

COLLEGE OF BUSINESS: POLICY ON CREDIT FOR PRIOR LEARNING

Article 1: Introduction

The UW Board of Regents has asked all campuses to create a policy on providing credit for prior learning. UW Oshkosh created campus policies in 2007. Those policies involve creating a portfolio and presenting that portfolio to representatives of each college/department where credit is being requested.

Article 2: Process

1.01 It is the policy of the College of Business to ask for the following contents in that portfolio:

- (1) A current syllabus of each course where credit is being requested
- (2) A statement describing specific employment activities that match each of the learning outcomes in the course syllabus.
- (3) Evidence that such employment activities took place – usually a detailed letter from an immediate supervisor who can attest to the nature of the work accomplished.

1.02 That portfolio will be presented to the Associate Dean who will forward it to the appropriate department chair. The departmental review will determine if credit for prior learning is appropriate. If it appears an applicant has developed proficiencies that are equivalent to only some learning outcomes of the course, the reviewer may ask the applicant to do some additional reading to cover missed proficiencies.