shared by shared governance.
4. Access Campuses Report (TBD) – UW-Fox Valley just had their census data shared

Monday, and they will be re-voting for their academic staff who will be reserving on the full Senate of Academic Staff. UW-Fond du Lac census numbers were also just recently shared.

5. ASPRO (Finkel-Hoffman) – It was reported that it is impressive that UWO is one of the few campuses that already has senate representation from their access campuses, showing our leadership and organization. ASPRO itself continues to look for membership, in fact, there may be a chance at a free membership for a few staff coming in October.
6. UWS Academic Staff Reps (Suwalski) – Discussion items included: The System policies related to background checks and personnel file transferring; Title and Total Compensation progress and an upcoming chance to review job families; A survey will be coming out the middle of November asking for input and feedback related to our benefits-everyone is encouraged to participate; Restructuring updates were shared, including the new Shared Services umbrella for parts of Human Resources and related areas; and finally the relationship between System President Ray Cross and shared governance continues to be worked on how to keep it strong as we move forward.
7. AS Professional Development Fund Report – Senator Johnson noted that she will now be helping take care of the program through the Provost Office. Possible changes and considerations were discussed related to inclusion of the access campuses as well as the distribution of funding.
8. Administrative Liaison (AVC Faymonville) – The Retitling process was suspended in the spring, and now a new committee will be charged to consider how to move forward. Also, Leadership Council meetings were moved from a bimonthly meeting to a monthly meeting, so a process for expediting policies as needed is being considered.

4. Action Items –

A. Committee Appointments:

- i. Online and Continuing Education Council Senate representative – TBD
- ii. Transition Committee – 4 – UWO Campus (2 IAS – 2 PAS): Senators Wolf and Victor Alatorre volunteered to serve for the PAS seats. Senator Bruni volunteered to serve as one of the Instructional Academic Staff seats. Katie Traeger, Kim Calvert, Julie Zuleger, and Courtney Bauder were all names suggested to be contacted for the remaining IAS seat.

iii. Academic Staff Professionals Representative – Susan Finkel-Hoffman

**MOTION: Moved to approve the committee appointments by Palmer/Marine. Passed Unanimously**

**SAS 1819-01 The Senate of Academic Staff approved the following committee appointments: Transition Committee: Thomas Wolf, Dominic Bruni and Victor Alatorre; and Academic Staff Professional representative-Susan Finkel-Hoffman.**

5. Discussion Items –

- a. Tobacco Free Campus Policy Update – Senate was informed that an updated copy of the policy should be coming back through shared governance this fall. It was noted that our concerns recorded at the May meeting should be sent the Pam MacWilliams in a memo, with the new opportunity to share feedback.

**MOTION: Moved to have a memo with the Senates concerns sent to Pam MacWilliams and copied to the other governance groups by Suwalski/Bruni. 1 Abstention. Passed**

**SAS 1819-02 The Senate of Academic Staff approved the forwarding of the Senate's concerns on the Tobacco Free Campus Policy to Pam MacWilliams and copied to the other governance groups.**

- b. Title and Total Compensation Update – Updates shared earlier in the meeting.
6. Information Items/Announcements –
- a. For the good of the campus
    - 1. The Provost Search and Screen will be having on campus interviews over the next several weeks. Candidates will be interviewed and hold open forums at all three campus sites. Senators were encouraged to attend if possible.
    - 2. Campus ID's and the benefits used by not only current staff but also retired staff was discussed. The main discussion for use of the ID's was the city bus.
  - b. The next full Senate meeting will be on October 4, 2018, in Sage 2210
  - c. Chancellor scheduled to attend the November 15th meeting
7. Adjournment
- Meeting adjourned by Bruni/Motl at 4:13 p.m.**

April Dutschek,  
Recording Secretary