



Senate of Academic Staff

Minutes

May 10, 2018

Dempsey 212

Present: Alatorre, Bauder, Bonak, Bruni, Johnson, Marine, Marshall, Morrell, Palmer, Suwalski, Szromba, Treager, Wolf

Excused: Bannenberg, Clements, Finkel-Hoffman

Absent:

Administrative Representative: Carmen Faymonville

Guests: Charlie Hill, Dee Dewitt (Fox), Evelyn Li (Fox)-Conference Call, Angela Williamson (Fox)

1. Call to Order – President Bauder called the meeting to order at 3:00 pm.
2. Guest: Charlie Hill – HLC Update – The updated plan was shared, along with scheduling and the vigorous steps to keep improvement a priority for campus. He again reminded everyone to be sure be as flexible as possible on the days of the HLC visit on May 21 & 22nd. There will be meetings for the senate as well as open forum for each employee group. Encouragement for attendance at these meetings would be for the benefit of the whole university and your feedback and participation would be appreciated. HLC.uwosh.edu is a website they have put together for this visit, of which is organized by criteria. Be honest and positive, it's important to be real and share our plan for any and all improvements that are in progress. Please remember to respect their purpose and short timeframe.

3. Approval of the April 26, 2018 Minutes

MOTION: Moved approval of the minutes by Bruni/Marshall. Passed Unanimously

4. Reports –
 - a. President's Report – President Bauder asked everyone to introduce themselves and welcomed new senators that will be incoming:
 - Incoming and outgoing senators were thanked, and appreciation to all for their service, participation, and involvement was expressed;
 - Budget phases were shared as a reminder and noted that this a challenge and important time in our university. The Pay Plan letter timeframe was shared.
 - Senator Bannenberg's notes on the Leadership Council meeting as well as the academic staff open forum can be found in google drive.
 - The executive committee, administrative rep, senate office assistant, and representatives were also thanked for all their work this past year.
 - b. Committee Reports –
 1. Faculty Senate (Szromba) – Highlights included: Their large agenda included: elections of their executive committee; handbook change approvals; the approval of the Tobacco Free Campus by one vote; approval of the Collegia Endorsement; HLC updates; and had a lengthy discussion on the UW System Math Initiative.
 2. OSA (Wolf) – Highlights included: Students also passed the Tobacco Free Campus Policy by only 2 votes and which had a follow up resolution related to that as well; a resolution of support for retirement was passed for a colleague.

3. USS (Bannenberg) – They failed the Tobacco Free Campus Policy due to number of concerns; HLC updates; approved the University Staff Complaints Policy, the Pest Management Policy for Grounds, and the IT Security Policies; and announced that their executive committee elections will be held at their June meeting.
4. ASPRO (Finkel) – No report
5. UWS Academic Staff Reps (Suwalski) – Discussion items included: Shared governance documents at various campuses as well as the role for shared governance; How to address items that have been suspended and when they will be revisited (i.e., retitling, policies, guidelines, rolling horizon); Updates on the accreditation process; Budget updates; Application fees by system vs. each campus; Staff moving to a home campus for branch campus for the restructuring; Years of service; and carrying on an effort of collaboration moving forward.
6. AS Professional Development Fund Report – President Bauder thanked Senator Traeger for her service on this committee and role as chair of the reported where we stand currently. Funding shared for the year was reported.
7. Administrative Liaison (AVC Faymonville) – The Faculty Development Board office will be moved to the Provost Office and their officer is quite focused on assuring that the HLC visit goes the best it can.

5. Action Items –

A. Nominations for Chairperson of ASPDF – Senators Johnson self-nominated

MOTION: Szromba/Marine moved to approve Senator Johnson as the chair of ASPDF.

Passed Unanimously

SAS 1718-22 The Senate of Academic Staff approved Senator Johnson as the chair of the Academic Staff Professional Development Fund Committee

B. Handbook Change – Composition Update for Health & Safety Committee

MOTION: Move to approve the Handbook Change – Composition Update for Health & Safety

Committee by Bruni/Szromba. Passed Unanimously

SAS 1718-23 The Senate of Academic Staff approved the Handbook Change – Composition Update for Health & Safety Committee.

C. Committee on Committee Appointments

MOTION: Move to approve the Committee on Committee Appointments by Bruni/Wolf.

Passed Unanimously

SAS 1718-24 The Senate of Academic Staff approved the Committee on Committee Appointments.

D. University Staff Complaints Policy

MOTION: Move to approve the University Staff Complaints Policy by Bruni/Szromba. 11 Yes, 1

Abstention. Passed

SAS 1718-25 The Senate of Academic Staff approved University Staff Complaints Policy

E. Tobacco Free Campus Policy

MOTION: Move to suspend rules to vote on the revised policy at its first reading by Wolf/Palmer. 10

Yes, 2 Opposed. Passed

MOTION: Move to approve the Revised Tobacco Free Campus Policy by Bruni/Palmer. 0 Yes, 11 No, 1 abstention. MOTION FAILED

SAS 1718-26 The Senate of Academic Staff FAILED the approval of the Revised Tobacco Free

Campus Policy. Concerns addressed below:

- (1) Huge concern for the push to move forward prior to the restructuring and, how it will pertain to the two additional campuses;**
- (2) Lack of representation from across campus to serve on a committee bringing forward a policy of this magnitude;**
- (3) No public forum was held;**
- (4) No specification on where or how many designated areas will be created, or who will make those decisions;**
- (5) The title doesn't reflect the revised version, it will not be a Tobacco Free Campus with designated areas;**
- (6) No indication of who will serve on an implementation team.**

F. Sustainable Integrated Pest Management Policy for Campus Grounds

MOTION: Move to approve the Sustainable Integrated Pest Management Policy for Campus Grounds by Bruni/Wolf. Passed Unanimously

SAS 1718-27 The Senate of Academic Staff approved Sustainable Integrated Pest Management Policy for Campus Grounds.

G. UW Collegia Endorsement

MOTION: Move to suspend rules to vote on the endorsement at its first reading by Bruni/Traeger. Passed Unanimously

MOTION: Move to approve as amended (with changes made at and approved by Faculty Senate) by Bruni/Traeger. 11 Yes, 1 Opposed. Passed

SAS 1718-28 The Senate of Academic Staff approved amended UW Collegia Endorsement.

H. IT Security Policies

- 1 Information Security: Authentication – POL # 1030
- 2 Information Security: Data Classification – POL #1031
- 3 Information Security: Data Classification – POL #1031.A
- 4 Information Security: Awareness – POL #1032
- 5 Information Security: Awareness – POL #1032.A
- 6 Information Security: Incident Response – POL #1033
- 7 Information Security: Incident Response – POL #1033.A

MOTION: Move to approve the IT Security Policies by Bruni/Wolf. 10 Yes, 2 Abstentions. Passed

SAS 1718-29 The Senate of Academic Staff approved the IT Security Policies.

6. **TRANSITION: Outgoing President Bauder welcomes new President Morrell**
New President Morrell expressed sincere appreciation for President Bauder's service and commitment over the past 9 years, noting he did an amazing job!
7. **Action Items**
 - a. **Install newly elected Senators**
 - i. **Instructional - David Gilboa**
 - ii. **Professional/Administrative – Jennifer Bonak & Rick DCamp**
 - b. **Install re-elected Senators**
 - i. **Instructional – Melanie Marine**
 - ii. **Professional/Administrative – Liz Bannenberg**
 - c. **Elect Executive Committee**
 - i. **President -Morrell**

- ii. President Elect:
Senator Alatorre nominated Senator Marine. Nomination accepted. No further nominations, nominations closed.
 - iii. Vice President – Senator Marine nominated senator Bannenberg. Bannenberg accepted via email prior to the meeting.
 - iv. Secretary – Senator Wolf self nominated.
 - v. Member at Large – (OSH) Senator Johnson self nominated.
 - vi. Fox & Fond du Lac Senators and a Member-At-Large position will be announced soon.
- d. Senate Appointments
- i. OSA Rep. – Senator Wolf self nominated.
 - ii. University Staff Rep. - Senator Bannenberg self nominated.
 - iii. Faculty Senate Rep. - Senator Johnson nominated Senator Marshall. Nomination accepted.
 - iv. ASPRO Rep. – Senate is going to consider how we engage and readdress in the fall.
 - v. Academic Staff Rep - Senator Alatorre nominated Senator Suwalski. Nomination Accepted.
8. Discussion Items - None
9. Information Items/Announcements –
- a. Have a wonderful summer!
10. Adjournment
Meeting adjourned by Bruni/Wolf at 4:32 p.m.

April Dutscheck,
Recording Secretary