

OVERVIEW OF ACADEMIC PROGRAM ACTIONS REPORTING

This table describes the various academic program actions that require approval or reporting to UW System. All submissions should be directed to Academic Programs and Educational Innovation at afgp@uwsa.edu. All items will be reported to the Board of Regents upon request.

Institutional Action	System Admin Action	Board of Regents Action	Notice Period	Required Documentation
1. Establish New Academic Degree Program				
a. Approval to Plan	A	I		Notice of Intent memo, see Section 2.2
b. Degree Authorization	A	A	8+ weeks	Authorization documents. See Section 2.3 . See also Section 2.5 for Associate Degrees; Section 4 for Professional Doctorates; and Section 5 for Collaborative Degrees
c. Degree Implementation	I	I	4+ weeks	Implementation memo, see Section 2.4
2. Eliminate an Academic Degree Type	I	I	4+ weeks	Written notification, see Section 3.1
3. Rename an Academic Degree Program	I	I	4+ weeks	Written notification, see Section 3.2
4. Redirect an Academic Degree Program	I	I	4+ weeks	Written notification, see Section 3.2
5. Suspend Admissions to an Academic Degree Program	I	I	4+ weeks	Written notification, see Section 3.3
6. Eliminate an Academic Degree Program	I	I	4+ weeks	Written notification, see Section 3.4
7. Distance Delivery				
a. Offer an Academic Degree Program via 100% Distance Delivery	I/A*	I	12+ weeks	Written notification, see Section 3.5.2
b. Add Distance Delivery to an Academic Degree Program	I	I	4+ weeks	Written notification, see Section 3.5.3
c. Add Face-to-Face to a 100% Distance Delivery Program	I	I	4+ weeks	Written notification, see Section 3.5.4
8. Add Direct Assessment Competency-Based Delivery to an Academic Degree Program	I/A*	I	12+ weeks	Written notification, see Section 3.6

Institutional Action	System Admin Action	Board of Regents Action	Notice Period	Required Documentation
9. Extend an Academic Degree Program to an Additional Location				
a. In Wisconsin	I/A*	I	12+ weeks	Written notification, see Section 3.7.1
b. Outside of Wisconsin, including International	I	I	4+ weeks	Written notification, see Section 3.7.2
10. Create, Change, or Eliminate a Cooperative or a Dual Consortial Degree Program	I	I	4+ weeks	Written notification, see Section 5
11. Collaborative (Consortial) Academic Degree Programs				
a. Dissolve Collaborative Program and Reauthorize as Independent Programs	A	A	12+ weeks	Written request, see Section 5
b. Dissolve and Eliminate Collaborative Program	I	I	4+ weeks	Written notification, see Section 5
c. Withdrawal of One or More, But Not All, Partners	I/A*	I	12+ weeks	Written notification, see Section 5
12. Reviews				
a. First Review of an Academic Degree Program	I	I	20 working days	Written reports, see Section 6.1.1
b. Regular Review of Academic Degree Programs	I	I		Information requested as part of annual reporting, see Section 6.1.2 and Section 7.1
c. External Accreditation	I	I		Information requested as part of annual reporting, see Section 6.1.3 and Section 7.1
d. General Education Programs	I	I	20 working days	Posted on institutional website and written notification, see Section 6.1.4
e. Systemwide Reviews	I	I		Conducted as necessary, see Section 6.2
f. Low-Degree-Producing Academic Degree Programs	I	I		Information requested every five years or as necessary, see Section 6.3
13. Reporting				
a. Annual Program Planning, Review, and Array Management Report	I	I		Information requested annually, see Section 7.1
b. Credit Certificates and Submajors	N/A	N/A	N/A	Institutions are encouraged to enter these in MajorMania , see Section 7.2

Institutional Action	System Admin Action	Board of Regents Action	Notice Period	Required Documentation
14. Schools and Colleges				
a. Establish a School or College	A	A	12+ weeks	Written request, see <u>Section 8.2</u>
b. Rename or Eliminate a School or College	A	I/A*	12+ weeks	Written request, see <u>Section 8.3</u>
15. Establish or Alter an Institutional Mission	A	A		Written request, see <u>Section 9</u>

A=Approval Required

I=Information Only

I/A*=Information Only; however, if there are concerns expressed by UW institutions and/or systemwide issues and/or Board of Regents approval is required, then Approval Required

¹=Chapter 36.09 (1)(gm), Wis. Stats. applies to creation of some schools and colleges

