

Lake Winnebago Region Restructuring  
Project Decision

<b>Note:</b>	The purpose of Project Decisions is to serve as a record of the agreement of the University leadership to pursue activities, operational processes, and policies that support the “Three Campuses, One University” credo. However, they do not—and cannot—commit the University to allocation of budgetary resources or additional personnel that might be required to pursue them. Such obligations take place through separate processes within UW Oshkosh. As such, the implementation of all Restructuring Project Decisions is always subject to resource availability.
--------------	--

<b>Originating Work Group or Department:</b>	Information Technology
<b>Date Submitted for approval:</b>	3/1/19
<b>Decision Title:</b>	Email and Calendaring

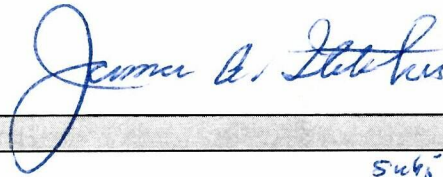
<b>Recommended Decision</b>
All three campuses will be on one, single, unified email and calendaring platform based on Office 365 and hosted by Oshkosh IT by September 1, 2019.

<b>Background</b>
<p>It is very difficult communicating and scheduling meetings between the two systems (Google and Office 365). Oshkosh is the only campus in UW System not on Office 365 (email and calendar).</p> <p>UW System Central IT has assigned a project manager and will help with transferring access campus accounts to the Oshkosh system.</p> <p>Like the other comprehensives, Oshkosh will retain access to Google Drive and Apps other than email and calendar.</p>

<b>Budget Implications</b>
<p>Currently CITS is paying for the project management, the transition tools, and some consulting services.</p> <p>The increase in the number of employee and student FTE will impact Oshkosh’s current contract cost with Microsoft. As we add users, we will need to increase our license total. The contract is negotiated through UW System, so we do not have a local cost estimate.</p>

<b>Next Steps</b>
<p>The timing of completion is dependent on the naming decision as that will affect the email domain. It is also dependent on having all access campus employees entered in Oshkosh’s HRS.</p> <p>In general, we will move Oshkosh accounts to Office 365 in June and access campus accounts to the</p>

Oshkosh Office 365 in August.



**Signatures**

- I accept this recommendation
- I do not accept this recommendation

Martin Rudd  
Regional Executive Officer and Dean  
UW-Fond du Lac and UW-Fox Valley

Date: \_\_\_\_\_

- I accept this recommendation
- I do not accept this recommendation

*subject to getting  
the cost estimate  
as soon as  
possible.*

Jim Fletcher  
Vice Chancellor for Finance and Administration  
UW Oshkosh

Date: 5/24/19

- I accept this recommendation
- I do not accept this recommendation

Andrew Leavitt  
Chancellor  
UW Oshkosh

Date: \_\_\_\_\_

**Comments**

--	--