

## **Guiding Questions for Inclusion of Advising Learning Outcomes in Biennial Program Assessment Reports**

*This document was created by the Advisory Council on Comprehensive Academic Advising (ACCAA) and is meant to assist departments in completing the advising portion of the report*

Describe the program advising model and identify program specific advising objectives that can be mapped to the three University Advising Learning Outcomes. Outcomes along with suggested objectives and examples of measures are provided as a guide; departments have latitude in developing objectives and measures. The questions below are provided as a guide only; it is not expected that all will be addressed in the report.

1. Briefly describe the program advising model addressing one or more of the following;
  - a. At what point do students get assigned to a faculty advisor?
  - b. Which faculty/IAS in the department are assigned as advisors of record?
  - c. What are the advising loads for faculty/IAS? (students per advisor)
  - d. How is advising delivered? (ie: by appointment, in groups, in a class, etc.)
  - e. How often are students expected to meet with their faculty/IAS advisor?
  - f. Does the department use advising holds or other measures to require advising?
  - g. How is advising included in promotion/tenure/merit/compensation?
  
2. Identify program specific advising objectives that can be mapped to the three University Advising Learning Outcomes (outcomes and suggested objectives available here; <http://www.uwosh.edu/accaa/advising-assessment>)
  - a. Which, if any, of the suggested objectives does your department wish to include?
  - b. What new or additional objectives does your department wish to include?  
Objectives might address the following;
    - i. What is the purpose/goal of advising in your department?
    - ii. What are faculty/IAS advisors expected to know and do?
    - iii. What are students expected to know and do?
  
3. What, if any, data are you collecting and how? Advising data may be available from the following sources:
  - a. SSC Campus
  - b. Institutional Research
  - c. PeopleSoft
  - d. Exit Surveys
  - e. Other surveys developed to specifically assess advising
  - f. Advising related course assignments
  - g. Contact UARC Advising Liaison for assistance in identifying data
  
4. What do the data collected about advising outcomes tell the program about student achievement of advising outcomes?
  - a. How do students perceive the quality of advising in the department?
  - b. What is working/not working?
  - c. What changes need to be made to improve student learning in advising?

## **OUTCOME 1: Students are able to locate and use academic information and campus resources**

### Suggested Objectives:

By the end of the first year new freshmen and transfer students will be able to:

- 1.1 Use TitanWeb to access information and register for classes  
*Suggested Measure: number of students who register via TitanWeb independently (data from PeopleSoft)*
- 1.2 Identify resources to support academic success (ie: [Center for Academic Resources \(CAR\)](#), [Math Lab](#), [Multicultural Retention Programs \(MRP\)](#), [Polk Library](#), [Reading & Study Skills Center](#), [Writing Center](#))  
*Suggested Measure: student survey/assessment*
- 1.3 Articulate strategies for academic success such as; talking to faculty outside of class, tutoring, etc.  
*Suggested Measure: student survey/assessment*
- 1.4 Name who their assigned advisor is, how to contact and what to expect (may have an academic or faculty advisor)  
*Suggested Measure: student survey/assessment*
- 1.5 Find advising related information on department/college websites and the UARC website (<http://www.uwosh.edu/advising>)  
*Suggested Measure: student survey/assessment*

By the mid-point<sup>2</sup> students will be able to:

- 1.6 Use STAR and other advising and registration tools independently  
*Suggested Measure: student survey/assessment*
- 1.7 Utilize academic support services as needed  
*Suggested Measure: student usage data collected by those departments*
- 1.8 Implement strategies for academic success consistently  
*Suggested Measure: GPA, Academic Standing, student survey/assessment*
- 1.9 Transition to faculty advisor; know who their faculty advisor is, how to contact and what to expect  
*Suggested Measure: student survey/assessment*

By the endpoint, graduation, students will have:

- 1.10 Met with faculty advisor at least once a year since point of transition  
*Suggested Measure: student usage data collected by department*

## **OUTCOME 2: Students are able to understand and describe graduation requirements**

### Suggested Objectives:

By the end of the first year new freshmen and transfer students will be able to:

- 2.1 Explain University Studies Program (USP)/general education requirements  
*Suggested Measure: student survey/assessment, advising related assignments required for individual, group advising or courses in the major*
- 2.2 Interpret STAR to understand all components of their degree and graduation requirements  
*Suggested Measure: student survey/assessment, advising related assignments required for individual, group advising or courses in the major*
- 2.3 Explain college/major admission requirements and processes (where applicable)  
*Suggested Measure: student survey/assessment, advising related assignments required for individual, group advising or courses in the major*

By the mid-point<sup>2</sup> students will be able to:

- 2.4 Describe the interrelatedness of requirements for USP, degree, and major  
*Suggested Measure: student survey/assessment, advising related assignments required for individual, group advising or courses in the major*
- 2.5 Have completed or nearly completed USP requirements  
*Suggested Measure: completion of USP requirements*
- 2.6 Be successfully admitted to college/program (where applicable)  
*Suggested Measure: admitted to college/program*

By the endpoint, graduation, students will have:

- 2.7 Discussed with their faculty advisor the value of USP as it relates to their major and career/graduate school readiness  
*Suggested Measure: student survey/assessment, advising related assignments required for individual, group advising or courses in the major*
- 2.8 Worked with their assigned academic or faculty advisor regularly to intentionally select courses to meet requirements as well as personal and professional goals  
*Suggested Measure: student usage data collected by department, student survey/assessment, advising related assignments required for individual, group advising or courses in the major*

**OUTCOME 3: Students are able to select and plan an academic program based on research, interests, skills, values and career goals**

Suggested Objectives:

By the end of the first year new freshmen and transfer students will be able to:

- 3.1 Identify, through individual research and exploration, majors, extracurricular opportunities and career options related to their interests, skills and values  
*Suggested Measure: student survey/assessment, advising related assignments required for individual, group advising or courses in the major*
- 3.2 Develop a general 2 year/4 year/graduation plan (as appropriate based on major)  
*Suggested Measure: completed 2 year/4 year/graduation plan*

By the mid-point<sup>2</sup> students will be able to:

- 3.3 Articulate how declared major is a fit for their abilities and goals  
*Suggested Measure: student survey/assessment, advising related assignments required for individual, group advising or courses in the major*
- 3.4 Identify career/graduate school options  
*Suggested Measure: student survey/assessment, advising related assignments required for individual, group advising or courses in the major*
- 3.5 Review and update 2 year/4 year/graduation plan  
*Suggested Measure: updated plan*

By the endpoint, graduation, students will:

- 3.6 Define a post-graduation plan (ie: graduate school, career) and know the steps required to implement that plan (ie: admission requirements/application process, using Career Services to develop job search strategies/skills)  
*Suggested Measure: student survey/assessment, advising related assignments required for individual, group advising or courses in the major, usage data from Career Services, vita/resume*