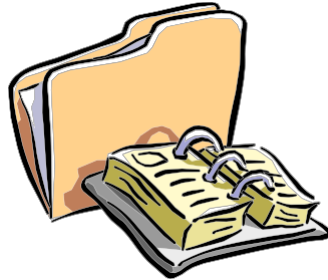




## ADMINISTRATIVE CALENDAR

Oshkosh ☯ Fond du Lac ☯ Fox Cities



### 2020-2021 Academic Year Calendar

Assessment Committee Monthly Meeting Dates  
Barbara G. Sniffen Faculty Governance Service Award  
Drop Dates  
Edward Penson Distinguished Teaching Awards  
Endowed Professorships  
Faculty Development: Teaching and Research Proposals  
Faculty Renewal/Non-Renewal Dates  
Faculty Post-Tenure Review (PTR)  
Faculty Senate and Academic  
Grade Deadlines  
Graduate Council Meeting Dates  
Graduate and Undergraduate Bulletin Timelines  
Instructional, Professional Academic and University Staff Annual Evaluation Dates  
John McNaughton Rosebush Professorship  
Office of Graduate Studies  
Outstanding Performance Award – University Staff  
Policy Committee (APC) Meeting Dates  
Program/Course Approval  
Program Review and Program Authorization Dates  
Provost's Summit  
Renewal/Non-renewal/Tenure/Promotion/Professorial Productivity  
Residence Hall Open/Close Dates  
Sabbaticals  
Senate of Academic Staff Meeting Dates  
Student Research & Creative Activity Deadlines  
Textbook Order Dates  
University Studies Program Committee Meeting Dates  
UW System Report on Outside Activities  
UW System Regents' Teaching Excellence Awards

## UW OSHKOSH 2020-2021 ACADEMIC YEAR CALENDAR

### FALL SEMESTER 2020

Tuesday	September 8	Academic Advisement/Registration
Wednesday	September 9	Begin first 7-week; 14-week terms
Tuesday	October 27	End 1 <sup>st</sup> 7-week term
Wednesday	October 28	Begin 2 <sup>nd</sup> 7-week term
Wednesday - Sunday	November 25-29	<b>Thanksgiving Recess</b> (begins after evening classes on Tuesday, November 24)
Monday	November 30	Classes resume
Friday	December 18	End 2 <sup>nd</sup> 7-week; 14-week terms
Saturday	December 19	<b>COMMENCEMENT</b>
Monday*	January 4, 2021	Begin 3-week Interim*
Monday	January 18	<b>Legal Holiday</b> , Martin Luther King Jr. Day – no classes
Friday	January 22	End 3-week interim; end of semester – <b><u>Official Graduation Date</u></b>

\* During **fall interim**, classes will meet on January 4, 5, 6, 7, 8; 11, 12, 13, 14, 15; 19, 20, 21, 22.

### SPRING SEMESTER 2021

Friday	January 29	Academic Advisement/Registration
Monday	February 1	Begin 1 <sup>st</sup> 7-week; 14-week terms
Friday	March 19	End 1 <sup>st</sup> 7-week term
Sun-Sun	March 21-28	<b>Spring Break</b>
Monday	March 29	Begin 2 <sup>nd</sup> 7-week term
Friday	May 14	End 2 <sup>nd</sup> 7-week; 14-week terms
Saturday	May 15	<b>COMMENCEMENT</b>
Monday**	May 17	Begin 3-week Interim**
Monday	May 31	<b>Legal Holiday</b> , Memorial Day – no classes
Friday	June 4	End 3-week interim; end of semester – <b><u>Official Graduation Date</u></b>

\*\* During **spring interim**, classes will meet on May 17, 18, 19, 20, 21; 24, 25, 26, 27, 28; June 1, 2, 3, 4.

### SUMMER SEMESTER 2021

Monday	June 14	Begin 1 <sup>st</sup> 4-week term; 8-week terms
Thursday	July 5	<b>Legal Holiday</b> , Independence Day – no classes
Friday	July 9	End 1 <sup>st</sup> 4-week term
Monday	July 12	Begin 2 <sup>nd</sup> 4-week term
Friday	August 6	End 2 <sup>nd</sup> 4-week term; 8-week terms – <b><u>Official Graduation Date</u></b>

For any information regarding COVID-19  
please go to <https://uwosh.edu/titans-return/>

**ALL INFORMATION IN CALENDAR SUBJECT TO CHANGE**

**TENURE TRACK FACULTY RENEWAL/NON-RENEWAL DATES FOR 2020-2021**

**FIRST-YEAR FACULTY MEMBERS – SPRING CYCLE (March)**

ACTION TAKEN	Due Date			
	COB	CON	COEHS	COLS
Notification from department to faculty member	N/A	N/A	N/A	N/A
Faculty send information to Initial Level of Review	N/A	N/A	N/A	N/A
Initial Level of Review recommendations to College	N/A	N/A	N/A	N/A
College Committee recommendations to Dean	N/A	N/A	N/A	N/A
Dean recommendations to Provost and Vice Chancellor	N/A	N/A	N/A	N/A
Provost and Vice Chancellor recommendations to Chancellor	N/A	N/A	N/A	N/A
Chancellor Notifies Faculty	N/A	N/A	N/A	N/A

**SECOND-YEAR FACULTY MEMBERS – FALL CYCLE (December)**

ACTION TAKEN	Due Date			
	COB	CON	COEHS	COLS
Notification from department to faculty member	9/4	9/4	9/4	9/4
Faculty send information to Initial Level of Review	9/28	9/28	9/28	9/28
Initial Level of Review recommendations to College Committees	10/12	N/A	10/12	10/12
College Committee recommendations to Dean	10/26	10/26	10/26	10/26
Dean recommendations to Provost and Vice Chancellor	11/9	11/9	11/9	11/9
Provost and Vice Chancellor recommendations to Chancellor	11/30	11/30	11/30	11/30
Chancellor Notifies Faculty	12/11	12/11	12/11	12/11

**RENEWAL/NON-RENEWAL/TENURE**

**SECOND-YEAR OR MORE FACULTY – SPRING CYCLE (May)**

ACTION TAKEN	Due Date			
	COB	CON	COEHS	COLS
Notification from department to faculty member	12/11	12/11	12/11	12/11
Faculty send information to Initial Level of Review	1/8	1/8	1/8	1/8
Initial Level of Review recommendations to College Committees	1/22	N/A	1/22	1/22
College Committee recommendations to Dean	2/19	2/19	2/19	2/19
Dean recommendations to Provost and Vice Chancellor	3/5	3/5	3/5	3/5
Provost and Vice Chancellor recommendations to Chancellor	4/23	4/23	4/23	4/23
Chancellor Notifies Faculty	5/7	5/7	5/7	5/7

**RENEWABLE INSTRUCTIONAL ACADEMIC STAFF  
RENEWAL/NON-RENEWAL DATES FOR 2020-2021**

**FIRST-YEAR INSTRUCTIONAL ACADEMIC STAFF – SPRING CYCLE (March)**

ACTION TAKEN	Due Date					
	COB	CON	COEHS	COLS	ADM	OCE
Academic Staff send information to Initial Level of Review	11/23	11/23	11/23	11/23	11/23	11/23
Initial Level of Review recommendations to College Committees or equivalent	12/28	N/A	12/28	12/28	N/A	N/A
College Committee recommendations to Dean/Director/VC/AVC	1/15	1/15	1/15	1/15	1/15	1/15
Dean/Director/AVC recommendations to Provost and Vice Chancellor <b>OR</b> VC/ Director recommendations to Chancellor	2/5	2/5	2/5	2/5	2/5	2/5
Provost and Vice Chancellor recommendations to Chancellor and Human Resources Office	2/19	2/19	2/19	2/19	2/19	2/19
Chancellor Notifies Academic Staff	3/1	3/1	3/1	3/1	3/1	3/1

**SECOND-YEAR INSTRUCTIONAL ACADEMIC STAFF – FALL CYCLE (December)**

ACTION TAKEN	Due Date					
	COB	CON	COEHS	COLS	ADM	OCE
Academic Staff send information to Initial Level of Review	9/21	9/21	9/21	9/21	9/21	9/21
Initial Level of Review recommendations to College Committees or equivalent	10/2	N/A	10/2	10/2	N/A	N/A
College Committee recommendations To Deans/Directors/AVC/VC	10/16	10/16	10/16	10/16	10/16	10/16
AVC/Dean/Director recommendations to Provost and Vice Chancellor <b>OR</b> VC/ Director recommendations to Chancellor	11/6	11/6	11/6	11/6	11/6	11/6
Provost and Vice Chancellor recommendations to Chancellor and Human Resources Office	11/20	11/20	11/20	11/20	11/20	11/20
Chancellor Notifies Academic Staff	12/4	12/4	12/4	12/4	12/4	12/4

**SECOND-YEAR OR MORE INSTRUCTIONAL ACADEMIC STAFF – SPRING CYCLE (May)**

ACTION TAKEN	Due Date					
	COB	CON	COEHS	COLS	ADM	OCE
Academic Staff send information to Initial Level of Review	1/8	1/8	1/8	1/8	1/8	1/8
Initial Level of Review recommendations to College Committees or equivalent	1/22	N/A	1/22	1/22	N/A	N/A
College Committee recommendations to Deans/Directors/VC/AVC	2/12	2/12	2/12	2/12	2/12	2/12
AVC/Dean/Director recommendations to Provost and Vice Chancellor <b>OR</b> VC/ Director recommendations to Chancellor	3/5	3/5	3/5	3/5	3/5	3/5
Provost and Vice Chancellor recommendations to Chancellor and Human Resources Office	4/19	4/19	4/19	4/19	4/19	4/19
Chancellor Notifies Academic Staff	5/3	5/3	5/3	5/3	5/3	5/1

**RENEWABLE PROFESSIONAL ACADEMIC STAFF  
RENEWAL/NON-RENEWAL DATES FOR 2020-2021**

**FIRST-YEAR PROFESSIONAL ACADEMIC STAFF – SPRING CYCLE (March)**

ACTION TAKEN	Due Date
	COB, CON, COEHS, COLS, ADM, OCE
Supervisor recommendations to Dean/ Director/AVC/VC	1/15
Dean/Director/AVC/VC recommendations to AVC/VC/Provost and Vice Chancellor	2/1
AVC/VC/Provost and Vice Chancellor recommendations to Chancellor and Human Resources Office	2/22
Chancellor Notifies Academic Staff	3/1

**SECOND-YEAR PROFESSIONAL ACADEMIC STAFF – FALL CYCLE (December)**

ACTION TAKEN	Due Date
	COB, CON, COEHS, COLS, ADM, OCE
Supervisor recommendations to Dean/ Director/AVC/VC	10/19
Dean/Director/AVC/VC recommendations to AVC/VC/Provost and Vice Chancellor	11/2
AVC/VC/Provost and Vice Chancellor recommendations to Chancellor and Human Resources Office	11/23
Chancellor Notifies Academic Staff	12/1

**SECOND-YEAR OR MORE PROFESSIONAL ACADEMIC STAFF – SPRING CYCLE (May)**

ACTION TAKEN	Due Date
	COB, CON, COEHS, COLS, ADM, OCE
Supervisor recommendations to Dean/ Director/AVC/VC	2/15
Dean/Director/AVC/VC recommendations to AVC/VC/Provost and Vice Chancellor	3/8
AVC/VC/Provost and Vice Chancellor recommendations to Chancellor and Human Resources Office	4/16
Chancellor Notifies Academic Staff	5/1

### FACULTY PROFESSORIAL PRODUCTIVITY INCREASE DATES FOR 2020-2021

ACTION TAKEN	DUE DATE ALL COLLEGES/UNITS
Faculty submit information, via department chair, to the College Promotions Committee (initial level of review)	10/26/20
College Committee recommendations to Deans	12/4/20
Deans' recommendations to Provost and Vice Chancellor	1/8/21
Provost and Vice Chancellor recommendations to Chancellor	2/5/21
Chancellor notifies Faculty	2/22/21

### FACULTY PROMOTION (PROMOTION ONLY) DATES FOR 2020-2021

ACTION TAKEN	DUE DATE ALL COLLEGES/UNITS
Faculty send information to Initial Level of Review	10/1/20
Initial Level of Review recommendations to College Committees	10/26/20
College Committee recommendations to Deans	12/4/20
Deans' recommendations to Provost and Vice Chancellor	1/8/21
Provost and Vice Chancellor recommendations to Chancellor	2/5/21
Chancellor notifies Faculty	2/26/21

### Annual Performance Evaluations for Limited, University Staff, Professional Academic Staff (PAS)

ACTION TAKEN	DUE DATE ALL COLLEGES/UNITS
Goals for 2020 must be finalized by supervisor/department chair or equivalent	11/1/20
Self-evaluation must be completed by employee for 2020 cycle	.1/1/21
Supervisor/department chair or equivalent must complete evaluation of employee and meet with employee to review for 2020 cycle	3/1/21
Goals must be entered for 2021	3/1/21
Supervisor/department chair or equivalent unit meets with employee to review progress at midway point of year	6/1/21
Goals to be finalized for 2021 cycle	11/1/21

## FACULTY POST-TENURE REVIEW (PTR) FOR 2020-2021

ACTION TAKEN	DUE DATE			
	COB	CON	COEHS	COLS
Notice to college from Provost Office listing those faculty up for PTR	9/1	End of October	9/1	End of October
Notification from department to faculty member	9/15	2 <sup>nd</sup> week of November	10/1	2 <sup>nd</sup> week of November
Faculty submit PTR materials to the initial level of review	11/2	1 <sup>st</sup> week of February	12/1	1 <sup>st</sup> week of February
Departmental review is forwarded to the Personnel/Promotion Committees	12/1	2/15	1/1	2/26
Personnel/Promotion Committees review is forwarded to the Dean	1/15	3/15	2/1	3/22
Dean forwards review to the Provost	2/15	3/31	3/1	3/31
Provost provides notification to faculty member, department chair and Dean	3/15	1 <sup>st</sup> week of April	N/A	Final week of April
Faculty who receive a final review of "does not meet expectations" will meet with Dean (in COLS, the Department Chair) to begin developing a remediation/professional improvement plan (PIP)	Applicable but no deadline	Applicable but no deadline	3/15	Applicable but no deadline
Dean will approve the remediation/PIP plan, which takes effect at the beginning of the Fall semester	Applicable but no deadline	Applicable but no deadline	5/14	Applicable but no deadline
Department remediation/PIP plan due to the Dean	3/31	N/A	6/1	8/2

**ALL INFORMATION IN CALENDAR SUBJECT TO CHANGE**

**SEPTEMBER 2020**

**ALL INFORMATION IN CALENDAR SUBJECT TO CHANGE**

DATE	DUE FROM	ITEM	DUE TO		
Tue, Sept 1	Office of the Provost and Vice Chancellor	List of faculty members up for Post-Tenure Review	Concerned faculty members (COB and COEHS)		
<b>Tue, Sept 1</b>	<b>Faculty contract start date</b>				
Wed, Sept 2	University Staff Senate Executive Committee Meeting; 1:00-2:00 p.m.; Virtual				
<b>Wed, Sept 2 – Sun, Sept 6</b>	<b><u><a href="https://uwosh.edu/housing/students/move-in/">https://uwosh.edu/housing/students/move-in/</a></u> Residence Life move in schedule is as follows:</b>				
	<b>Wednesday Sept 2 (4-8 p.m.)</b> A + B (4-6 p.m.) C + D (6-8 p.m.)	<b>Thursday Sept 3 (4-8 p.m.)</b> E – G (4-6 p.m.) H – J (6-8 p.m.)	<b>Friday Sept 4 (12-4 p.m.)</b> K + L (12-2 p.m.) M + N (2-4 p.m.)	<b>Saturday Sept 5 (9 a.m.-4 p.m.)</b> O – R (9-11 a.m.) S (11 a.m.-1 p.m.) T – V (1-3 p.m.)	<b>Sunday Sept 6 (9 a.m.-12 p.m.)</b> W – Z (9 a.m.-12 p.m.)
Fri, Sept 4	Departments or equivalent units (COB, COEHS, COLS, CON)	Notification for Renewal/Non-Renewal for <b>2<sup>nd</sup> year faculty</b> to 2020-2021 (Fall Cycle - December)	Concerned faculty members (COB, COEHS, COLS, CON)		
<b>Mon, Sept 7</b>	<b>Legal holiday – Labor Day</b>				
<b>Tue, Sept 8</b>	<b>Opening Day – Log in links will be provided prior to event</b> <ul style="list-style-type: none"> <li>• 9:00-10:00 a.m. Awards Ceremony (Virtual)</li> <li>• 10:00-11:00 a.m. Speeches (Virtual)</li> <li>• 11 a.m.-2:00 p.m. Taste of UW Oshkosh via Microsoft Flipgrid (Questions? Contact Nicole BellCorelli at belln@uwosh.edu)</li> <li>• 11 a.m.-2:00 p.m. Student Employment Fair via Handshake (Questions? Contact Career and Professional Development at career@uwosh.edu)</li> </ul>				
<b>Tue, Sept 8</b>	<b>Academic Advisement/Registration</b>				
<b>Wed, Sept 9</b>	<b>Classes begin 1<sup>st</sup> 7-week; 14-week terms</b>				
Thur, Sept 10	Graduate Council Meeting; 1:20-2:50 p.m.; Virtual				
Fri, Sept 11	Individual faculty members	Proposals for 2021-2022 sabbaticals due	Dean's Office (COB, COEHS, COLS, CON)		
Mon, Sept 14	Tentative - Faculty Senate's Assessment Committee Meeting; 3:30-4:30 p.m.; Virtual				
Tue, Sept 15	Faculty Senate Executive Committee Meetings; 3:10-5:00 p.m.; Virtual				
Tue, Sept 15	Deans (COB, COEHS, COLS, CON)	Proposals for 2021-2022 sabbaticals due ( <i>awards announced after Board of Regents meeting in December</i> )	Faculty Development		
Tue, Sept 15	Students	Last day to add 14, 17, or 1 <sup>st</sup> 7-week class without instructor's signature	Registrar's Office		
Tue, Sept 15	Departments or equivalent units (COB)	Post-Tenure Review notification	Concerned faculty members (COB)		
Wed, Sept 16	University Staff Senate Meeting; 1:00-2:30 p.m.; Virtual				
Thur, Sept 17	Academic Policies Committee (APC) Meeting; 3:10 p.m.; Virtual				
Thur, Sept 17	University Studies Program Committee Meeting; 1:30-2:30 p.m.; Virtual				
Thur, Sept 17	Senate Academic Staff Executive Meeting; 3:00-4:30 p.m.; Virtual				
Fri, Sept 18	Department or equivalent units	January interim 2021 textbook orders	Bookstore		
Mon, Sept 21	Academic Staff (COB, CON, COLS, COEHS, ADM, OCE)	Renewal/Non-renewal forms/evidence for <b>2<sup>nd</sup> year instructional academic staff</b> to 2020-2021 (Fall Cycle - December)	Initial level of review		



Tue, Sept 22	Faculty Senate Committee Meeting; 3:10-5:00 p.m.; Virtual		
Thur, Sept 24	Senate Academic Staff Meeting; 3:00-5:00 p.m.; Virtual		
Mon, Sept 28	Faculty (COB, COLS, CON, COEHS)	Renewal/Non-renewal forms/evidence for <b>2<sup>nd</sup> year faculty</b> to 2020-2021 (Fall Cycle - December)	Initial level of review
Mon, Sept 28	Faculty Senate Executive Committee Meeting; 3:10-5:00 p.m.; Virtual		
Wed, Sept 30	University Staff Senate Executive Committee Meeting; 1:00-2:00 p.m.; Virtual		

**OCTOBER 2020**

DATE	DUE FROM	ITEM	DUE TO
Thur, Oct 1	Concerned faculty members (COB, COEHS, COLS, CON)	Submit Promotion materials	Initial level of review
Thur, Oct 1	Senate Academic Staff Executive Meeting; 3:00-4:30 p.m.; Virtual		
Thur, Oct 1	Graduate Council Meeting; 1:20-2:50 p.m.; Virtual		
Thur, Oct 1	Academic Policies Committee (APC) Meeting; 3:10 p.m.; Virtual		
Thur, Oct 1	University Studies Program Committee Meeting; 1:30-2:30 p.m.; Virtual		
Thur, Oct 1	Departments or equivalent units (COEHS)	Faculty Post-Tenure Review notification	Concerned faculty members (COEHS)
Thur, Oct 1	Academic Deans, Associate Vice Chancellors, Director of OCE	Update of Graduate Faculty Listing	Office of Graduate Studies
Fri, Oct 2	Graduate students	Applications for fall 2020 graduation or completion of degree, GAP or certificate	Office of Graduate Studies
Fri, Oct 2	Initial level of review (COB, COEHS, COLS)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year instructional academic staff</b> to 2020-2021 (Fall Cycle - December)	College Committee or equivalent units (COB, COEHS, COLS)
Tue, Oct 6	Students	Last day to add 14- week and 17-week classes with instructor's signature	Registrar's Office
Tue, Oct 6	Faculty Senate Committee Meeting; 3:10-5:00 p.m.; Virtual		
<b>Wed, Oct 7</b>	<b>Early alert grading starts at 8:00 p.m.</b>		
Thur, Oct 8	Senate Academic Staff Meeting; 3:00-5:00 p.m.; Virtual		
Fri, Oct 9 (Tentative)	Student/Faculty Collaborators	Undergraduate Small Grants proposals due for Fall 2020 cycle	Office of Student Research and Creative Activity
Fri, Oct 9	Individual faculty members	Faculty Development Fund Research and Teaching Proposals due to <a href="mailto:facultydevelopment@uwosh.edu">facultydevelopment@uwosh.edu</a>	Faculty Development via email to <a href="mailto:facultydevelopment@uwosh.edu">facultydevelopment@uwosh.edu</a>
Mon, Oct 12	Initial level of review (COB, COEHS, COLS)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year faculty</b> to 2020-2021 (Fall Cycle – December)	College Committee or equivalent units (COB, COEHS, COLS)
<b>Tue, Oct 13</b>	<b>Early alert grading ends at 4:00 p.m.</b>		
Tue, Oct 13	Faculty Senate Executive Committee Meeting; 3:10-5:00 p.m.; Virtual		
Wed, Oct 14	University Staff Senate Meeting; 1:00-2:30 p.m.; Virtual		
Thur, Oct 15	University Studies Program Committee Meeting; 1:30-2:30 p.m.; Virtual		
Thur, Oct 15	Academic Policies Committee (APC) Meeting; 3:10 p.m.; Virtual		
Thur, Oct 15	Senate Academic Staff Executive Meeting; 3:00-4:30 p.m.; Virtual		
Fri, Oct 16	College Committee or equivalent units (COB, CON, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year instructional academic staff</b> to 2020-2021 (Fall Cycle - December)	Deans or equivalent (COB, CON, COEHS, COLS, ADM, OCE)
Sat, Oct 17	Homecoming 2020 ( <a href="https://www.uwosh.edu/homecoming">https://www.uwosh.edu/homecoming</a> )		
Mon, Oct 19	Tentative - Faculty Senate's Assessment Committee Meeting; 3:30-4:30 p.m.; Virtual		
Mon, Oct 19	Dean/Director/AVC/VC/Provost and Vice Chancellor	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year professional academic staff</b> to 2020-2021 (Fall Cycle - December)	Professional academic staff
Mon, Oct 19	Office of Institutional Research	Quantitative data for specific academic programs under review (contact OIR if data is required earlier)	Program Faculty

Tue-Thur, Oct 20-22	Provost's Summit on Teaching and Learning; 11:00 a.m.-1:30 p.m.; Virtual		
Tue, Oct 20	Faculty Senate Committee Meeting; 3:10-5:00 p.m.; Virtual		
Wed, Oct 21	Registrar's Office	Proof of 2021-2023 Graduate Bulletin	Non-instructional departments
Thur, Oct 22	Senate Academic Staff Meeting; 3:00-5:00 p.m.; Virtual		
Fri, Oct 23	Students	Last day to drop 14- and 17-week classes without late drop appeal; last day to withdraw without appeal.	Registrar's Office
Fri, Oct 23	Graduate students	Dissertation/thesis/manuscript research project <u>proposals</u> for spring 2021	Office of Graduate Studies
Fri, Oct 23	Registrar's Office	Proof of 2021-2023 graduate bulletin	Non-instructional departments
Mon, Oct 26	Concerned faculty	Submit materials for Professorial Productivity Increase review	Via department chairs to College Promotions Committee (initial level of review)
Mon, Oct 26	College Committees (COB, CON, COEHS, COLS)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year faculty</b> to 2020-2021 (Fall Cycle - December)	Deans (COB, CON, COEHS, COLS)
Mon, Oct 26	Initial level of review	Faculty Promotion materials and recommendation forwarded	College Promotions Committee
Mon, Oct 26	Non-instructional departments	Proof of 2021-2023 Graduate Bulletin	Registrar's Office
Mon, Oct 26	Academic departments	Proof of 2021-2023 Graduate Bulletin	Registrar's Office
<b>Tue, Oct 27</b>	<b>Classes end 1<sup>st</sup> 7-week term</b>		
Tue, Oct 27	Faculty Senate Executive Committee Meeting; 3:10-5:00 p.m.; Virtual		
<b>Wed, Oct 28</b>	<b>Classes begin 2<sup>nd</sup> 7-week and 10-week terms</b>		
Wed, Oct 28	University Staff Senate Executive Committee Meeting; 1:00-2:00 p.m.; Virtual		
Thur, Oct 29	University Studies Program Committee Meeting; 1:30-2:30 p.m.; Virtual		
Thur, Oct 29	Academic Policies Committee (APC) Meeting; 3:10 p.m.; Virtual		
Thur, Oct 29	Senate Academic Staff Executive Meeting; 3:00-4:30 p.m.; Virtual		
Fri, Oct 30	Departments or equivalent units	Spring 2021 textbook orders (7- and 14-week sessions)	Bookstore
End of Oct	Office of Provost and Vice Chancellor (COLS and CON)	List of faculty members up for Post-Tenure Review	Concerned faculty members (COLS and CON)

## NOVEMBER 2020

DATE	DUE FROM	ITEM	DUE TO
Sun, Nov 1	Faculty and Instructional Academic Staff	Student grades (first 7-week term)	Registrar's Office
Sun, Nov 1	Supervisor, department chair or equivalent unit of limited term staff, university staff, and professional academic staff (PAS)	Finalization of employee goals for 2020	All limited term staff, university staff, and professional academic staff (PAS) and Human Resources
Mon, Nov 2	Concerned faculty members (COB)	Submit materials for Post-Tenure Review	Department/Initial level of review (COB)
Mon, Nov 2	Dean/Director/AVC/VC (CON, COLS, COEHS, ADM, OCE)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year professional academic staff</b> to 2020-2021 (Fall Cycle - December)	AVC/VC/Provost and Vice Chancellor
Tue, Nov 3	Students	Last day to <u>add</u> a 2 <sup>nd</sup> 7-week class without instructor's signature	Registrar's Office
Tue, Nov 3	Faculty Senate Committee Meeting; 3:10-5:00 p.m.; Virtual		
Thur, Nov 5	Graduate Council Meeting; 1:20-2:50 p.m.; Virtual		
Thur, Nov 5	Senate Academic Staff Meeting; 3:00-5:00 p.m.; Virtual		
Nov 9-13 (2 <sup>nd</sup> week of Nov)	Departments or equivalent units (CON and COLS)	Faculty Post-Tenure Review notification	Concerned faculty (CON and COLS)
Mon, Nov 9	Deans (COB, COEHS, COLS, CON)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year faculty member</b> to 2020-2021 (Fall Cycle - December)	Provost and Vice Chancellor
Mon, Nov 9	Registrar's Office	Rooms assigned for 2021 summer timetable (completed Fri, Nov 13)	Departments or equivalent units
Mon, Nov 9	AVC/Dean/Director <b>or</b> VC/Director recommendations (COB, CON, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year instructional academic staff</b> to 2020-2021 (Fall Cycle - December)	Provost and Vice Chancellor <b>or</b> Chancellor (COB, CON, COEHS, COLS, ADM, OCE)
Mon, Nov 9	Dean/Director/AVC/VC (CON, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year professional academic staff</b> to 2020-2021 (Fall Cycle - December)	Provost and Vice Chancellor/VC/AVC (CON, COEHS, COLS, ADM, OCE)
Mon, Nov 9	Tentative - Faculty Senate's Assessment Committee Meeting; 3:30-4:30 p.m.; Virtual		
Mon, Nov 9	Students, Staff, Faculty (no self-nominations)	Call for Nominations for John McNaughton Rosebush Professorships	John McNaughton Rosebush Committee via Office of Provost and Vice Chancellor
Tue, Nov 10	Faculty Senate Executive Committee Meeting; 3:10-5:00 p.m.; Virtual		
Tue, Nov 10	Students	Last day to add 2 <sup>nd</sup> 7-week and 10-week class with instructor's signature	Registrar's Office
Wed, Nov 11	University Staff Senate Meeting; 1:00-2:30 p.m.; Virtual		
Thur, Nov 12	University Studies Program Committee Meeting; 1:30-2:30 p.m.; Virtual		
Thur, Nov 12	Academic Policies Committee (APC) Meeting; 3:10 p.m.; Virtual		
Thur, Nov 12	Senate Academic Staff Executive Meeting; 3:00-4:30 p.m.; Virtual		
Fri, Nov 13 (Tentative)	Departments or equivalent units	NCUR Presentation Abstracts Due	Office of Student Research and Creative Activity (OSRCA)
Tue, Nov 17	Academic departments	Proof of 2021-2023 Graduate Bulletin	Registrar's Office
Tue, Nov 17	Faculty Senate Committee Meeting; 3:10-5:00 p.m.; Virtual		
Thur, Nov 19	Senate Academic Staff Meeting; 3:00-5:00 p.m.; Virtual		

Fri, Nov 20	Provost and Vice Chancellor (COB, CON, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year instructional academic staff</b> to 2020-2021 (Fall Cycle - December)	Chancellor/Human Resources Office
Mon, Nov 23	Provost and Vice Chancellor (COB, CON, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year professional academic staff</b> to 2020-2021 (Fall Cycle - December)	Chancellor/Human Resources Office
Mon, Nov 23	Instructional Academic Staff (COB, COEHS, COLS, CON, ADM, OCE)	Renewal/Non-renewal submissions for <b>1<sup>st</sup> year instructional academic staff</b> to 2020-2021 (Spring Cycle - March)	Initial level of review (COB, COEHS, COLS, CON, ADM, OCE)
Mon, Nov 23	Graduate students	Submission of dissertation/thesis/research manuscript for approval for fall 2020 graduation	Office of Graduate Studies
Tue, Nov 24	Students	Last day to drop second 7-week classes	Registrar's Office
<b>Tue, Nov 24</b>	<b>Residence halls begin limited services at 7:00 p.m.</b>		
<b>Wed, Nov 25</b>	<b>Thanksgiving recess begins after evening classes on Tuesday, November 24</b>		
Wed, Nov 25	University Staff Senate Executive Committee Meeting; 1:00-2:00 p.m.; Virtual		
Fri, Nov 27	<i>Spectrum</i> student creative activities web outlet submissions due (online submission) <i>Check with the Office of Student Research and Creative Activity (OSRCA)</i>		
<b>Sun, Nov 29</b>	<b>Residence halls return to normal services.</b>		
Mon, Nov 30	Provost and Vice Chancellor (COB, CON, COEHS, COLS)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year faculty members</b> to 2020-2021 (Fall Cycle - December)	Chancellor
<b>Mon, Nov 30</b>	<b>Classes resume</b>		

## DECEMBER 2020

DATE	DUE FROM	ITEM	DUE TO
Mon, Dec 1	Faculty, Academic Staff, University Staff, Students	Barbara G. Sniffen Faculty Governance Service Award call for nominations	Faculty Senate Office
Tue, Dec 1	Students	Last day to drop 10-week classes	Registrar's Office
Tue, Dec 1	Chancellor (COB, CON, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal notifications for <b>2<sup>nd</sup> year professional academic staff</b> to 2020-2021 (Fall Cycle - December)	Concerned professional academic staff/Supervisor/Human Resources (COB, CON, COEHS, COLS, ADM, OCE)
Tue, Dec 1	Department or equivalent unit (COB)	Post-Tenure Review materials forwarded	Personnel/Promotion Committee (COB)
Tue, Dec 1	Deans	Faculty Development Fund Research and Teaching proposals for summer 2021	Faculty Development via email <a href="mailto:facultydevelopment@uwosh.edu">facultydevelopment@uwosh.edu</a>
Tue, Dec 1	Concerned faculty (COEHS)	Submit materials for Post-Tenure Review	Initial level of review (COEHS)
Tue, Dec 1	Faculty Senate Executive Committee Meeting; 3:10-5:00 p.m.; Virtual		
Thur, Dec 3	University Studies Program Committee Meeting; 1:30-2:30 p.m.; Virtual		
Thur, Dec 3	Graduate Council Meeting; 1:20-2:50 p.m.; Virtual		
Thur, Dec 3	Academic departments	Proof of 2021-2023 Graduate Bulletin	Registrar's Office
Thur, Dec 3	Academic Policies Committee (APC) Meeting; 3:10 p.m.; Virtual		
Thur, Dec 3	Senate Academic Staff Executive Meeting; 3:00-4:30 p.m.; Virtual		
Fri, Dec 4	Any student, staff, or faculty member nominating a qualified instructional academic staff member or faculty member	Call for nominations for the Edward Penson Distinguished Teaching Awards	Distinguished Teaching Committee via the Office of Provost and Vice Chancellor
Fri, Dec 4	College Committees	Faculty Promotion materials and recommendation forwarded	Deans
Fri, Dec 4	Chancellor (COB, CON, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal decision notifications for <b>2<sup>nd</sup> year instructional academic staff</b> to 2020-2021 (Fall Cycle - December)	Concerned academic staff (COB, CON, COEHS, COLS, ADM, OCE)
Fri, Dec 4	Individual faculty members	Faculty Development Fund Research and Teaching proposals for summer 2021 due to <a href="mailto:facultydevelopment@uwosh.edu">facultydevelopment@uwosh.edu</a>	Faculty Development via email <a href="mailto:facultydevelopment@uwosh.edu">facultydevelopment@uwosh.edu</a>
Fri, Dec 4	College Committee or equivalent unit	Professorial Productivity Increase materials and recommendation forwarded	Deans
Mon, Dec 7- Thur, Dec 10	Honors Thesis Symposia; 4:00-7:00 p.m.; Location TBD		
Tue, Dec 8	Faculty Senate Committee Meeting; 3:10-5:00 p.m.; Virtual		
Wed, Dec 9	University Staff Senate Meeting; 1:00-2:30 p.m.; Virtual		
Thur, Dec 10	Senate Academic Staff Meeting; 3:00-5:00 p.m.; Virtual		
Fri, Dec 11	Departments or equivalent units (COB, COLS, CON, COEHS)	Renewal/Non-renewal/Tenure notification for <b>faculty completing 2<sup>nd</sup> years or more</b> to 2020-2021 (Spring Cycle - May)	Concerned faculty members (COB, COLS, COEHS, CON)
Fri, Dec 11	Chancellor (COB, COEHS, COLS, CON)	Renewal/Non-renewal decision notification for <b>2<sup>nd</sup> year faculty members</b> to 2020-2021 (Fall Cycle - December)	Concerned faculty (COB, COEHS, COLS, CON)
Fri, Dec 11	Graduate students	Dissertation/thesis/research manuscript final signed copies due for fall 2020 Graduation	Office of Graduate Studies

Fri, Dec 18	Honors College Graduation; 5:30 p.m.; Location TBD		
<b>Fri, Dec 18</b>	<b>Residence halls begin limited services at 7:00 p.m.; residence halls close at 7:00 p.m., for departing students – except those involved in Commencement on Saturday, December 19.</b>		
<b>Fri, Dec 18</b>	<b>Classes end 2<sup>nd</sup> 7-week; 14-week term</b>		
<b>Sat, Dec 19</b>	<b>Commencement Ceremony – All Undergraduate and Graduate Degrees – Location and details to be determined closer to event</b>		
Wed, Dec 23	University Staff Senate Executive Committee Meeting; 1:00-2:00 p.m.; Virtual		
Wed, Dec 23	Faculty and Instructional Academic Staff	Student grades (14-week and 2 <sup>nd</sup> 7-week terms)	Registrar's Office
Mon, Dec 28	Initial level of review (COB, COEHS, COLS)	Renewal/Non-renewal recommendations for <b><u>1<sup>st</sup> year instructional academic staff</u></b> to 2020-2021 (Spring Cycle - March)	College Committee or equivalent unit (COB, COEHS, COLS)

## JANUARY 2021

### ALL INFORMATION IN CALENDAR SUBJECT TO CHANGE

DATE	DUE FROM	ITEM	DUE TO
Fri, Jan 1	All limited term staff, university staff, and professional academic staff (PAS)	Self-evaluation for 2020 cycle	Supervisor, department chair or equivalent unit of all limited term staff, university staff, professional academic staff (PAS) and Human Resources
Fri, Jan 1	Department or equivalent unit (COEHS)	Post-Tenure Review materials forwarded	Personnel/Promotion Committee (COEHS)
<b>Mon, Jan 4</b>	<b><i>Residence halls begin limited services; resident hall interim move-in for new winter interim residents.</i></b>		
<b>Mon, Jan 4</b>	<b><i>Classes begin 3-week interim – Fall interim classes will meet on January 4, 5, 6, 7, 8; 11, 12, 13, 14, 15; 19, 20, 21, 22.</i></b>		
Tue, Jan 5	Students	Last day to add interim class with instructor's signature	Registrar's Office
Tue, Jan 5	Faculty Senate Executive Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Thur, Jan 7	University Studies Program Committee Meeting; 1:30-2:30 p.m.; Location TBD		
Thur, Jan 7	Academic Policies Committee (APC) Meeting; 3:10 p.m.; Location TBD		
Thur, Jan 7	Senate Academic Staff Executive Meeting; 3:00-4:30 p.m.; Location TBD		
Fri, Jan 8	Concerned faculty members (COB, COEHS, COLS, CON)	Renewal/Non-renewal/Tenure materials due for <b><u>faculty completing 2<sup>nd</sup> year or more</u></b> to 2020-2021 (Spring Cycle - May)	Initial level of review (COB, COEHS, COLS, CON)
Fri, Jan 8	Concerned Academic Staff (COB, COEHS, COLS, CON, ADM, OCE)	Renewal/Non-renewal materials due for <b><u>2<sup>nd</sup> year or more instructional academic staff</u></b> to 2020-2021 (Spring Cycle - May)	Initial level of review (COB, COEHS, COLS, CON, ADM, OCE)
Fri, Jan 8	Deans	Professorial Productivity Increase materials and recommendation forwarded	Provost and Vice Chancellor
Fri, Jan 8	Deans	Faculty Promotion materials and recommendation forwarded	Provost and Vice Chancellor
Tue, Jan 12	Faculty Senate Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Wed, Jan 13	University Staff Senate Meeting; 1:00-2:30 p.m.; Location TBD		
Thur, Jan 14	Senate Academic Staff Meeting; 3:00-5:00 p.m.; Location TBD		
Fri, Jan 15	Personnel/Promotion Committee (COB)	Post-Tenure Review materials and recommendation forwarded	Dean (COB)
Fri, Jan 15	Students	Last day to drop interim classes	Registrar's Office
Fri, Jan 15	College Committee or equivalent unit (COB, CON, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal recommendations for <b><u>1<sup>st</sup> year instructional academic staff</u></b> to 2020-2021 (Spring Cycle - March)	Dean/Director/VC/AVC (COB, CON, COEHS, COLS, ADM, OCE)
Fri, Jan 15 (Tentative)	Students	Research in the Rotunda - Student Presenter Nominations	Office of Student Research and Creative Activity (OSRCA)
Sun, Jan 17	End of fall semester contractual period		Office of Human Resources
Mon, Jan 18	Beginning of spring semester contractual period		Office of Human Resources
<b>Mon, Jan 18</b>	<b><i>Legal holiday (Martin Luther King, Jr. Day) – No classes</i></b>		
<b>Fri, Jan 22</b>	<b><i>Classes end 3-week interim – End of semester – <u>Official graduation date</u></i></b>		



Fri, Jan 22	Initial Level of Review (COB, COEHS, COLS)	Renewal/Non-renewal recommendations for <b>instructional academic staff completing 2<sup>nd</sup> year or more</b> to 2020-2021 (Spring Cycle - May)	College Committee or equivalent unit (COB, COEHS, COLS)
Fri, Jan 22	Initial Level of Review Recommendations (COB, COEHS, COLS)	Renewal/Non-renewal/Tenure forms/evidence for <b>faculty completing 2<sup>nd</sup> year or more to 2020-2021</b> (Spring Cycle - May)	Personnel/Promotion Committee (COB, COEHS, COLS)
Wed, Jan 27	Faculty and IAS College Committees	Student grades (3-week interim AND 10-week and 17-week terms)	Registrar's Office
Wed, Jan 27	University Staff Senate Executive Committee Meeting; 1:00-2:00 p.m.; Location TBD		
<b>Fri, Jan 29</b>	<b>Academic Advisement/Registration</b>		
Fri, Jan 29	Departments or equivalent units	Program Assessment Reports	Faculty Senate Committee on Assessment of Student Learning (FSCASL)/Provost and Vice Chancellor
<b>Sun, Jan 31</b>	<b>Residence halls return to normal services; residence hall spring move-In for new spring semester residents</b>		

**FEBRUARY 2021**

DATE	DUE FROM	ITEM	DUE TO
<b>Mon, Feb 1</b>	<b>Classes begin 1<sup>st</sup> 7-week; 14-week terms</b>		
Mon, Feb 1	Individuals nominated for Barbara G. Sniffen Faculty Governance Service Award	Materials for consideration - Barbara G. Sniffen Faculty Governance Service Award	Faculty Senate Office
Mon, Feb 1	Faculty, Academic Staff, University Staff, and Students	Call for Nominations - Outstanding Service Award (Academic Staff)	Outstanding Service Award Committee
Mon, Feb 1	Dean/Director/AVC/VC (COB, COEHS, COLS, CON, ADM, OCE)	Renewal/Non-renewal recommendations of <b>1<sup>st</sup> year professional academic staff</b> 2020-2021 (Spring Cycle – March)	AVC/VC/Provost and Vice Chancellor (COB, COEHS, COLS, CON, ADM, OCE)
Mon, Feb 1	Nominating individual or unit (no self-nominations)	Recommendation and materials for John McNaughton Rosebush Professorship – <b>STAGE 1</b>	John McNaughton Professorship Committee via the Office of Provost and Vice Chancellor
Mon, Feb 1	Personnel/Promotion Committee (COEHS)	Post-Tenure Review materials and recommendation forwarded	Dean (COEHS)
1 <sup>st</sup> week of February	Concerned faculty (CON and COLS)	Submit materials for Post-Tenure Review	Initial level of review (CON and COLS)
Tue, Feb 2	Faculty Senate Executive Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Thur, Fe 4	University Studies Program Committee Meeting; 1:30-2:30 p.m.; Location TBD		
Thur, Feb 4	Graduate Council Meeting; 1:20-2:50 p.m.; Location TBD		
Thur, Feb 4	Academic Policies Committee (APC) Meeting; 3:10 p.m.; Location TBD		
Thur, Feb 4	Senate Academic Staff Executive Meeting; 3:00-4:30 p.m.; Location TBD		
Fri, Feb 5	Students	Last day to add 14- and 1 <sup>st</sup> 7-week class without instructor's signature	Registrar's Office
Fri, Feb 5	Provost and Vice Chancellor	Professorial Productivity Increase recommendations	Chancellor/Human Resources Office
Fri, Feb 5	Interested faculty and instructional academic staff	Electronic submission materials from interested faculty and IAS members for the Edward Penson Distinguished Teaching Award	Distinguished Teaching Committee via Office of Provost and Vice Chancellor
Fri, Feb 5	Provost and Vice Chancellor	Faculty Promotion decisions	Chancellor/Human Resources Office
Fri, Feb 5	AVC/Dean/Director (COB, CON, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal recommendations for <b>1<sup>st</sup> year instructional academic staff</b> to 2020-2021 (Spring Cycle - March)	Provost and Vice Chancellor <b>or</b> VC/Director (COB, CON, COEHS, COLS, ADM, OCE)
Fri, Feb 5	Departments or equivalent units	May interim 2021 textbook orders	Bookstore
Mon, Feb 8 (Tentative)	Student/Faculty Collaborators	Student/Faculty Collaborative Research proposals due	Office of Student Research and Creative Activity (OSRCA)
Mon, Feb 8	Tentative - Faculty Senate's Assessment Committee Meeting; 3:30-4:30 p.m.; Location TBD		
Tue, Feb 9	Faculty Senate Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Wed, Feb 10	University Staff Senate Meeting; 1:00-2:30 p.m.; Location TBD		
Thur, Feb 11	Senate Academic Staff Meeting; 3:00-5:00 p.m.; Location TBD		
Fri, Feb 12	Students	Last day to add 1 <sup>st</sup> 7-week classes with instructor's signature	Registrar's Office
Fri, Feb 12	Supervisors (COB, CON, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal recommendations for <b>instructional academic staff completing 2<sup>nd</sup> year or more</b> to 2020-2021 (Spring Cycle - May)	Deans/Directors/VC/AVC (COB, CON, COEHS, COLS, ADM, OCE)

Mon, Feb 15	Dean (COB)	Post-Tenure Review materials and recommendation forwarded	Provost and Vice Chancellor (COB)
Mon, Feb 15	Department or equivalent unit (CON)	Post-Tenure Review materials and recommendation forwarded	Personnel/Promotion Committee/Initial level of review (CON)
Tue, Feb 16	Faculty Senate Executive Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Thur, Feb 18	University Studies Program Committee Meeting; 1:30-2:30 p.m.; Location TBD		
Thur, Feb 18	Academic Policies Committee (APC) Meeting; 3:10 p.m.; Location TBD		
Thur, Feb 18	Senate Academic Staff Executive Meeting; 3:00-4:30 p.m.; Location TBD		
Fri, Feb 19	College Committee (COB, CON, COEHS, COLS)	Renewal/Non-renewal/Tenure recommendations for <b>faculty completing 2<sup>nd</sup> year or more</b> to 2020-2021 (Spring Cycle - May)	Dean (COB, CON, COEHS, COLS)
Fri, Feb 19	Provost and Vice Chancellor (COB, COLS, CON, COEHS, ADM, OCE)	Renewal/Non-renewal recommendations for <b>1<sup>st</sup> year instructional academic staff</b> to 2020-2021 (Spring Cycle - March)	Chancellor and Human Resources Office (COB, COLS, CON, COEHS, ADM, OCE)
Mon, Feb 22	Provost and Vice Chancellor (COB, COLS, CON, COEHS, ADM, OCE)	Renewal/Non-renewal recommendations for <b>1<sup>st</sup> year professional academic staff</b> to 2020-2021 (Spring Cycle - March)	Chancellor and Human Resources Office (COB, COLS, CON, COEHS, ADM, OCE)
Mon, Feb 22	Chancellor	Professorial Productivity Increase decision notifications	Concerned faculty member/department chair/dean
Tue, Feb 23	Faculty Senate Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Wed, Feb 24	University Staff Senate Executive Committee Meeting; 1:00-2:00 p.m.; Location TBD		
Thur, Feb 25	Senate Academic Staff Meeting; 3:00-5:00 p.m.; Location TBD		
Fri, Feb 26	Last day to add 14- and 17-week class with instructor's signature		
Fri, Feb 26	Department or equivalent unit (COLS)	Post-Tenure Review materials and recommendation forwarded	Personnel/Promotion Committee/Initial level of review (COLS)
Fri, Feb 26	Students	Last day to drop 1 <sup>st</sup> 7-week classes	Registrar's Office
Fri, Feb 26	Chancellor	Faculty Promotion decision notifications	Concerned faculty member/department chair/Dean
Fri, Feb 26	Graduate students	Applications for spring 2021 graduation, completion of degree, GAP or certificate	Office of Graduate Studies

## MARCH 2021

DATE	DUE FROM	ITEM	DUE TO
Between Mar 1 and Mar 15	Office of the Provost and Vice Chancellor	First Notification - UWS Report on Outside Activities and Interests (due April 30)	Continuing faculty, academic staff and limited appointees
Mon, Mar 1	Faculty/Academic Staff/Students	Outstanding Service Award Nominations (Academic Staff)	Outstanding Service Award Committee
Mon, Mar 1	Supervisor, department chair or equivalent unit of all limited term staff, university staff, professional academic staff (PAS)	Complete evaluation of and meeting with employee to review for 2020 cycle	All limited term staff, university staff, and professional academic staff (PAS)
Mon, Mar 1	All limited term staff, university staff, and professional academic staff (PAS)	Enter goals for 2021	Supervisor, department chair or equivalent unit of all limited term staff, university staff, professional academic staff (PAS) and Human Resources
Mon, Mar 1	Dean (COEHS)	Post-Tenure Review materials and recommendation forwarded	Provost and Vice Chancellor (COEHS)
Mon, Mar 1	Chancellor (COB, COEHS, COLS, CON, ADM, OCE)	Renewal/Non-renewal notifications for <b>1<sup>st</sup> year instructional academic staff</b> to 2020-2021 (Spring Cycle - March)	Concerned instructional academic staff/Supervisor/Human Resources (COB, COEHS, COLS, CON, ADM, OCE)
Mon, Mar 1	Chancellor (COB, CON, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal notification for <b>1<sup>st</sup> year professional academic staff</b> to 2020-2021 (Spring Cycle - March)	Concerned professional academic staff/Supervisor/Human Resources (COB, CON, COEHS, COLS, ADM, OCE)
<b>Mon, Mar 1</b>	<b>Early alert grading starts at 8:00 a.m. (tentative)</b>		
Tue, Mar 2	Faculty Senate Executive Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Thur, Mar 4	Senate Academic Staff Executive Meeting; 3:00-4:30 p.m.; Location TBD		
Thur, Mar 4	Academic Policies Committee (APC) Meeting; 3:10 p.m.; Location TBD		
Thur, Mar 4	University Studies Program Committee Meeting; 1:30-2:30 p.m.; Location TBD		
Thur, Mar 4	Graduate Council Meeting; 1:20-2:50 p.m.; Location TBD		
Fri, Mar 5 (Tentative)	Students/Faculty Mentors	Celebration of Scholarship and Creative Activity applications due	Office of Student Research and Creative Activity (OSRCA)
Fri, Mar 5	Dean (COB, CON, COEHS, COLS)	Renewal/Non-renewal/Tenure recommendations for <b>faculty completing 2<sup>nd</sup> year or more</b> to 2020-2021 (Spring Cycle - May)	Provost and Vice Chancellor (COB, CON, COEHS, COLS)
Fri, Mar 5	Director/Dean/AVC (COB, CON, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal recommendations for <b>instructional academic staff completing 2<sup>nd</sup> year or more</b> to 2020-2021 (Spring Cycle - May)	AVC/VC/Provost and Vice Chancellor (COB, CON, COEHS, COLS, ADM, OCE)
Mon, Mar 8	Director/Dean/AVC (COB, CON, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal recommendations for <b>professional academic staff completing 2<sup>nd</sup> year or more</b> to 2020-2021 (Spring Cycle May)	AVC/VC/Provost and Vice Chancellor (COB, CON, COEHS, COLS, ADM, OCE)
<b>Mon, Mar 8</b>	<b>Early alert grading ends at 4:00 p.m. (tentative)</b>		
Mon, Mar 8	Tentative - Faculty Senate's Assessment Committee Meeting; 3:30-4:30 p.m.; Location TBD		
Tue, Mar 9	Faculty Senate Committee Meeting; 3:10-5:00 p.m.; Location TBD		

Thur, Mar 11	Senate Academic Staff Meeting; 3:00-5:00 p.m.; Location TBD		
Fri, Mar 12	Departments or equivalent units	Summer 2021 textbook orders	Bookstore
Fri, Mar 12	Graduate students	Dissertation/thesis/research manuscript proposals for summer 2021 graduation	Office of Graduate Studies
Fri, Mar 12	Provost and Vice Chancellor	Academic program changes	Academic Policies Committee (APC)
Fri, Mar 12	Distinguished Teaching Committee	Recommendations for Edward Penon Distinguished Teaching Awards	Provost and Vice Chancellor
Mon, Mar 15	Provost and Vice Chancellor (COB)	Post-Tenure Review decision notifications	Concerned faculty member/department chair/dean (COB)
Mon, Mar 15	Personnel/Promotion Committee (CON)	Post-Tenure Review materials and recommendation forwarded	Dean (CON)
Mon, Mar 15	Dean (COEHS)	Begin to develop Post-Tenure Remediation/Professional Improvement Plan (PIP)	Concerned faculty member (COEHS)
Tue, Mar 16	Faculty Senate Executive Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Wed, Mar 17	University Staff Senate Meeting; 1:00-2:30 p.m.; Location TBD		
Wed, Mar 17	Students	Last day to drop 14- and 17-week classes	Registrar's Office
Thur, Mar 18	Academic Policies Committee (APC) Meeting; 3:10 p.m.; Location TBD		
Thur, Mar 18	Senate Academic Staff Executive Meeting; 3:00-4:30 p.m.; Location TBD		
Thur, Mar 18	University Studies Program Committee Meeting; 1:30-2:30 p.m.; Location TBD		
<b>Fri, Mar 19</b>	<b>Residence halls begin limited services at 7:00 p.m.</b>		
<b>Fri, Mar 19</b>	<b>Classes end 1<sup>st</sup> 7-week term; Residence Halls close at 8:00 p.m.</b>		
<b>Sun, Mar 21</b>	<b>Spring Break begins through March 28</b>		
Mon, Mar 22	Personnel/Promotion Committee (COLS)	Post-Tenure Review materials and recommendation forwarded	Dean (COLS)
Wed, Mar 24	Faculty and Instructional Academic Staff	Student grades (first 7-week term)	Registrar's Office
Fri, Mar 26	Program Review Committee Chairs	Send progress report on Academic Program Review and response to consultant's report	Associate Vice Chancellor of Curricular Affairs
<b>Sun, Mar 28</b>	<b>Residence halls return to normal services.</b>		
<b>Mon, Mar 29</b>	<b>Classes begin 2<sup>nd</sup> 7-week term and resume for 14- and 17-week terms</b>		
Mon, Mar 29	Provost and Vice Chancellor	Identification of academic programs to be reviewed in 2020-2021	Department chairs/team leaders of academic programs to be reviewed
Mon, Mar 29	Advancing nominees	Additional materials from advancing candidates for John McNaughton Rosebush Professorship – <b>STAGE 2</b>	John McNaughton Rosebush Professorship Committee
Tue, Mar 30	Faculty Senate Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Wed, Mar 31	University Staff Senate Executive Committee Meeting; 1:00-2:00 p.m.; Location TBD		
Wed, Mar 31	Dean (COLS)	Post-Tenure Review materials and recommendation forwarded	Provost and Vice Chancellor (COLS)
Wed, Mar 31	Department or equivalent units (COB)	Faculty Post-Tenure Remediation/Professional Improvement Plan (PIP) due	Dean (COB)
Wed , Aca demi	Academic staff nominated for award	Materials for consideration for Outstanding Service Award (Academic Staff)	Outstanding Service Award Committee

**APRIL 2021**

DATE	DUE FROM	ITEM	DUE TO
Between Apr 1 and Apr 15	Office of Provost and Vice Chancellor	Second Notification: UWS Report on Outside Activities and Interests (due April 30)	All continuing faculty, academic staff, and limited appointees who have not completed form
Between Apr 1 and Apr 15	Continuing faculty, academic staff, and limited appointees	UWS Report on Outside Activities and Interests (due April 30)	College dean or equivalent
1 <sup>st</sup> week of April	Provost and Vice Chancellor (CON)	Post-Tenure Review decision notification	Concerned faculty member/department chair/dean (CON)
Thur, Apr 1	Graduate Council Meeting; 1:20-2:50 p.m.; Location TBD		
Thur, Apr 1	Senate Academic Staff Meeting; 3:00-5:00 p.m.; Location TBD		
Fri, Apr 2	Department or equivalent units	Fall 2021 textbook orders	Bookstore
Tue, Apr 6	Faculty Senate Executive Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Thur, Apr 8	Academic Policies Committee (APC) Meeting; 3:10 p.m.; Location TBD		
Thur, Apr 8	Senate Academic Staff Executive Meeting; 3:00-4:30 p.m.; Location TBD		
Thur, Apr 8	University Studies Program Committee Meeting; 1:30-2:30 p.m.; Location TBD		
Fri, Apr 9	Students	Last day to add 2 <sup>nd</sup> 7- and 10-week classes with instructor's signature	Registrar's Office
Fri, Apr 9 (Tentative)	Student/Faculty Collaborators	Undergraduate Small Grants Proposals due for Spring 2021 Cycle	Office of Student Research and Creative Activity (OSRCA)
Fri, Apr 9	Provost and Vice Chancellor	Recommendations for Edward Penson Distinguished Teaching Awards	Chancellor
Mon, Apr 12	Tentative - Faculty Senate's Assessment Committee Meeting; 3:30-4:30 p.m.; Location TBD		
Tue, Apr 13	Faculty Senate Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Wed, Apr 14	University Staff Senate Meeting; 1:00-2:30 p.m.; Location TBD		
Thur, Apr 15	Senate Academic Staff Meeting; 3:00-5:00 p.m.; Location TBD		
Fri, Apr 16	Office of Provost and Vice Chancellor (CON, COB, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal recommendations for <b>professional academic staff completing 2<sup>nd</sup> year or more</b> to 2020-2021 (Spring Cycle - May)	Chancellor/Human Resources Office (CON, COB, COEHS, COLS, ADM, OCE)
Mon, Apr 19	Office of Provost and Vice Chancellor (CON, COB, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal recommendations for <b>instructional academic staff completing 2<sup>nd</sup> year or more</b> to 2020-2021 (Spring Cycle - May)	Chancellor/Human Resources Office (CON, COB, COEHS, COLS, ADM, OCE)
Mon, Apr 19	Office of the Provost and Vice Chancellor	Third notification: Report on Outside Activities and Interests (due April 30)	All continuing faculty, academic staff, and limited appointees who have <u>not</u> completed form
Tue, Apr 20	Faculty Senate Executive Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Thur, Apr 22	Senate Academic Staff Executive Meeting; 3:00-4:30 p.m.; Location TBD		
Thur, Apr 22	University Studies Program Committee Meeting; 1:30-2:30 p.m.; Location TBD		
Thur, Apr 22	Academic Policies Committee (APC) Meeting; 3:10 p.m.; Location TBD		
Thur, Apr 22	Celebration of Scholarship and Creative Activity; 8:30 a.m.-5:00 p.m.; Location and details to be determined closer to event		
Fri, Apr 23	Office of Provost and Vice Chancellor (CON, COB, COEHS, COLS, ADM, OCE)	Renewal/Non-renewal/Tenure recommendations for <b>faculty completing 2<sup>nd</sup> year or more</b> to 2020-2021 (Spring Cycle - May)	Chancellor/Human Resources Office (CON, COB, COEHS, COLS)

Fri, Apr 23	Office of Provost and Vice Chancellor	Notification of Assessment Report Cycle	Departments
Fri, Apr 23	Students	Last day to drop 2 <sup>nd</sup> 7-week classes	Registrar's Office
Fri, Apr 23	Chancellor	Decision notification for Edward Penson Distinguished Teaching Awards	Award winners
Fri, Apr 23	Graduate students	Submission of dissertation/thesis/research manuscript <u>format approval</u> for spring 2021 graduation	Office of Graduate Studies
Mon, Apr 26	John McNaughton Rosebush Committee	Recommendations for John McNaughton Rosebush Professorships	Provost and Vice Chancellor
Tue, Apr 27	Faculty Senate Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Tue, Apr 27	Students	Last day to drop 10-week classes	Registrar's Office
Thur, Apr 29	Senate Academic Staff Meeting; 3:00-5:00 p.m.; Location TBD		
Final week of April	Office of Provost and Vice Chancellor (COLS)	Post-Tenure Review decision notifications	Concerned faculty member/department chair/dean (COLS)
Final week of April	Office of Provost and Vice Chancellor	Escalation #1: Written notification of UWS Report on Outside Activities and Interests non-compliance (due April 30)	All continuing faculty, academic staff, and limited appointees who have <u>not</u> completed form (copying immediate supervisor and Chancellor)
Fri, Apr 30	All continuing faculty, academic staff, and limited appointees	UWS Report on Outside Activities and Interests form with all signatures due	Office of Provost and Vice Chancellor
Fri, Apr 30	FSCASL	Assessment Feedback	Programs

**MAY 2021**

DATE	DUE FROM	ITEM	DUE TO
Mon, May 3	Chancellor (COB, COEHS, COS, CON, ADM, OCE)	Renewal/Non-renewal decision notification for <b>professional academic staff completing 2<sup>nd</sup> year or more</b> to 2020-2021 (Spring Cycle - May)	Concerned professional academic staff/Supervisor/Human Resources (COB, COEHS, COLS, CON, ADM, OCE)
Mon, May 3	Office of Provost and Vice Chancellor	Escalation #2: Documentation of non-compliance to personnel file and employee performance rating is adversely affected; written notification states that non-compliance with the reporting requirement has placed the employee "not-in-good standing" status; appeals may be made to Chancellor after requirement is met. (When an employee is not in good standing with an ethics requirement, they are not eligible for any base, lump sum or pay plan salary adjustments – extenuating circumstances or leaves of absences will be taken into consideration.)	All non-compliant employees (copying supervisor, Chancellor and Human Resources)
Mon, May 3	Faculty/Staff/Students	Outstanding Performance Award nominations due (University Staff)	Outstanding Performance Award Committee (University Staff)
Mon-Thur, May 3-6	Honors Thesis Symposia; 4:00-7:00 p.m.; Location TBD		
Tue, May 4	Faculty Senate Executive Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Wed, May 5	University Staff Senate Executive Committee Meeting; 1:00-2:00 p.m.; Location TBD		
Thur, May 6	Graduate Council Meeting; 1:20-2:50 p.m.; Location TBD		
Thu, May 6	University Studies Program Committee Meeting; 1:30-2:30 p.m.; Location TBD		
Thur, May 6	Academic Policies Committee (APC) Meeting; 3:10 p.m.; Location TBD		
Thur, May 6	Senate Academic Staff Executive Meeting; 3:00-4:30 p.m.; Location TBD		
Fri, May 7	<i>Spectrum</i> student creative activities web outlet submissions due (online submission) - <i>Check with the Office of Student Research and Creative Activity (OSRCA)</i>		
Fri, May 7	Chancellor (COB, COEHS, COLS, CON)	Renewal/Non-renewal/Tenure decision notification for <b>faculty completing 2<sup>nd</sup> year or more</b> to 2020-2021 (Spring Cycle – May)	Concerned faculty member/ Department chair/Dean (COB, COEHS, COLS, CON)
Fri, May 7	Provost and Vice Chancellor	Recommendations for John McNaughton Rosebush Professorships	Chancellor
Mon, May 10	Tentative - Faculty Senate's Assessment Committee Meeting; 3:30-4:30 -p.m.; Location TBD		
Tue, May 11	Faculty Senate Committee Meeting; 3:10-5:00 p.m.; Location TBD		
Thur, May 13	Senate Academic Staff Meeting; 3:00-5:00 p.m.; Location TBD		
Fri, May 14	Dean (COEHS)	Faculty Post-Tenure Remediation/Professional Improvement Plan (PIP) approval	Concerned faculty (COEHS)
<b>Fri, May 14</b>	<b>Classes end 2<sup>nd</sup> 7-week; 14-week terms</b>		
Fri, May 14	Honors College Graduation: 5:30 p.m.; Location TBD		
Fri, May 14	Outstanding Service Award Committee	Outstanding Service Award recommendations (Academic Staff)	Chancellor
Fri, May 14	Graduate students	Dissertation/thesis/research manuscript final <u>signed copies</u> due for spring 2021 graduation	Office of Graduate Studies



Sat, May 15	Supervisor/Designee	Supervisors complete the review of late OAR forms and/or perform due diligence on OAR forms with potential conflicts of interest.	Concerned employee
<b>Sat, May 15</b>	<b>Residence halls close at noon except for students participating in Commencement on Saturday, May 15 or those remaining through spring interim.</b>		
<b>Sat, May 15</b>	<b>Commencement Ceremonies – Location and details to be determined closer to event</b>		
<b>Sun, May 16</b>	<b>Residence hall spring interim consolidation</b>		
<b>Mon, May 17</b>	<b>Classes begin 3-week interim - Spring interim classes will meet on May 17, 18, 19, 20, 21; 24; 25, 26, 27, 28; June 1, 2, 3, 4.</b>		
Tue, May 18	Students	Last day to add 3-week class without instructor's signature	Registrar's Office
Wed, May 19	University Staff Senate Meeting; 1:00-2:30 p.m.; Location TBD		
Wed, May 19	Faculty and Instructional Academic Staff	Student grades (14-week and second 7-week terms)	Registrar's Office
Fri, May 21	Students	Last day to add 3-week class with instructor's signature	Registrar's Office
Fri, May 21	Chancellor	Decision notification for John McNaughton Rosebush Professorships	Award winners
Fri, May 28	Students	Last day to drop 3-week interim classes	Registrar's Office
Fri, May 28	All University Committee Chairs	Committee Annual Report	Provost and Vice Chancellor
<b>Mon, May 31</b>	<b>Legal holiday (Memorial Day) – No classes</b>		
End of May	<b>University Staff Professional Development Day</b> ; Location and details to be determined closer to event		

**JUNE 2021**

<b>DATE</b>	<b>DUE FROM</b>	<b>ITEM</b>	<b>DUE TO</b>
Tue, Jun 1	Department or equivalent units (COEHS)	Faculty Post-Tenure Remediation/Professional Improvement Plan (PIP) due	Dean (COEHS)
Tue, Jun 1	Supervisor, department chair or equivalent unit of all limited term staff, university staff, professional academic staff (PAS)	Meet with employee to review progress at midway point of year	All limited term staff, university staff, and professional
Wed, Jun 2	University Staff Senate Executive Committee Meeting; 1:00-2:00 p.m.; Location TBD		
<b>Fri, Jun 4</b>	<b>Faculty contract end date</b>		
<b>Fri, Jun 4</b>	<b>Classes end 3-week interim – End of semester – <u>Official graduation date</u></b>		
<b>Fri, Jun 4</b>	<b>Residence halls close at 8:00 p.m. for all students.</b>		
Fri, Jun 4 (Tentative)	Students/Faculty Mentors	Oshkosh Scholar Submission Deadline for 2021 issue due	Office of Student Research and Creative
Wed, Jun 9	Faculty and Instructional Academic Staff	Student grades (3-week interim AND 10- and 17-week terms)	Registrar's Office
<b>Mon, Jun 14</b>	<b>Begin summer semester classes 1<sup>st</sup> 4-week; 8-week terms</b>		
Wed, Jun 16	University Staff Senate Meeting; 1:00-2:30 p.m.; Location TBD		

**JULY 2021**

DATE	DUE FROM	ITEM	DUE TO
<b>Mon, Jul 5</b>	<b><i>Legal holiday (Independence Day) – No classes</i></b>		
Fri, Jul 9	Graduate students	Dissertation/thesis/research manuscript <u>proposals</u> for fall 2021 graduation	Office of Graduate Studies
<b>Fri, Jul 9</b>	<b><i>Classes end 1<sup>st</sup> 4-week term</i></b>		
Fri, Jul 9	Graduate students	Submission for dissertation/thesis/research manuscript <u>format approval</u> for summer 2021 graduates	Office of Graduate Studies
<b>Mon, Jul 12</b>	<b><i>Classes begin 2<sup>nd</sup> 4-week term</i></b>		
Wed, Jul 14	Faculty and Instructional Academic Staff	Student grades (first 4-week term)	Registrar's Office
Fri, Jul 16	Outstanding Performance Award Committee (University Staff)	Outstanding Performance Award recommendations	Chancellor

**AUGUST 2021**

<b>DATE</b>	<b>DUE FROM</b>	<b>ITEM</b>	<b>DUE TO</b>
Mon, Aug 2	Department or equivalent units (COLS)	Faculty Post-Tenure Remediation/Professional Improvement Plan (PIP) due	Dean (COLS)
<b><i>Fri, Aug 6</i></b>	<b><i>Classes end 2<sup>nd</sup> 4-week; 8-week terms – Semester ends – <u>Official graduation date</u></i></b>		
<b><i>Fri, Aug 6</i></b>	<b><i>Last day to apply for fall 2021 graduation</i></b>		
Fri, Aug 6	Graduate students	Dissertation/thesis/research manuscript in <u>final form</u> due for summer 2021 graduates	Office of Graduate Studies
Wed, Aug 11	Faculty and Instructional Academic Staff	Student grades (8-week and 2 <sup>nd</sup> 4-week terms)	Registrar's Office

**ALL INFORMATION IN CALENDAR SUBJECT TO CHANGE**