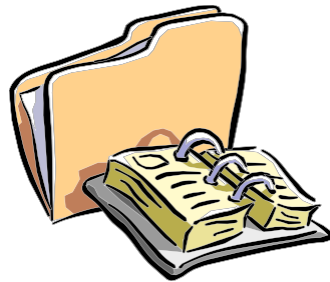


**ADMINISTRATIVE CALENDAR  
2019 - 2020**



2019-2020 Academic Year Calendar  
Instructional & Professional Academic Staff Annual  
Evaluations Table  
Faculty Renewal/Non-Renewal Dates  
Faculty Post-Tenure Review (PTR)  
Academic Staff Regents Award for Excellence  
Assessment Committee Monthly Meeting Dates  
Barbara G. Sniffen Faculty Governance Service Award  
Classroom Assignment Changes  
Classroom Visits  
Drop Dates  
Edward Penson Distinguished Teaching Awards  
Endowed Professorships  
Faculty Development: Teaching, Research  
Faculty Senate and Academic Policy Committee (APC) Meeting Dates  
Grade Deadlines  
Graduate Council Meeting Dates  
John McNaughton Rosebush Professorship  
Office of Graduate Studies Deadlines  
Outstanding Performance Award – University Staff  
Outstanding Service Award – Academic Staff  
Program/Course Approval Timeline for Graduate and Undergraduate Bulletins  
Program Review and Program Authorization Dates  
Provost's Teaching and Learning Summit  
Renewal/Non-renewal/Tenure/Promotion/Professorial Productivity  
Residence Hall Open/Close Dates  
Sabbatical Leaves  
Salary Recommendations and Annual Evaluations  
Senate of Academic Staff Meeting Dates  
Student Opinion Surveys  
Student Research & Creative Activity Deadlines  
Summer Teaching  
Textbook Orders  
Timetable Dates  
University Studies Program Committee Meeting Dates  
UW System Report on Outside Activities  
UW System Regents' Teaching Excellence Awards



## UW OSHKOSH 2019 - 2020 ACADEMIC YEAR CALENDAR

### FALL SEMESTER 2019

Tuesday	September 3	Academic Advisement/Registration
Wednesday	September 4	Classes begin first 7-week and 14-week term
Tuesday	October 22	End of first 7-week term
Wednesday	October 23	Classes begin second 7-week term
Wednesday	November 27	Thanksgiving Recess begins <i>after evening classes on Tuesday,</i>
– Sunday	– December 1	<i>November 26</i>
Monday	December 2	Classes resume
Friday	December 13	End of second 7-week and 14-week terms
Saturday	December 14	COMMENCEMENT
Monday*	January 6	Classes begin 3-week Interim*
Monday	January 20	Legal Holiday, Martin Luther King Jr. Day – no classes
Friday	January 24	End of 3-week interim; end of semester – <b><u>Official Graduation Date</u></b>

\* During **fall interim**, classes will meet on January 6, 7, 8, 9, 10; 13, 14, 15, 16, 17; 21, 22, 23, 24.

### SPRING SEMESTER 2020

Friday	January 31	Academic Advisement/Registration
Monday	February 3	Begin first 7-week and 14-week terms
Friday	March 20	End of first 7-week term
Sunday –	March 22 – 29	<b>Spring Break</b>
Sunday		
Monday	March 30	Classes begin second 7-week term
Friday	May 15	End of second 7-week and 14-week terms
Saturday	May 16	<b>COMMENCEMENT</b>
Monday	May 18	Classes begin 3-week Interim**
Monday	May 25	<b>Legal Holiday</b> , Memorial Day – no classes
Friday	June 5	End of 3-week interim; end of semester – <b><u>Official Graduation Date</u></b>

\*\* During **spring interim**, classes will meet on May 18, 19, 20, 21, 22; 26, 27, 28, 29; June 1, 2, 3, 4, 5.

### SUMMER SEMESTER 2020

Monday	June 15	Begin first 4-week term; 8-week term
Friday	July 3	Legal Holiday, Independence Day – no classes
Friday	July 10	End of first 4-week term
Monday	July 13	Begin second 4-week term
Friday	August 7	End second 4-week term; 8-week term – <b><u>Official Graduation Date</u></b>

**TENURE TRACK FACULTY RENEWAL/NON-RENEWAL DATES FOR 2019-2020**

**FIRST-YEAR FACULTY MEMBERS – SPRING CYCLE (March)**

ACTION TAKEN	Due			
	COB	CON	COEHS	COLS
Notification from department to faculty member	N/A	N/A	N/A	N/A
Faculty send information to Initial Level of Review	N/A	N/A	N/A	N/A
Initial Level of Review Recommendations to College Committees /Access Evaluation Committees	N/A	N/A	N/A	N/A
College Committee/Access Evaluation Committees Recommendations to Dean	N/A	N/A	N/A	N/A
Dean Recommendations to Provost and Vice Chancellor	N/A	N/A	N/A	N/A
Provost and Vice Chancellor Recommendations to Chancellor	N/A	N/A	N/A	N/A
Chancellor Notifies Faculty	N/A	N/A	N/A	N/A

**SECOND-YEAR FACULTY MEMBERS – FALL CYCLE (December)**

ACTION TAKEN	Due			
	COB	CON	COEHS	COLS
Notification from department to faculty member	9/2	9/2	9/2	9/2
Faculty send information to Initial Level of Review	9/27	9/27	9/27	9/27
Initial Level of Review Recommendations to College Committees /Access Evaluation Committees	10/11	N/A	10/11	10/11
College Committee/Access Evaluation Committees Recommendations to Dean	10/25	10/25	10/25	10/25
Dean Recommendations to Provost and Vice Chancellor	11/8	11/8	11/8	11/8
Provost and Vice Chancellor Recommendations to Chancellor	11/22	11/22	11/22	11/22
Chancellor Notifies Faculty	12/6	12/6	12/6	12/6

**RENEWAL/NON-RENEWAL/TENURE**

**SECOND-YEAR OR MORE FACULTY – SPRING CYCLE (May)**

ACTION TAKEN	Due			
	COB	CON	COEHS	COLS
Notification from department to faculty member	12/13	12/13	12/13	12/13
Faculty send information to Initial Level of Review	1/10	1/10	1/10	1/10
Initial Level of Review Recommendations to College Committees /Access Evaluation Committees	1/24	N/A	1/24	1/24
College Committee/Access Evaluation Committees Recommendations to Dean	2/21	2/21	2/21	2/21
Dean Recommendations to Provost and Vice Chancellor	3/6	3/6	3/6	3/6
Provost and Vice Chancellor Recommendations to Chancellor	4/17	4/17	4/17	4/17
Chancellor Notifies Faculty	5/1	5/1	5/1	5/1

## FACULTY POST-TENURE REVIEW (PTR) FOR 2019-2020

ACTION TAKEN	DUE DATE			
	COB	CON	COEHS	COLS
Notice to college from Provost Office listing those faculty up for PTR	9/1	End of October	9/1	End of October
Notification from department to faculty member	9/15	2 <sup>nd</sup> week of November	10/1	2 <sup>nd</sup> week of November
Faculty submit PTR materials to the initial level of review	11/1	1 <sup>st</sup> week of February	12/1	1 <sup>st</sup> week of February
Departmental review, which includes Chair/Designee from Access Campus Evaluation Committee, is forwarded to the OSH Personnel/Promotion Committees	12/1	2/14	1/1	2/28
OSH Personnel/Promotion Committees review is forwarded to the Dean	1/15	3/15	2/1	3/20
Dean forwards review to the Provost	2/15	3/31	2/15	3/31
Provost provides notification to faculty member, department chair and Dean	3/15	1 <sup>st</sup> week of April	3/1	Final week of April
<b>(This Step - Access Campuses Only)</b> If "meets expectations", the Department Chair, the faculty member and the Assistant Chancellor for Access Campuses will schedule and conduct the Review and Development Conference	N/A	N/A	N/A	Applicable; deadline is end of the semester
Faculty who receive a final review of "does not meet expectations" will meet with Dean (in COLS, the Department Chair) to begin developing a remediation/professional improvement plan (PIP)	Applicable but no deadline	Applicable but no deadline	3/15	Applicable but no deadline
Dean will approve the remediation/PIP plan, which takes effect at the beginning of the Fall semester	Applicable but no deadline	Applicable but no deadline	5/15	Applicable but no deadline
Department remediation/PIP plan due to the Dean	3/31	N/A	6/1	8/1

**RENEWABLE INSTRUCTIONAL ACADEMIC STAFF  
RENEWAL/NON-RENEWAL DATES FOR 2019-2020**

**FIRST-YEAR ACADEMIC STAFF – SPRING CYCLE (March)**

ACTION TAKEN	Due Date					
	COB	CON	COEHS	COLS	ADM	OCE
Academic Staff send information to Initial Level of Review	11/25	11/25	11/25	11/25	11/25	11/25
Initial Level of Review Recommendations to College Committees/Access Evaluation Committees or equivalent	12/27	N/A	12/27	12/27	N/A	N/A
College Committee/Access Evaluation Committees Recommendations to Deans/Directors/VC/AVC	1/3	1/3	1/3	1/3	1/3	1/3
AVC/Dean/Director Recommendations to Provost and Vice Chancellor <b>OR</b> VC/Director recommendations to Chancellor	2/7	2/7	2/7	2/7	2/7	2/7
Provost and Vice Chancellor Recommendations to HR and Chancellor	2/21	2/21	2/21	2/21	2/21	2/21
Chancellor Notifies Academic Staff	3/1	3/1	3/1	3/1	3/1	3/1

**SECOND-YEAR ACADEMIC STAFF – FALL CYCLE (December)**

ACTION TAKEN	Due Date					
	COB	CON	COEHS	COLS	ADM	OCE
Academic Staff send information to Initial Level of Review	9/20	9/20	9/20	9/20	9/20	9/20
Initial Level of Review Recommendations to College Committees/Access Evaluation Committees or equivalent	10/4	N/A	10/4	10/4	N/A	N/A
College Committee/Access Evaluation Committees Recommendations to Deans/Directors/VC/AVC	10/18	10/18	10/18	10/18	10/18	10/18
AVC/Dean/Director Recommendations to Provost and Vice Chancellor <b>OR</b> VC/Director recommendations to Chancellor	11/8	11/8	11/8	11/8	11/8	11/8
Provost and Vice Chancellor Recommendations to HR and Chancellor Committees	11/22	11/22	11/22	11/22	11/22	11/22
Chancellor Notifies Academic Staff	12/1	12/1	12/1	12/1	12/1	12/1

**SECOND-YEAR OR MORE ACADEMIC STAFF – SPRING CYCLE (May)**

ACTION TAKEN	Due Date					
	COB	CON	COEHS	COLS	ADM	OCE
Academic Staff send information to Initial Level of Review	1/10	1/10	1/10	1/10	1/10	1/10
Initial Level of Review Recommendations to College Committees/Access Evaluation Committees or equivalent	1/24	N/A	1/24	1/24	N/A	N/A
College Committee/Access Evaluation Committees Recommendations to Deans/Directors/VC/AVC	2/14	2/14	2/14	2/14	2/14	2/14
AVC/Dean/Director Recommendations to Provost and Vice Chancellor <b>OR</b> VC/Director recommendations to Chancellor	3/6	3/6	3/6	3/6	3/6	3/6
Provost and Vice Chancellor Recommendations to HR and Chancellor	4/17	4/17	4/17	4/17	4/17	4/17
Chancellor Notifies Academic Staff	5/1	5/1	5/1	5/1	5/1	5/1

**RENEWABLE PROFESSIONAL ACADEMIC STAFF  
RENEWAL/NON-RENEWAL DATES FOR 2019-2020**

**FIRST-YEAR ACADEMIC STAFF – SPRING CYCLE (March)**

ACTION TAKEN	Due Date
	COB, CON, COEHS, COLS, ADM, & OCE
Supervisor Recommendations to Dean/ Director/VC/AVC	1/3
Dean/Director/VC/AVC Recommendations to Provost and Vice Chancellor/VC/AVC	1/31 (COB) 2/7
Provost and Vice Chancellor/VC/AVC Recommendations to HR and Chancellor	2/21
Chancellor Notifies Academic Staff	3/1

**SECOND-YEAR ACADEMIC STAFF – FALL CYCLE (December)**

ACTION TAKEN	Due Date
	COB, CON, COEHS, COLS, ADM, & OCE
Supervisor Recommendations to Dean/ Director/VC/AVC	10/18
Dean/Director/VC/AVC Recommendations to Provost and Vice Chancellor/VC/AVC	11/1 (COB) 11/8
Provost and Vice Chancellor/VC/AVC Recommendations to HR and Chancellor	11/22
Chancellor Notifies Academic Staff	12/1

**SECOND-YEAR OR MORE ACADEMIC STAFF – SPRING CYCLE (May)**

ACTION TAKEN	Due Date
	COB, CON, COEHS, COLS, ADM, & OCE
Supervisor Recommendations to Dean/ Director/VC/AVC	2/14
Dean/Director/VC/AVC Recommendations to Provost and Vice Chancellor/VC/AVC	3/6
Provost and Vice Chancellor/VC/AVC Recommendations to HR and Chancellor	4/17
Chancellor Notifies Academic Staff	5/1

**FACULTY PROFESSORIAL PRODUCTIVITY INCREASE DATES FOR 2019-2020**

ACTION TAKEN	DUE DATE ALL COLLEGES/UNITS
Faculty submit information, via department chair, to the College Promotions committee (initial level of review)	10/28/19
College Committee Recommendations to Deans	12/6/19
Deans' Recommendations to Provost and Vice Chancellor	1/3/20
Provost and Vice Chancellor Recommendations to HR and Chancellor	1/31/20
Chancellor notifies Faculty	2/24/20

**FACULTY PROMOTION (PROMOTION ONLY) DATES FOR 2019-2020**

ACTION TAKEN	DUE DATE ALL COLLEGES/UNITS
Faculty send information to Initial Level of Review	9/30/19
Initial Level of Review Recommendations to College Committees/ Access Evaluation Committees	10/28/19
College Committee/Access Evaluation Committees Recommendations to Deans	12/6/19
Deans' Recommendations to Provost and Vice Chancellor	1/3/20
Provost and Vice Chancellor Recommendations to HR and Chancellor	1/31/20
Chancellor notifies Faculty	2/24/20

**Annual Performance Evaluations for Limited, University Staff, Professional Academic Staff (PAS) on Fixed-Term**

ACTION TAKEN	DUE DATE ALL COLLEGES/UNITS
Supervisors/Department Chairs or equivalent request <b>in writing</b> that employees submit information summarizing relevant activities and accomplishments during preceding calendar year	11/11/19
Employee sends summary of activities and accomplishments to supervisor/department chair or equivalent	1/3/20
Supervisors/department chairs or equivalent schedule face-to-face conference with employee	1/10/20
Supervisors/department chairs or equivalent complete conference with employee and forward signed evaluation documents to Deans/Directors/Associate and Assistant Vice Chancellors/Vice Chancellors/Provost and Vice Chancellor/Chancellor	1/24/20
Deans/Directors/Associate and Assistant Vice Chancellors/Vice Chancellors/Provost and Vice Chancellor/Chancellor forward completed annual evaluation documents to HR	3/1/20



## AUGUST & SEPTEMBER 2019

DATE	DUE FROM	ITEM	DUE TO
Wed, Aug 28	Spring 2020 schedule goes live on Titan Web		
Wed, Aug 28	New Faculty/Instructional Academic Staff (.50 and higher FTE) Orientation in Reeve Union Room 209 – Lunch from 11:30 a.m.-12:30 p.m., followed by campus resource event from 12:30-2:30 p.m. in Reeve Union Room 202		
Fri, Aug 30	Provost and Vice Chancellor	List of faculty up for Post-Tenure Review	Faculty members (COB and COEHS)
Mon, Sept 2	Departments or equivalent units (COEHS, COLS, and CON)	Notification for Renewal/Non-Renewal for <b>2<sup>nd</sup> year faculty for December cycle</b>	Faculty Members (COEHS, COLS, and CON)
Mon, Sept 2	<b>LABOR DAY; Residence hall move in from 8:00 a.m. – 3:30 p.m. for continuing students</b>		
Mon, Sept 2	<b>Residence hall move in is from 8 a.m. – 3:30 p.m. for first year and transfer students only; Titan Welcome – (new student orientation), 4-11 p.m. For more information, please see <a href="https://uwosh.edu/housing/students/move-in/">https://uwosh.edu/housing/students/move-in/</a> and <a href="https://uwosh.edu/newstudents">https://uwosh.edu/newstudents</a></b>		
Mon, Sept 2	<b>Titan Welcome (new first-year and transfer students), 8:00 a.m. – 1:30 p.m.</b>		
Tue, Sept 3	<b>Academic Advisement/Registration</b>		
Tue, Sept 3	<b>Titan Welcome, 8:30 a.m.-11 a.m.; Student Employment Fair, 11 a.m.-1 p.m.; Taste of Oshkosh and Student Opportunity Fair, 11 a.m.-2 p.m.</b>		
Tue, Sept 3	<b>Opening Day Assembly</b> <ul style="list-style-type: none"> <li>• <b>8:00-8:45 a.m. Continental Breakfast</b> (Culver Family Welcome Center – Great Hall)</li> <li>• <b>9:00-10:30 a.m. Awards Ceremony and Convocation</b> (Culver Family Welcome Center - Ballroom)</li> <li>• <b>Opening Day College meetings</b> <ul style="list-style-type: none"> <li>College of Nursing – 10:45 a.m. in Nursing Education Room 222</li> <li>College of Education and Human Services – 10:45 a.m.-Noon in Sage 1216</li> <li>College of Letters and Science – 10:45 a.m. in Music Hall (Arts and Communication Center)</li> <li>College of Business – 11:00 a.m. in Atheam C (Best Western Premiere)</li> </ul> </li> <li>• <b>11 a.m.-2:00 p.m. Taste of UW Oshkosh and Student Opportunity Fair</b> (Pedestrian Mall)</li> </ul>		
Tue, Sept 3	Faculty Senate – Executive Committee Meeting – 3:10 p.m. – Dempsey 205		
Wed, Sept 4	University Staff Senate – Executive Committee Meeting – 1:00-2:30 p.m. – Dempsey 205		
Wed, Sept 4	<b>Classes begin for 14-week term and 1<sup>st</sup> 7-week term</b>		
Thurs, Sept 5	Senate Academic Staff – Executive Committee Meeting – 3:00-5:00 p.m. – Dempsey 205		
Fri, Sept 6	Individual faculty	Proposals for Sabbaticals	Deans (COB, COEHS, COLS, and CON)
Mon, Sept 9	Faculty Senate's Assessment Committee Meeting – Dempsey 301; 3:30-4:30 p.m.		
Tue, Sept 10	Students	Last day for full refund of tuition; varies depending upon course length; refer to link below for other deadlines/refund percentages: <a href="https://uwosh.edu/adminservices/student-financial-services/tuition-and-fees/refunds-for-dropwithdrawals/">https://uwosh.edu/adminservices/student-financial-services/tuition-and-fees/refunds-for-dropwithdrawals/</a>	Student Accounts
Tue, Sept 10	Students	Last Day to Add 14, 17, or 1 <sup>st</sup> 7-week class <u>without</u> instructor signature	Registrar's Office
Tue, Sept 10	Deans (COB, COEHS, COLS, and CON)	Proposals for 2020-2021 Sabbaticals ( <i>awards announced after Board of Regents meeting in December</i> )	Provost and Vice Chancellor
Tue, Sept 10	Faculty Senate Meeting – 3:10-5:00 p.m. – Reeve Union 306		
Thurs, Sept 12	Senate of Academic Staff Meeting – 3:00 p.m. – Sage 2210		
Thurs, Sept 12	Graduate Council Meeting – 1:20 to 2:50 p.m. – Sage 2210		
Fri, Sept 13	Departments or equivalent units	January Interim 2020 textbook orders	Bookstore
Fri, Sept 13	Graduate faculty	Nominations for Graduate Distinguished Research Awards deadline	Office of Graduate Studies
Mon, Sept 16	Department or equivalent unit (COB)	Faculty Post-Tenure Review notification	Faculty member (COB)
Tue, Sept 17	Faculty Senate – Executive Committee Meeting – 3:10 p.m. – Dempsey 205		

Wed, Sept 18	University Staff Senate Meeting – 1:00-2:30 p.m. – Sage 2210		
Thurs, Sept 19	Senate Academic Staff – Executive Committee Meeting – 3:00-5:00 p.m. – Dempsey 205		
Thurs, Sept 19	University Studies Program Committee Meeting - Dempsey 212; 1:30-2:30 p.m.		
Thurs, Sept 19	Academic Policies Committee (APC) Meeting - Dempsey 212; 3:10 p.m.		
Fri, Sept 20	Student/Faculty Collaborators	Applications for Student Research Assistantships	Office of Student Research and Creative Activity (OSRCA)
Fri, Sept 20	Academic Staff (COB, CON, COLS, COEHS, ADM, and OCE)	Renewal/Non-renewal submission of forms/evidence for <b>2<sup>nd</sup> year instructional academic staff</b> to 2019-2020 (December cycle)	Initial Level of Review
Mon, Sept 23	Department or equivalent units	Begin building Summer 2020 classes	Registrar's Office
Tue, Sept 24	Faculty Senate Meeting – 3:10-5:00 p.m. – Reeve Union 306		
Thurs, Sept 26	17 <sup>th</sup> Annual Honors College Convocation – Keynote Speaker – Professor Robert Wagoner, Department of Philosophy – 5:00 p.m., Reeve Union Ballroom 227BC		
Thurs, Sept 26	Senate of Academic Staff Meeting –3:00 p.m. – Sage 2210		
Fri, Sept 27	Faculty (COB, COLS, CON, and COEHS)	Renewal/Non-renewal submission of forms/evidence for <b>2<sup>nd</sup> year faculty staff</b> to 2019-2020 (December cycle)	Initial Level of Review

**OCTOBER 2019**

<b>DATE</b>	<b>DUE FROM</b>	<b>ITEM</b>	<b>DUE TO</b>
Tue, Oct 1	Concerned faculty	Promotion documents submitted	Initial Level of Review
Tue, Oct 1	Departments or equivalent units (COEHS)	Faculty Post-Tenure Review notification	Faculty member (COEHS)
Tue, Oct 1	Academic Deans and OCE AVC	Update of Graduate Faculty listing	Office of Graduate Studies
Tue, Oct 1	Students	Last day to add 14- week and 17 week classes <u>with</u> instructor's signature	Registrar's Office
Tue, Oct 1	Faculty Senate – Executive Committee Meeting – 3:10 p.m. – Dempsey 205		
Wed, Oct 2	University Staff Senate – Executive Committee Meeting – 1:00-2:30 p.m. – Dempsey 205		
Thurs, Oct 3	Senate Academic Staff – Executive Committee Meeting – 3:00-5:00 p.m. – Dempsey 205		
Thurs, Oct 3	Academic Policies Committee (APC) Meeting - Dempsey 212; 3:10 p.m.		
Thurs, Oct 3	<b>Early alert grading starts at 8:00 a.m.</b>		
Thurs, Oct 3	Graduate Council Meeting – Sage 2210; 1:20 p.m.-2:50 p.m.		
Thurs, Oct 3	University Studies Program Committee Meeting - Dempsey 212; 1:30-2:30 p.m.		
Fri, Oct 4	Graduate students	Applications for Fall 2019 graduation or completion of degree, GAP or certificate	Office of Graduate Studies
Fri, Oct 4	Initial Level of Review (COB, COEHS, and COLS)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year instructional academic staff</b> to 2019-2020 (December cycle)	College Committee or equivalent units (COB, COEHS, and COLS)
Mon, Oct 7	<b>Early alert grading ends at 4:00 p.m.</b>		
Tue, Oct 8	Faculty Senate Meeting – 3:10 p.m. – Reeve Union 306		
Thurs, Oct 10	Senate of Academic Staff Meeting – 3:00 p.m. – Sage 2210		
Fri, Oct 11	Departments or equivalent units	Input completed for 2020 <u>Summer</u> timetable	Registrar's Office
Fri, Oct 11	Initial Level of Review (COB, COEHS, COLS, and CON)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year faculty</b> to 2019-2020 (December cycle)	College Committee (COB, COEHS, COLS, and CON)
Fri, Oct 11	Student/Faculty Collaborators	Undergraduate Small Grants proposals due for Fall 2019 cycle	Office of Student Research and Creative Activity (OSRCA)
Mon, Oct 14	Provost and Vice Chancellor	FINAL deadline for program and course approvals for graduate programs (Blue Sheets) to meet 2020-2022 graduate bulletin publication deadline	Registrar's Office
Mon, Oct 14	Registrar's Office	First draft of 2020 <u>Summer</u> timetable for review	Departments or equivalent units
Tue, Oct 15	Faculty Senate – Executive Committee Meeting – 3:10 p.m. – Dempsey 205		
Wed, Oct 16	Call for Nominations - Regents' Teaching Excellence Award, Academic Staff Excellence Award and Program Excellence Award		
Wed, Oct 16	University Staff Senate Meeting – 1:00-2:30 p.m. – Sage 2210		
Thurs, Oct 17	Senate Academic Staff – Executive Committee Meeting – 3:00-5:00 p.m. – Dempsey 205		
Thurs, Oct 17	Academic Policies Committee (APC) Meeting - Dempsey 212; 3:10 p.m.		
Thurs, Oct 17	University Studies Program Committee Meeting - Dempsey 212; 1:30-2:30 p.m.		
Fri, Oct 18	College Committee or equivalent units (COB, CON, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year instructional academic staff</b> to 2019-2020 (December cycle)	Dean/Director/VC/AVC (COB, CON, COEHS, COLS, ADM, and OCE)
Fri, Oct 18	Individual Faculty	Faculty Development Teaching/Research Proposals pre-read requests	Provost and Vice Chancellor
Fri, Oct 18	Students	Last day to drop 14- and 17-week classes without late drop appeal; last day to withdraw without appeal	Registrar's Office

Fri, Oct 18	Departments or equivalent units	Input completed for 2020 <u>Fall</u> timetable	Registrar's Office
Sat, Oct 19	Homecoming 2019 <a href="https://uwosh.edu/homecoming/schedule/">https://uwosh.edu/homecoming/schedule/</a>		
Mon, Oct 21	Registrar's Office	First draft of 2020 <u>Fall</u> timetable for review	Departments or equivalent units
Mon, Oct 21	Faculty Senate's Assessment Committee Meeting – Dempsey 301; 3:30-4:30 p.m.		
Tues-Thurs, October 22-24	Provost's Summit on Teaching and Learning – 11:00 a.m. -1:30 p.m., Reeve Union 202		
Tue, Oct 22	<b>End of 1<sup>st</sup> 7-week term</b>		
Tue, Oct 22	Faculty Senate Meeting – 3:10 p.m. – Reeve Union 306		
Wed, Oct 23	Registrar's Office	Proof of 2020-2022 Graduate Bulletin	Non-instructional departments
Wed, Oct 23	<b>Classes begin for 2<sup>nd</sup> 7-week term and 10-week term</b>		
Thurs, Oct 24	Senate of Academic Staff Meeting – 3:00 p.m. – Sage 2210		
Fri, Oct 25	Graduate students	Dissertation/Thesis/Manuscript Research Project <u>Proposals</u> for Spring 2020	Office of Graduate Studies
Fri, Oct 25	Departments or equivalent units	Spring 2020 textbook orders	Bookstore
Fri, Oct 25	Departments or equivalent units	First draft changes completed for 2020 <u>Summer</u> timetable	Registrar's Office
Fri, Oct 25	Departments or equivalent units	Spring 2019 textbook orders (7- and 14-week sessions)	Bookstore
Sun, Oct 27	Faculty and Instructional Academic Staff	Student grades (First 7-week term)	Registrar's Office
Mon, Oct 28	Registrar's Office	Second draft 2020 <u>Summer</u> timetable for review	Departments or equivalent units
Mon, Oct 28	Non-Instructional Departments	Proof of 2020-2022 Graduate Bulletin	Registrar's Office
Mon, Oct 28	Academic Departments	Proof of 2020-2022 Graduate Bulletin	Registrar's Office
Mon, Oct 28	Initial Level of Review	Professorial Productivity Increase recommendations	College Promotions Committee
Mon, Oct 28	Initial Level of Review	Faculty Promotion recommendations	College Promotions Committee
Tues, Oct 29	Students	Last day to <u>add</u> a 2 <sup>nd</sup> 7 week class <u>without</u> instructor's signature	Registrar's Office
Tue, Oct 29	Faculty Senate – Executive Committee Meeting – 3:10 p.m. – Dempsey 205		
Wed, Oct 30	University Staff Senate – Executive Committee Meeting – 1:00-2:30 p.m. – Dempsey 205		
Thurs, Oct 31	Senate Academic Staff – Executive Committee Meeting – 3:00-5:00 p.m. – Dempsey 205		
Thurs, Oct 31	Academic Policies Committee (APC) meeting - Dempsey 212; 3:10 p.m.		
Thurs, Oct 31	University Studies Program Committee meeting - Dempsey 212; 1:30-2:30 p.m.		
End of October	Office of Provost and Vice Chancellor	List of faculty up for Post-Tenure Review distributed	Faculty members (CON and COLS)

**NOVEMBER 2019**

<b>DATE</b>	<b>DUE FROM</b>	<b>ITEM</b>	<b>DUE TO</b>
Fri, Nov 1	Eligible Faculty	Nominations for Regents Teaching Excellence Award	Provost and Vice Chancellor
Fri, Nov 1	Faculty (COB)	Post-Tenure Review materials submitted	Initial Level of Review (COB)
Fri, Nov 1	College Committees	Nominations for Endowed Professorships (if professorships available)	Deans (COB, COEHS, COLS, and CON)
Fri, Nov 1	Departments or equivalent units	First draft changes completed for 2020 <u>Fall</u> timetable	Registrar's Office
Fri, Nov 1	Dean (COB)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year faculty</b> to 2019-2020 (December cycle)	Provost and Vice Chancellor
2 <sup>nd</sup> week of November	Departments or equivalent units (CON and COLS)	Faculty Post-Tenure Review recommendations	Faculty (CON and COLS)
Mon, Nov 4	Registrar's Office	Second draft 2020 <u>Fall</u> timetable for review	Departments or equivalent units
Tue, Nov 5	Last day to add second 7-week and 10-week class <u>with</u> instructor signature		
Tue, Nov 5	Faculty Senate Meeting – 3:10 p.m. – Reeve Union 306		
Thurs, Nov 7	Graduate Council Meeting – Sage 2210; 1:20 p.m.-2:50 p.m.		
Thurs, Nov 7	Senate of Academic Staff Meeting – 3:00 p.m. – Sage 2210		
Fri, Nov 8	AVC/Dean/Director Recommendations (COB, CON, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year instructional academic staff</b> to 2019-2020 (December cycle)	Provost and Vice Chancellor or Vice Chancellor/Director (COB, CON, COEHS, COLS, ADM, and OCE)
Fri, Nov 8	AVC/Dean/Director (CON, COLS, COEHS, ADM, and OCE)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year professional academic staff</b> to 2019-2020 (December cycle)	Provost and Vice Chancellor or Vice Chancellor/Director (COB, CON, COEHS, COLS, ADM, and OCE)
Fri, Nov 8	Dean (COB, COLS, CON, COEHS)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year faculty</b> to 2019-2020 (December cycle)	Provost and Vice Chancellor
Fri, Nov 8	Departments or equivalent units	Second draft changes completed for 2020 <u>Summer</u> timetable	Registrar's Office
Fri, Nov 8	Departments or equivalent units	Special requests for 2020 <u>Summer</u> timetable	Registrar's Office
Mon, Nov 11	Registrar's Office	Rooms assigned for 2020 <u>Summer</u> timetable (completed Friday, November 15)	Departments or equivalent units
Mon, Nov 11	Faculty Senate's Assessment Committee Meeting – Dempsey 301; 3:30-4:30 p.m.		
Mon, Nov 11	Supervisors, Department Chairs or Equivalent Units	Request in writing a summary of activities and accomplishments for 2019 for annual evaluations	All Fixed-Term Terminal (FTT) Academic Staff
Tue, Nov 12	Faculty Senate – Executive Committee Meeting – 3:10 p.m. – Dempsey 205		
Wed, Nov 13	University Staff Senate Meeting – 1:00-2:30 p.m. – Sage 2210		
Thurs, Nov 14	Senate Academic Staff – Executive Committee Meeting – 3:00-5:00 p.m. – Dempsey 205		
Thurs, Nov 14	Academic Policies Committee (APC) Meeting - Dempsey 212; 3:10 p.m.		
Thurs, Nov 14	Departments or equivalent units	Biennial Program Assessment Reports	Faculty Senate Committee on Assessment of Student Learning (FSCASL)/Provost and Vice Chancellor
Thurs, Nov 14	Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m.		
Thurs, Nov 14	University Studies Program Committee Meeting - Dempsey 212; 1:30-2:30 p.m.		
Fri, Nov 15	Departments or equivalent units	Special requests for 2020 <u>Fall</u> timetable	Registrar's Office
Fri, Nov 15	Departments or equivalent units	Second draft changes completed for 2020 <u>Fall</u> timetable	Registrar's Office

Mon, Nov 18	Registrar's Office	Final draft 2020 <u>Summer</u> timetable (with room assignments) for review	Departments or equivalent units
Mon, Nov 18	Registrar's Office	Rooms assigned for 2020 <u>Fall</u> timetable (completed Friday, January 17)	Departments of equivalent units
Tue, Nov 19	Academic Departments	Proof of 2020-2022 Graduate Bulletin	Registrar's Office
Tue, Nov 19	Students	Last day to drop second 7-week classes	Registrar's Office
Tue, Nov 19	Faculty Senate Meeting – 3:10 p.m. – Reeve Union 306		
Thurs, Nov 21	Students	Last day to drop 10-week classes	Registrar's Office
Thurs, Nov 21	Senate of Academic Staff Meeting – 3:00 p.m. – Sage 2210		
Fri, Nov 22	Departments or equivalent units	NCUR Presentation Abstracts due	Office of Student Research and Creative Activity
Fri, Nov 22	Provost and Vice Chancellor (COB, CON, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal recommendations for <b><u>2<sup>nd</sup> year instructional academic staff</u></b> to 2019-2020 (December cycle)	Chancellor and Human Resources
Fri, Nov 22	Provost and Vice Chancellor (COB, CON, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal recommendations for <b><u>2<sup>nd</sup> year professional academic staff</u></b> to 2019-2020 (December cycle)	Chancellor and Human Resources
Fri, Nov 22	Provost and Vice Chancellor (COB, CON, COEHS, and COLS)	Renewal/Non-renewal recommendations for <b><u>2<sup>nd</sup> year faculty</u></b> to 2019-2020 (December cycle)	Chancellor
Mon, Nov 25	Graduate students	Submission of Dissertation/Thesis/Research Manuscript for approval for Fall 2019 graduation	Office of Graduate Studies
Mon, Nov 25	Instructional Academic Staff (COB, COEHS, COLS, CON, ADM, and OCE)	Renewal/Non-renewal submissions for <b><u>1<sup>st</sup> year instructional academic staff</u></b> to 2019-2020 (March cycle)	Initial Level of Review (COB, COEHS, COLS, CON, ADM, and OCE)
Tue, Nov 26	<b><i>Residence halls begin limited services at 7:00 p.m.</i></b>		
Wed, Nov 27	<b><i>Thanksgiving recess begins after evening classes on Tuesday, November 26</i></b>		
Fri, Nov 29	Departments or equivalent units	Final deadline for changes to 2020 <u>Summer</u> timetable	Registrar's Office

**DECEMBER 2019**

DATE	DUE FROM	ITEM	DUE TO
Sun, Dec 1	<b>Residence halls return to normal services</b>		
Sun, Dec 1	Chancellor (COB, CON, COEHS, COLS, ADM and OCE)	Renewal/Non-renewal recommendations for <b>2<sup>nd</sup> year instructional academic staff</b> to 2019-2020 (December cycle)	Concerned Academic Staff (COB, CON, COEHS, COLS, ADM and OCE)
Sun, Dec 1	Chancellor (COB, CON, COEHS, COLS, ADM and OCE)	Renewal/Non-renewal decision notifications for <b>2<sup>nd</sup> year professional academic staff</b> to 2019-2020 (December cycle)	Concerned Academic Staff (COB, CON, COEHS, COLS, ADM, and OCE)
Sun, Dec 1	Department or equivalent unit (COB)	Faculty Post-Tenure Review recommendations	Personnel/Promotion Committee (COB)
Sun, Dec 1	Faculty (COEHS)	Submit Faculty Post-Tenure Review materials	Initial Level of Review (COEHS)
Mon Dec 2	Faculty, Academic Staff, University Staff, and Students	Barbara G. Sniffen Faculty Governance Service Award nominations	Faculty Senate Office
Mon, Dec 2	<b>Classes resume</b>		
Mon, Dec 2	Students, Staff, Faculty (no self-nominations will be accepted))	Call for nominations for John McNaughton Rosebush Professorship	John McNaughton Rosebush Professorship Committee (Provost and Vice Chancellor office)
Mon, Dec 2	Deans (COB, COEHS, COLS, and CON)	Nominations for Endowed Professorships (if professorships available)	Provost and Vice Chancellor
Mon, Dec 2	Individual Faculty	Faculty Development Teaching/Research Proposals (2019-20 Cycle)	Deans
Mon, Dec 2	Registrar's Office	Summer 2020 classes viewable on Titan Web	Departments or equivalent units
Mon, Dec 2	Academic Departments	Proof of 2020-2022 Graduate Bulletin	Registrar's Office
Mon, Dec 2	Eligible Academic Staff Members	Regents' Academic Staff Excellence Award	Provost and Vice Chancellor
Mon, Dec 2- Thurs, Dec 4	2019 Fall Honors Thesis Symposia; Reeve Union 306, 4:00 p.m.		
Tue, Dec 3	Faculty Senate – Executive Committee Meeting – 3:10 p.m. – Dempsey 205		
Wed, Dec 4	Deans (COB, COEHS, COLS, and CON)	Faculty Development Teaching/Research/Proposals	Provost and Vice Chancellor
Thurs, Dec 5	Graduate Council Meeting – Sage 2210; 1:20 p.m.-2:50 p.m.		
Thurs, Dec 5	Senate Academic Staff – Executive Committee Meeting – 3:00-5:00 p.m. – Dempsey 205		
Thurs, Dec 5	University Studies Program Committee Meeting - Dempsey 212; 1:30-2:30 p.m.		
Thurs, Dec 5	Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m.		
Fri, Dec 6	Chancellor (COB, CON, COLS, and COEHS)	Renewal/Non-renewal decision notifications for <b>2<sup>nd</sup> year faculty</b> (December cycle)	Concerned Faculty (COB, CON, COLS, and COEHS)
Fri, Dec 6	College Committees	Professorial Productivity Increase recommendations	Deans
Fri, Dec 6	College Committees	Faculty Promotion recommendations	Deans
Fri, Dec 6	Program Review Committee Chairs	Send Progress Report on Academic Program Review and Response to Consultant's Report	Associate Vice Chancellor of Curricular Affairs
Tues, Dec 10	Faculty Senate Meeting – 3:10 p.m. – Reeve Union 306		
Wed, Dec 11	University Staff Senate Meeting – 1:00-2:30 p.m. – Sage 2210		
Thurs, Dec 12	Senate of Academic Staff Meeting – 3:00 p.m. – Sage 2210		
Fri, Dec 13	Fall 2019 Honors College Graduation Ceremony – Culver Family Welcome Center; 5:30 p.m.		
Fri, Dec 13	Faculty	Research in the Rotunda - Student Presenter nominations	Office of Student Research and Creative Activity

Fri, Dec 13	Departments or equivalent units (COB, COLS, CON, and COEHS)	Notification for Renewal/Non-renewal/Tenure for <b><u>faculty completing 2<sup>nd</sup> year or more</u></b> (May cycle)	Faculty members (COB, COLS, COEHS, and CON)
Fri, Dec 13	Graduate Students	Dissertation/Thesis/Research Manuscript final signed copies due for Fall graduation	Office of Graduate Studies
Fri, Dec 13	<b><i>Residence halls begin limited services at 7:00 p.m.; residence halls close at 7:00 p.m. for departing students – except for those involved in Commencement on Saturday, December 14</i></b>		
Fri, Dec 13	<b><i>End of 14-week term and 2<sup>nd</sup> 7-week term; residence halls close at 8:00 p.m. except for students involved in Commencement on Saturday, December 14</i></b>		
Sat, Dec 14	<b><i>Commencement Ceremony – 9:30 a.m. – Kolf Sports Center – All Undergraduate and Graduate Degrees</i></b>		
Wed, Dec 18	Faculty and Instructional Academic Staff	Student grades (14-week and second 7-week terms)	Registrar's Office
Fri, Dec 27	Initial Level of Review (COB, COEHS, and COLS)	Renewal/Non-renewal recommendations for <b><u>1<sup>st</sup> year instructional academic staff</u></b> to 2019-2020 (March cycle)	College Committee or equivalent units (COB, COEHS, and COLS)



## JANUARY 2020

DATE	DUE FROM	ITEM	DUE TO
Wed, Jan 1	Department or equivalent unit (COEHS)	Faculty Post-Tenure Review recommendations	Personnel/Promotion Committee (COEHS)
Fri, Jan 3	Deans	Professorial Productivity Increase recommendations	Provost and Vice Chancellor
Fri, Jan 3	Deans	Faculty Promotion recommendations	Provost and Vice Chancellor
Fri, Jan 3	College Committee (COB, CON, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal recommendations for <b>1<sup>st</sup> year instructional academic staff</b> to 2019-2020 (March cycle)	Dean/Director/VC/AVC (COB, CON, COEHS, COLS, ADM, and OCE)
Sun, Jan 5	<b>Residence halls begin limited services; resident hall interim move-in for new winter interim residents</b>		
Mon, Jan 6	<b>Classes begin for 3-week interim – fall interim classes will meet on January 6, 7, 8, 9, 10; 13, 14, 15, 16, 17; 21, 22, 23, 24</b>		
Tue, Jan 7	Students	Last day to add interim class <u>with</u> instructor's signature	Registrar's Office
Tue, Jan 7	Faculty Senate – Executive Committee Meeting – 3:10 p.m. – Dempsey 205		
Wed, Jan 8	University Staff Senate – Executive Committee Meeting – 1:00-2:30 p.m. – Dempsey 205		
Thurs, Jan 9	University Studies Program Committee Meeting – Dempsey 212; 1:30-2:30 p.m.		
Thurs, Jan 9	Academic Policies Committee (APC) Meeting at 3:10 p.m. in Dempsey 212		
Thurs, Jan 9	Senate Academic Staff – Executive Committee Meeting – 3:00-5:00 p.m. – Dempsey 205		
Fri, Jan 10	Academic Staff (COB, COLS, CON, ADM, and OCE)	Renewal/Non-renewal submission of forms/evidence for <b>2<sup>nd</sup> year or more instructional academic staff</b> to 2019-2020 (May cycle)	Initial Level of Review (COB, COLS, and CON)
Fri, Jan 10	Faculty (COB, COLS, COEHS, and CON)	Renewal/Non-renewal/Tenure submission of forms/evidence for 2019-2020 for <b>faculty completing 2<sup>nd</sup> year or more</b> (May cycle)	Initial Level of Review (COB, COLS, COEHS and CON)
Fri, Jan 10	Supervisors of Professional Administrative Academic Staff	Face-to-face conference to discuss annual evaluation	Professional Administrative Academic Staff
Mon, Jan 13	Provost and Vice Chancellor	Call for nominations - Edward Penson Distinguished Teaching Award	Students, Staff, Faculty
Tues, Jan 14	Faculty Senate Meeting – 3:10 p.m. – Reeve Union 306		
Wed, Jan 15	University Staff Senate Meeting – 1:00-2:30 p.m. – Sage 2210		
Wed, Jan 15	Personnel/Promotion Committee (COB)	Faculty Post-Tenure Review recommendations	Dean (COB)
Thurs, Jan 16	Senate of Academic Staff Meeting – 3:00 p.m. – Dempsey 212		
Fri, Jan 17	Students	Last day to drop Interim classes	Registrar's Office
Fri, Jan 17	Undergraduate students	June 2020 Graduation (deadline to apply)	Registrar's Office
Fri, Jan 17	Undergraduate students	Deadline to apply for June/August 2020 graduation	Graduation Examiner
Fri, Jan 17	Provost and Vice Chancellor	Nomination materials for Regents Teaching Excellence, Academic Staff Excellence, and Program Excellence Award nominees	UW System
Mon, Jan 20	<b>Legal holiday (Martin Luther King, Jr. Day) – No classes – Buildings closed</b>		
Tues, Jan 21	Registrar's Office	Final draft 2020 <u>Fall</u> timetable (with room assignments) for review	Departments or equivalent units
Fri, Jan 24	<b>End of 3-week interim – End of semester – Official graduation date</b>		
Fri, Jan 24	Departments or equivalent units	Final deadline for changes to 2020 Fall timetable	Registrar's Office
Fri, Jan 24	Initial Level of Review Recommendations (COB, COEHS, and COLS)	Renewal/Non-renewal recommendations 2019-2020 for <b>instructional academic staff completing 2<sup>nd</sup> year or more</b> (May cycle)	College Committees or equivalent units (COB, COEHS, and COLS)
Fri, Jan 24	Initial Level of Review Recommendations (COB, COEHS, and COLS)	Renewal/Non-renewal/Tenure recommendations for 2019-2020 for <b>faculty completing 2<sup>nd</sup> year or more</b> (May cycle)	College Committees (COB, COEHS, and COLS)

Fri, Jan 24	Residence halls begin limited services at 7:00 p.m.		
Wed, Jan 29	Faculty and Instructional Academic Staff College Committees	Student grades – 3-week interim AND 10-week and 17-week terms	Registrar's Office
Wed, Jan 29	University Staff Senate – Executive Committee Meeting – 1:00-2:30 p.m. – Dempsey 205		
Fri, Jan 31	<b>Academic Advisement/Registration</b>		
Fri, Jan 31	Provost and Vice Chancellor	Professorial Productivity Increase recommendations	Chancellor
Fri, Jan 31	Provost and Vice Chancellor	Faculty Promotion recommendations	Chancellor
Fri, Jan 31	AVC/Dean/Directors (COB)	Renewal/Non-renewal recommendations for <b><u>1<sup>st</sup> year professional academic staff</u></b> to 2019-2020 (March cycle)	Chancellor OR Provost and Vice Chancellor (COB)

**FEBRUARY 2020**

DATE	DUE FROM	ITEM	DUE TO
Sun, Feb 2	<b>Residence halls return to normal services; residence hall spring move-in for new spring semester residents</b>		
Mon, Feb 3	Faculty, Academic Staff, University Staff, and Students	Call for Nominations - Outstanding Service Award (Academic Staff)	Outstanding Service Award Committee
Mon, Feb 3	Personnel/Promotion Committee (COEHS)	Faculty Post-Tenure Review recommendations	Dean (COEHS)
Mon, Feb 3	<b>Classes begin for 14-week term and 1<sup>st</sup> 7-week term</b>		
Mon, Feb 3	Provost and Vice Chancellor	Nominations for Endowed Professorships (if available)	Chancellor
Mon, Feb 3	Nominating Individual or Unit (no self-nominations)	Recommendations for the John McNaughton Rosebush Professorship – <b>STAGE 1</b>	John McNaughton Rosebush Professorship Committee (Provost and Vice Chancellor office)
Mon, Feb 3	Individuals nominated for Barbara G. Sniffen Faculty Governance Service Award	Materials for consideration - Barbara G. Sniffen Faculty Governance Service Award	Faculty Senate Office
1 <sup>st</sup> week of February	Faculty (CON and COLS)	Submit Faculty Post-Tenure Review materials	Initial Level of Review (CON and COLS)
Tue, Feb 4	Registrar's Office	Fall 2020 classes viewable on Titan Web	Departments or equivalent units
Tue, Feb 4	Faculty Senate – Executive Committee Meeting – 3:10 p.m. – Dempsey 205		
Thurs, Feb 6	Senate Academic Staff – Executive Committee Meeting – 3:00-5:00 p.m. – Dempsey 205		
Thurs, Feb 6	Graduate Council Meeting – Sage 2210; 1:20 p.m.-2:50 p.m.		
Thurs, Feb 6	University Studies Program Committee Meeting – Dempsey 212; 1:30-2:30 p.m.		
Thurs, Feb 6	Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m.		
Fri, Feb 7	Last day to add 14- and 1 <sup>st</sup> 7-week class <u>without</u> instructor's signature		
Fri, Feb 7	Application deadline 2/7/2020 - WiSys Quick Pitch Competition at UW Oshkosh		
Fri, Feb 7	Student/Faculty Collaborators	Student/Faculty Collaborative Research proposals due	Office of Student Research and Creative Activity
Fri, Feb 7	AVC/Dean/Director Recommendations (COB, CON, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal recommendations for <b>1<sup>st</sup> year instructional academic staff</b> to 2019-2020 (March cycle)	Provost and Vice Chancellor or VC/Director (COB, CON, COEHS, COLS, ADM, and OCE)
Fri, Feb 7	AVC/Dean/Directors (COEHS, COLS, CON, ADM, and OCE)	Renewal/Non-renewal recommendations for <b>1<sup>st</sup> year professional academic staff</b> to 2019-2020 (March cycle)	Chancellor OR Provost and Vice Chancellor (COEHS, COLS, CON, ADM, and OCE)
Fri, Feb 7	Departments or equivalent units	May Interim 2020 textbook orders	Bookstore
Mon, Feb 10	Faculty Senate's Assessment Committee meeting – Dempsey 301; 3:30-4:30 p.m.		
Tue, Feb 11	Faculty Senate Meeting – 3:10 p.m. – Reeve Union 306		
Wed, Feb 12	University Staff Senate Meeting – 1:00-2:30 p.m. – Sage 2210		
Thurs, Feb 13	Senate of Academic Staff Meeting – 3:00 p.m. – Sage 2210		
Fri, Feb 14	Students	Last day to add 1st 7-week classes <u>with</u> instructor's signature	Registrar's Office
Fri, Feb 14	College Committees or equivalent units (COB, CON, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal recommendations for 2019-2020 for <b>Instructional academic staff completing 2<sup>nd</sup> year or more</b> (May cycle)	Dean/Directors/VC/AVC (COB, CON, COEHS, COLS, ADM, and OCE)
Fri, Feb 14	College Committees or equivalent units (COB, CON, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal recommendations for 2019-2020 for <b>Professional academic staff completing 2<sup>nd</sup> year or more</b> (May cycle)	Dean/Directors/VC/AVC (COB, CON, COEHS, COLS, ADM, and OCE)
Fri, Feb 14	Dean (COB and COEHS)	Faculty Post-Tenure Review recommendations	Provost and Vice Chancellor (COB and COEHS)
Fri, Feb 14	Department or equivalent unit (CON, COLS)	Faculty Post-Tenure Review recommendations	Personnel/Promotion Committee (CON and COLS)

Tue, Feb 18	Faculty Senate – Executive Committee Meeting – 3:10 p.m. – Dempsey 205		
Thurs, Feb 20	Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m.		
Thurs, Feb 20	University Studies Program Committee Meeting - Dempsey 212; 1:30-2:30 p.m.		
Thurs, Feb 20	Senate Academic Staff – Executive Committee Meeting – 3:00-5:00 p.m. – Dempsey 205		
Fri, Feb 21	Provost and VC Recommendations (COB, COLS, CON, COEHS, ADM, and OCE)	Renewal/Non-renewal recommendations for <b><u>1<sup>st</sup> year instructional academic staff</u></b> (March cycle)	Chancellor and Human Resources (COB, COLS, CON, COEHS, ADM, and OCE)
Fri, Feb 21	Provost/VC/AVC Recommendations (COB, COLS, CON, COEHS, ADM, and OCE)	Renewal/Non-renewal recommendations for <b><u>1<sup>st</sup> year professional academic staff</u></b> (March cycle)	Chancellor and Human Resources (COB, COLS, CON, COEHS, ADM, and OCE)
Fri, Feb 21	College Committees (COB, CON, COEHS, and COLS)	Renewal/Non-renewal/Tenure recommendations for 2019-2020 for <b><u>faculty completing 2<sup>nd</sup> year or more</u></b> (May cycle)	Dean/Directors/VC/AVC (COB, CON, COEHS, and COLS)
Mon, Feb 24	Chancellor	Faculty Promotion decision notifications	Concerned faculty
Mon, Feb 24	Chancellor	Professorial Productivity Increase decision notifications	Concerned faculty
Tue, Feb 25	Faculty Senate Meeting – 3:10 p.m. – Reeve Union 306		
Wed, Feb 26	University Staff Senate – Executive Committee Meeting – 1:00-2:30 p.m. – Dempsey 205		
Thurs, Feb 27	Senate of Academic Staff Meeting – 3:00 p.m. – Sage 2210		
Fri, Feb 28	Last day to add 14-and 17-week class <u>with</u> instructor's signature		
Fri, Feb 28	Students	Last day to <u>drop</u> first 7-week classes	Registrar's Office
Fri, Feb 28	Graduate Students	Applications for Spring 2020 graduation, completion of degree, GAP or certificate	Office of Graduate Studies

**MARCH 2020**

DATE	DUE FROM	ITEM	DUE TO
Sun, Mar 1	Faculty, Academic Staff, University Staff, and Students	Nominations (Academic Staff)	Outstanding Service Award Committee (Academic Staff)
Sun, Mar 1	Office of Provost and Vice Chancellor	UWS 8 Report on Outside Activities (OAR) announcement ( <b>First Notification - final due date April 30</b> )	Faculty, Academic and Professional Staff over .5 FTE
Sun, Mar 1	Provost (COEHS)	Post-Tenure Review decision notification	Faculty member, Department Chair, and Dean (COEHS)
Sun, Mar 1	Chancellor (COB, COEHS, COLS, CON, ADM, and OCE)	Renewal/Non-renewal decision notifications for <b>1<sup>st</sup> year instructional academic staff</b> to 2019-2020 (March cycle)	Concerned Academic Staff (COB, COEHS, COLS, CON, ADM, and OCE)
Sun, Mar 1	Chancellor (COB, CON, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal decision notifications for <b>1<sup>st</sup> year professional academic staff</b> (March cycle)	Concerned Academic Staff (COB, CON, COEHS, COLS, ADM, and OCE)
Tue, Mar 3	Faculty Senate – Executive Committee Meeting – 3:10 p.m. – Dempsey 205		
Tue, Mar 3	WiSys Quick Pitch Competition at UW Oshkosh – Application deadline 2/7/2020		
Thurs, Mar 5	<b>Early alert grading starts at 8:00 a.m.</b>		
Thurs, Mar 5	Senate Academic Staff – Executive Committee Meeting – 3:00-5:00 p.m. – Dempsey 205		
Thurs, Mar 5	Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m.		
Thurs, Mar 5	University Studies Program Committee Meeting – Dempsey 212; 1:30-2:30 p.m.		
Thurs, Mar 5	Graduate Council Meeting – Sage 2210; 1:20-2:50 p.m.		
Fri, Mar 6	Students/Faculty Mentors	Celebration of Scholarship and Creative Activity applications	Office of Student Research and Creative Activity
Fri, Mar 6	Distinguished Teaching Committee	Academic Staff Regents Award for Excellence nomination	UW System via Provost and Vice Chancellor
Fri, Mar 6	AVC/Directors/Dean (COB, CON, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal/Tenure recommendations for 2019-2020 for <b>Instructional academic staff completing 2<sup>nd</sup> year or more</b> (May cycle)	Chancellor OR Provost and Vice Chancellor (COB, CON, COEHS, COLS, ADM, and OCE)
Fri, Mar 6	VC/AVC/Directors/Dean (COB, CON, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal/ recommendations for 2019-2020 for <b>professional academic staff completing 2<sup>nd</sup> year or more</b> (May cycle)	Chancellor OR Provost and Vice Chancellor (COB, CON, COEHS, COLS, ADM, and OCE)
Fri, Mar 6	Dean (COB, CON, COEHS, and COLS)	Renewal/Non-renewal/Tenure recommendations for 2019-2020 for <b>faculty completing 2<sup>nd</sup> year or more</b> (May Cycle)	Provost and Vice Chancellor (COB, CON, COEHS, and COLS)
Mon, Mar 9	Faculty Senate's Assessment Committee Meeting – Dempsey 301; 3:30-4:30 p.m.		
Mon, Mar 9	<b>Early alert grading ends at 4:00 p.m.</b>		
Tue, Mar 10	Faculty Senate Meeting – 3:10 p.m. – Reeve Union 306		
Wed, Mar 11	University Staff Senate Meeting – 1:00-2:30 p.m. – Sage 2210		
Thurs, Mar 12	Senate of Academic Staff Meeting – 3:00 p.m. – Sage 2210		
Fri, Mar 13	Departments or equivalent units	Summer 2020 textbook orders	Bookstore
Fri, Mar 13	Provost (COB)	Post-Tenure Report notification	Faculty member, Department Chair, and Dean (COB)
Fri, Mar 13	Graduate Students	Dissertation/Thesis/Research Manuscript Proposals for Summer 2020 graduation	Office of Graduate Studies
Fri, Mar 13	Dean (COEHS)	Develop Post-Tenure Remediation/Professional Improvement Plan (PIP)	Faculty (COEHS)
Fri, Mar 13	Personnel/Promotion Committee (CON and COLS)	Faculty Post-Tenure Review recommendations	Dean (CON and COLS)
Fri, Mar 13	Provost and Vice Chancellor	Academic Program Changes for Undergraduate Programs	Academic Policies Committee (APC)

Tue, Mar 17	Faculty Senate – Executive Committee Meeting – 3:10 p.m. – Dempsey 205		
Wed, Mar 18	Students	Last day to drop 14- and 17-week classes	Registrar's Office
Thurs, Mar 19	Senate Academic Staff – Executive Committee Meeting – 3:00-5:00 p.m. – Dempsey 205		
Thurs, Mar 19	Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m.		
Thurs, Mar 19	University Studies Program Committee Meeting – Dempsey 212; 1:30-2:30 p.m.		
Fri, Mar 20	Nominating individual or unit	Nominations and supporting materials for Edward Penson Distinguished Teaching Award	Distinguished Teaching Committee (Provost and Vice Chancellor office)
Fri, Mar 20	<b>End of 1<sup>st</sup> 7-week term; residence halls close at 8:00 p.m.</b>		
Fri, Mar 20	Residence halls begin limited services at 7:00 p.m.		
Sun, Mar 22	<b>Spring break begins</b>		
Mon, Mar 23	Provost and Vice Chancellor	Notification of Assessment Report Cycle	Departments
Mon, Mar 23	Advancing nominees	Additional materials from advancing candidates for John McNaughton Rosebush Professorship – <b>STAGE 2</b>	John McNaughton Rosebush Professorship Committee (Provost and Vice Chancellor office)
Mon, Mar 23	Provost and Vice Chancellor	Identification of academic programs to be reviewed in 2020-2021	Department Chairs/Team Leaders of academic programs to be reviewed
Wed, Mar 25	Faculty and Instructional Staff	Student grades (First 7-week term)	Registrar's Office
Fri, Mar 27	Chancellor	Decision on Endowed Professorship Awards (if professorships available)	Award winners
Sun, Mar 29	Residence halls return to normal services		
Mon, Mar 30	<b>Classes begin for 2<sup>nd</sup> 7-week term and resume for 14- and 17-week terms</b>		
Mon, Mar 30	Dean (CON and COLS)	Faculty Post-Tenure Review recommendations	Provost and Vice Chancellor (CON and COLS)
Mon, Mar 30	Academic staff nominated for award	Materials for consideration for Outstanding Service Award (Academic Staff)	Outstanding Service Award Committee
Tue, Mar 31	Faculty Senate Meeting – 3:10 p.m. – Reeve Union 306		
Tue, Mar 31	Department or equivalent units (COB)	Faculty Post-Tenure Remediation/Professional Improvement Plan (PIP)	Dean (COB)

**APRIL 2020**

DATE	DUE FROM	ITEM	DUE TO
1 <sup>st</sup> week of April	Provost (CON)	Post-Tenure Report notification	Faculty member, Department Chair, and Dean (CON)
Wed, Apr 1	Faculty, Academic and Professional Staff over .5 FTE (only those who have not completed OAR)	UWS 8 Report on Outside Activities Report (OAR) ( <b>Second notification</b> )	Department Chair or equivalent for signature – signed forms to Provost and Vice Chancellor
Wed, Apr 1	University Staff Senate – Executive Committee Meeting – 1:00-2:30 p.m. – Dempsey 205		
Thurs, Apr 2	Graduate Council Meeting – Sage 2210; 1:20 p.m.-2:50 p.m.		
Wed, Apr 2	Senate of Academic Staff Meeting – 3:00 p.m. – Sage 2210		
Fri, Apr 3	Department or equivalent units	Fall 2020 textbook orders	Bookstore
Mon, Apr 6	Departments or equivalent units	Begin building Spring 2021 classes	Registrar's Office
Tue, Apr 7	Faculty Senate Meeting – 3:10 p.m. – Reeve Union 306		
Wed, Apr 8	Departments or equivalent units	CAS Summer Session recommendations; assignments as part of load for Summer Session and other changes in times taught (7-7-3)	VC/AVC/Deans
Thurs, Apr 9	Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m.		
Thurs, Apr 9	Senate of Academic Staff Meeting – 3:00 p.m. – Sage 2210		
Thurs, Apr 9	University Studies Program Committee Meeting – Dempsey 212; 1:30-2:30 p.m.		
Fri, Apr 10	Students	Last day to add 2 <sup>nd</sup> 7- and 10-week classes <u>with</u> instructor's signature	Registrar's Office
Fri, Apr 10	VC/AVC/Deans	CAS Summer Session recommendations; assignments as part of load for Summer Session and other changes in times taught (7-7-3)	Associate Vice Chancellor
Mon, Apr 13	Faculty Senate's Assessment Committee meeting – Dempsey 301; 3:30-4:30 p.m.		
Mon, Apr 13	Student/Faculty Collaborators	Undergraduate Small Grants Proposals for Spring 2020 cycle	Office of Student Research and Creative Activity
Tue, Apr 14	Faculty Senate Meeting – 3:10 p.m. – Reeve Union 306		
Wed, Apr 15	University Staff Senate Meeting – 1:00-2:30 p.m. – Sage 2210		
Thurs, Apr 16	Senate of Academic Staff Meeting – 3:00 p.m. – Sage 2210		
Fri, Apr 17	Provost and Vice Chancellor	UWS 8 Report on Outside Activities Report (OAR) ( <b>Escalation #1</b> )	Supervisors of noncompliant employees and Chancellor
Fri, Apr 17	Provost and Vice Chancellor (CON, COB, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal/Tenure recommendations for 2019-2020 for <b>Instructional academic staff completing 2<sup>nd</sup> year or more</b> (May cycle)	Chancellor and Human Resources (CON, COB, COEHS, COLS, ADM, and OCE)
Fri, Apr 17	Provost and Vice Chancellor (CON, COB, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal/Tenure recommendations for 2019-2020 for <b>Professional academic staff completing 2<sup>nd</sup> year or more</b> (May cycle)	Chancellor and Human Resources (CON, COB, COEHS, COLS, ADM, and OCE)
Fri, Apr 17	Provost and Vice Chancellor (CON, COB, COEHS, and COLS)	Renewal/Non-renewal/Tenure recommendations for 2019-2020 for <b>faculty completing 2<sup>nd</sup> year or more</b> (May cycle)	Chancellor (CON, COB, COEHS, and COLS)
Tue, Apr 21	FSCASL	Assessment feedback	Programs
Tue, Apr 21	Faculty Senate – Executive Committee Meeting – 3:10 p.m. – Dempsey 205		
Thurs, Apr 23	Senate Academic Staff – Executive Committee Meeting – 3:00-5:00 p.m. – Dempsey 205		
Thurs, Apr 23	Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m.		
Thurs, Apr 23	University Studies Program Committee Meeting – Dempsey 212; 1:30-2:30 p.m.		
Fri, Apr 24	Students	Last day to drop second 7-week classes	Registrar's Office
Fri, Apr 24	Distinguished Teaching Committee (Provost and Vice Chancellor office)	Recommendations for Edward Penson Distinguished Teaching Award	Provost and Vice Chancellor

Fri, Apr 24	John McNaughton Rosebush Professorship Committee	Recommendations for John McNaughton Rosebush Professorship	Provost and Vice Chancellor
Fri, Apr 24	Graduate Students	Submission of Dissertation/Thesis/Research Manuscript <u>format approval</u> for Spring 2020 graduation	Office of Graduate Studies
Tue, Apr 28	Faculty Senate Meeting – 3:10 p.m. – Reeve Union 306		
Tue, Apr 28	Students	Last day to drop 10-week classes	Registrar's Office
Final week of April	Provost and Vice Chancellor (COLS)	Post-Tenure Report decision notifications	Faculty member, Department Chair, and Dean (COLS)
Thurs, Apr 30	Celebration of Scholarship and Creative Activity; Reeve Union; 8:30 a.m.-5:00 p.m.		
Thurs, Apr 30	Senate of Academic Staff Meeting – 3:00 p.m. – Sage 2210		
Thurs, Apr 30	Faculty, Academic and Professional Staff over .5 FTE (only those who have not completed OAR)	UWS 8 Report on Outside Activities Report (OAR) ( <b>Final notification</b> )	Office of the Provost and Vice Chancellor



**MAY 2020**

DATE	DUE FROM	ITEM	DUE TO
Fri, May 1	Associate Vice Chancellor	CAS Summer Session appointment letters to faculty and academic staff: See Human Resources	Faculty and Academic Staff
Fri, May 1	Office of the Provost and Vice Chancellor	UWS 8 Report on Outside Activities (OAR) and Interests Letter of Non-compliance ( <b>Escalation #2</b> )	Non-compliant employee HR file
Wed, May 1	Faculty, Academic Staff, University Staff, and Students	Nominations for Outstanding Performance Award (University Staff)	Outstanding Performance Award Committee
Fri, May 1	Chancellor (COB, CON, COEHS, and COLS)	Renewal/Non-renewal/Tenure decision notifications for <b>faculty completing 2<sup>nd</sup> year or more</b> (May cycle)	Concerned Faculty, Staff (COB, CON, COEHS, and COLS)
Fri, May 1	Chancellor (COB, CON, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal/Tenure decision notifications for 2018-2019 for <b>Instructional academic staff completing 2<sup>nd</sup> year or more</b> (May cycle)	Concerned Academic Staff (COB, CON, COEHS, COLS, ADM, and OCE)
Fri, May 1	Chancellor (COB, CON, COEHS, COLS, ADM, and OCE)	Renewal/Non-renewal decision notifications for <b>professional academic staff completing 2<sup>nd</sup> year or more</b> (May cycle)	Concerned Academic Staff (COB, CON, COEHS, COLS, ADM, and OCE)
Mon-Thurs, May 4-7	2019 Spring Honors Thesis Symposia; Reeve Union 306, 4:00 p.m.		
Tue, May 5	Faculty Senate – Executive Committee Meeting – 3:10 p.m. – Dempsey 205		
Wed, May 6	University Staff Senate – Executive Committee Meeting – 1:00-2:30 p.m. – Dempsey 205		
Thurs, May 7	Senate Academic Staff – Executive Committee Meeting – 3:00-5:00 p.m. – Dempsey 205		
Thurs, May 7	Graduate Council Meeting – Sage 2210; 1:20-2:50 p.m.		
Thurs, May 7	University Studies Program Committee meeting at 1:30-2:30 p.m., in Dempsey 212		
Thurs, May 7	Academic Policies Committee (APC) meeting – Dempsey 212; 3:10 p.m.		
Fri, May 8	Provost and Vice Chancellor	Recommendations for John McNaughton Rosebush Professorship Award	Chancellor
Fri, May 8	Provost and Vice Chancellor	Recommendations for Edward Penson Distinguished Teaching Award	Chancellor
Fri, May 8	Departments or equivalent units	Classes input for 2021 <u>Spring</u> timetable	Registrar's Office
Mon, May 11	Registrar's Office	First draft of 2021 <u>Spring</u> timetable for review	Departments or equivalent units
Mon, May 11	Faculty Senate's Assessment Committee meeting – Dempsey 301; 3:30-4:30 p.m.		
Tue, May 12	Faculty Senate Meeting – 3:10 p.m. – Reeve Union 306		
Wed, May 13	University Staff Senate Meeting – 1:00-2:30 p.m. – Sage 2210		
Wed, Mar 13	Outstanding Service Award Committee	Recommendations for Outstanding Service Award (Academic Staff)	Chancellor
Thurs, May 14	Senate of Academic Staff Meeting – 3:00 p.m. – Sage 2210		
Fri, May 15	Dean (COEHS)	Approval of the Remediation/Professional Improvement Plan (PIP)	Faculty (COEHS)
Fri, May 15	<b>End of 14-week term and 2<sup>nd</sup> 7-week term</b>		
Fri, May 15	Spring 2019 Honors College Graduation Ceremony – Culver Family Welcome Center; 5:30 p.m.		
Fri, May 15	Non-compliant employees	UWS 8 Report on Outside Activities and Interests – Appeal to the Chancellor for return to good standing and signed OAR	Chancellor

Fri, May 15	Graduate students	Dissertation/Thesis/Research Manuscript final <u>signed copies</u> for Spring 2020 graduation	Office of Graduate Studies
Sat, May 16	<b>Residence halls close at noon except for students participating in Commencement on Saturday, May 16 or remaining through spring interim</b>		
Sat, May 16	<b>Commencement Ceremonies – Kolf Sports Center</b> <b>9 a.m. – COLS, BLS, Associate, Bachelor, and Graduate Degrees</b> <b>2 p.m. – COB, COEHS, CON, Bachelor and Graduate Degrees</b>		
Sun, May 17	Residence hall spring interim consolidation		
Mon, May 18	<b>Classes begin for 3-week interim – Spring interim classes will meet on May 18, 19, 20, 21, 22; 26, 27, 28, 29; June 1, 2, 3, 4, 5</b>		
Mon, May 18	Chancellor	Decision on John McNaughton Rosebush Professorship Awards	Award winners
Mon, May 18	Chancellor	Decision on Edward Penson Distinguished Teaching Awards	Award winners
Tue, May 19	Students	Last day to add 3-week class <u>without</u> instructor's signature	Registrar's Office
Wed, May 20	Faculty and Instructional Academic Staff	Student grades (14-week and second 7-week terms)	Registrar's Office
Fri, May 22	Students	Last day to add 3-week class <u>with</u> instructor's signature	Registrar's Office
Fri, May 22	Departments or equivalent units	First draft changes completed for 2021 <u>Spring</u> timetable	Registrar's Office
Fri, May 22	All University Committee Chairs	Committee Annual Reports	Provost and Vice Chancellor/Governance Groups
Mon, May 25	<b>Legal holiday (Memorial Day) – No classes</b>		
Tue, May 26	Registrar's Office	Second draft 2021 <u>Spring</u> timetable for review	Departments or equivalent units
Wed, May 27	University Staff Senate – Executive Committee Meeting – 1:00-2:30 p.m. – Sage 2210		
Fri, May 29	Students	Last day to drop 3-week interim classes	Registrar's Office
End of May	University Staff Professional Development Day		

## JUNE 2020

DATE	DUE FROM	ITEM	DUE TO
Mon, Jun 1	Department or equivalent units (COEHS)	Faculty Post-Tenure Remediation/Professional Improvement Plan (PIP)	Dean (COEHS)
Fri, Jun 5	Undergraduate students	Deadline to apply for August 2020 graduation	Graduation Examiner
Fri, Jun 5	<b><i>End of 3-week interim – End of semester – Official graduation date</i></b>		
Fri, Jun 5	<b><i>Residence halls close at 8:00 p.m. for all students</i></b>		
Fri, Jun 5	Departments or equivalent units	Second draft changes completed for 2021 <u>Spring</u> timetable	Registrar's Office
Fri, Jun 5	Departments or equivalent units	Special requests for 2021 <u>Spring</u> timetable	Registrar's Office
Mon, Jun 8	Students/Faculty mentors	<i>Oshkosh Scholar</i> submission deadline for 2020 Issue	Office of Student Research and Creative Activity
Mon, Jun 8	Registrar's Office	Rooms assigned for 2021 <u>Spring</u> timetable (completed Friday, August 7)	Departments or equivalent units
Wed, Jun 10	University Staff Senate Meeting – 1:00-2:30 p.m. – Sage 2210		
Wed, Jun 10	Faculty and Instructional Academic Staff	Student grades – 3-week interim AND 10-week and 17-week terms	Registrar's Office
Mon, Jun 15	<b><i>Summer semester classes begin – first 4-week term and 8-week term</i></b>		
Fri, Jun 19	Graduate students	Applications for Summer 2020 graduation or completion of degree, GAP or certificate	Office of Graduate Studies

**JULY 2020**

<b>DATE</b>	<b>DUE FROM</b>	<b>ITEM</b>	<b>DUE TO</b>
Fri, Jul 3	<b><i>Legal holiday (Independence Day) – No classes</i></b>		
Fri, Jul 10	<b><i>End of 1<sup>st</sup> 4-week summer term</i></b>		
Fri, Jul 10	Graduate students	Dissertation/Thesis/Research Manuscript <u>proposals</u> for Fall 2020 graduation	Office of Graduate Studies
Fri, Jul 10	Graduate students	Submission for Dissertation/Thesis/Research Manuscript <u>format approval</u> for Summer 2020 graduates	Office of Graduate Studies
Mon, Jul 13	<b><i>Classes begin – 2<sup>nd</sup> 4-week term</i></b>		
Wed, Jul 15	Faculty and Instructional Academic Staff	Student grades (first 4-week term)	Registrar's Office
Mon, Jul 20	Outstanding Performance Award Committee (University Staff)	Recommendations for Outstanding Performance Award (University Staff)	Chancellor

**AUGUST 2020**

<b>DATE</b>	<b>DUE FROM</b>	<b>ITEM</b>	<b>DUE TO</b>
Sat, Aug 1	Department or equivalent units (COLS)	Faculty Post-Tenure Remediation/Professional Improvement Plan Due (PIP)	Dean (COLS)
Mon, Aug 3	Office of Institutional Research	Quantitative data for specific academic programs under review (contact OIR if data is required earlier)	Program Faculty
Fri, Aug 7	<b><i>8-week term and 2<sup>nd</sup> 4-week terms end – Semester ends – <u>Official graduation date</u></i></b>		
Fri, Aug 7	<b><i>Last day to apply for fall 2020 graduation</i></b>		
Fri, Aug 7	Graduate Students	Dissertation/Thesis/Research Manuscript in <u>final form</u> due for Summer 2020 graduates	Office of Graduate Studies
Mon, Aug 10	Registrar's Office	Final draft 2021 <u>Spring</u> timetable (with room assignments) for review	Departments or equivalent units
Wed, Aug 12	Faculty and Instructional Staff	Student grades (8-week and second 4-week terms)	Registrar's Office
Fri, Aug 14	Departments or equivalent units	Final deadline for changes to 2021 <u>Spring</u> timetable	Registrar's Office
Wed. Aug 26	Registrar's Office	Spring 2021 classes viewable on Titan Web	Departments