Enrolling in a class from wait list status

1) The Academic Department of the course will contact you when a seat becomes available, and you have been granted permission to enroll into the class via Titan Web. You will have a specific time period to enroll into the course. If you have a hold on your record prohibiting registration, you must resolve this matter as soon as possible.

2) Log into Titan Web

3) Before adding the course, you must drop yourself from the waitlist. Directions for Dropping a Course are in the Registration Toolkit.

4) Then go to your Student Service Center and click Enroll under Academics:

5) Select the applicable term and click continue. Enter the 5-digit course number of the class number the department has given you permission to enroll in:
6) Click Enter. You will then see this page with the course in your shopping cart (do not check the waitlist box), Click Next

7) Now click Proceed to Step 2 of 3

8) Finally hit the Finish Enrolling Button. If you do not get a Success Message and Green Check, respond to the department administrator with the error message you received.