ADMINISTRATIVE CALENDAR
2015 - 2016

2015-2016 Academic Year Calendar
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Classroom Visits
Drop Dates
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UW System Report on Outside Activities
UW System Regents’ Teaching Excellence Awards

Issued by the Provost and Vice Chancellor’s Office
For corrections or additions call x1410.
**UW OSHKOSH 2015 - 2016 ACADEMIC YEAR CALENDAR**

### FALL SEMESTER 2015

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday</td>
<td>September 8</td>
<td>Academic Advisement/Registration</td>
</tr>
<tr>
<td>Wednesday</td>
<td>September 9</td>
<td>Classes begin first 7-week and 14-week sessions</td>
</tr>
<tr>
<td>Tuesday</td>
<td>October 27</td>
<td>End of first 7-week session</td>
</tr>
<tr>
<td>Wednesday</td>
<td>October 28</td>
<td>Classes begin second 7-week session</td>
</tr>
<tr>
<td>Wednesday</td>
<td>November 25-29</td>
<td>Thanksgiving Recess begins after evening classes on Tuesday, November 24</td>
</tr>
<tr>
<td>Monday</td>
<td>November 30</td>
<td>Classes resume</td>
</tr>
<tr>
<td>Friday</td>
<td>December 18</td>
<td>End of second 7-week and 14-week sessions</td>
</tr>
<tr>
<td>Saturday</td>
<td>December 19</td>
<td>COMMENCEMENT</td>
</tr>
<tr>
<td>Monday</td>
<td>January 4</td>
<td>Classes begin 3-week Interim*</td>
</tr>
<tr>
<td>Monday</td>
<td>January 18</td>
<td>Legal Holiday, Martin Luther King Jr. Day – no classes</td>
</tr>
<tr>
<td>Friday</td>
<td>January 22</td>
<td>End of 3-week Interim; end of semester – <strong>Official Graduation Date</strong></td>
</tr>
</tbody>
</table>

* During Fall Interim, classes meet: January 4, 5, 6, 7, 8; 11, 12, 13, 14, 15; and 19, 20, 21, 22

### SPRING SEMESTER 2016

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday</td>
<td>January 29</td>
<td>Academic Advisement/Registration</td>
</tr>
<tr>
<td>Monday</td>
<td>February 1</td>
<td>Begin first 7-week and 14-week sessions</td>
</tr>
<tr>
<td>Friday</td>
<td>March 18</td>
<td>End of first 7-week session</td>
</tr>
<tr>
<td>Sun-Sun</td>
<td>March 20-27</td>
<td>Spring Break</td>
</tr>
<tr>
<td>Monday</td>
<td>March 28</td>
<td>Classes begin second 7-week session</td>
</tr>
<tr>
<td>Friday</td>
<td>May 13</td>
<td>End of second 7-week and 14-week sessions</td>
</tr>
<tr>
<td>Saturday</td>
<td>May 14</td>
<td>COMMENCEMENT</td>
</tr>
<tr>
<td>Monday</td>
<td>May 16</td>
<td>Classes begin 3-week Interim**</td>
</tr>
<tr>
<td>Monday</td>
<td>May 30</td>
<td><strong>Legal Holiday</strong>, Memorial Day – no classes</td>
</tr>
<tr>
<td>Friday</td>
<td>June 3</td>
<td>End of 3-week Interim; end of semester – <strong>Official Graduation Date</strong></td>
</tr>
</tbody>
</table>

** During Spring Interim, classes meet: May 16, 17, 18, 19, 20; 23, 24, 25, 26, 27; May 31, June 1, 2, 3

### SUMMER SEMESTER 2016

<table>
<thead>
<tr>
<th>Day</th>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>June 13</td>
<td>Begin first 4-week term; 8-week sessions</td>
</tr>
<tr>
<td>Monday</td>
<td>July 4</td>
<td>Legal Holiday, Independence Day-no classes</td>
</tr>
<tr>
<td>Friday</td>
<td>July 8</td>
<td>End of first 4-week session</td>
</tr>
<tr>
<td>Monday</td>
<td>July 11</td>
<td>Begin second 4-week session</td>
</tr>
<tr>
<td>Friday</td>
<td>August 5</td>
<td>End second 4-week session; 8-week sessions – <strong>Official Graduation Date</strong></td>
</tr>
</tbody>
</table>

** ** During Spring Interim, classes meet: May 16, 17, 18, 19, 20; 23, 24, 25, 26, 27; May 31, June 1, 2, 3
### FACULTY RENEWAL/NON-RENEWAL DATES FOR 2015-2016

#### FIRST-YEAR FACULTY MEMBERS – SPRING CYCLE (March)

<table>
<thead>
<tr>
<th>ACTION TAKEN</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>COB</td>
<td>CON</td>
</tr>
<tr>
<td>Notification from department to faculty member</td>
<td>--</td>
</tr>
<tr>
<td>Faculty send information to Initial Level of Review</td>
<td>N/A</td>
</tr>
<tr>
<td>Initial Level of Review Recommendations to College Committees</td>
<td>N/A</td>
</tr>
<tr>
<td>College Committee Recommendations to Dean</td>
<td>N/A</td>
</tr>
<tr>
<td>Dean Recommendations to Provost and Vice Chancellor</td>
<td>N/A</td>
</tr>
<tr>
<td>Provost and Vice Chancellor Recommendations to Chancellor</td>
<td>N/A</td>
</tr>
<tr>
<td>Chancellor Notifies Faculty</td>
<td>N/A</td>
</tr>
</tbody>
</table>

#### SECOND-YEAR FACULTY MEMBERS – FALL CYCLE (December)

<table>
<thead>
<tr>
<th>ACTION TAKEN</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>COB</td>
<td>CON</td>
</tr>
<tr>
<td>Notification from department to faculty member</td>
<td>--</td>
</tr>
<tr>
<td>Faculty send information to Initial Level of Review</td>
<td>10/2</td>
</tr>
<tr>
<td>Initial Level of Review Recommendations to College Committees</td>
<td>10/16</td>
</tr>
<tr>
<td>College Committee Recommendations to Dean</td>
<td>10/30</td>
</tr>
<tr>
<td>Dean Recommendations to Provost and Vice Chancellor</td>
<td>11/16</td>
</tr>
<tr>
<td>Provost and Vice Chancellor Recommendations to Chancellor</td>
<td>11/25</td>
</tr>
<tr>
<td>Chancellor Notifies Faculty</td>
<td>12/4</td>
</tr>
</tbody>
</table>

#### RENEWAL/NON-RENEWAL/TENURE

#### SECOND-YEAR OR MORE FACULTY – SPRING CYCLE (May)

<table>
<thead>
<tr>
<th>ACTION TAKEN</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>COB</td>
<td>CON</td>
</tr>
<tr>
<td>Notification from department to faculty member</td>
<td>--</td>
</tr>
<tr>
<td>Faculty send information to Initial Level of Review</td>
<td>1/15</td>
</tr>
<tr>
<td>Initial Level of Review Recommendations to College Committees</td>
<td>2/5</td>
</tr>
<tr>
<td>College Committee Recommendations to Dean</td>
<td>2/19</td>
</tr>
<tr>
<td>Dean Recommendations to Provost and Vice Chancellor</td>
<td>3/4</td>
</tr>
<tr>
<td>Provost and Vice Chancellor Recommendations to Chancellor</td>
<td>4/15</td>
</tr>
<tr>
<td>Chancellor Notifies Faculty</td>
<td>5/19</td>
</tr>
</tbody>
</table>
# ACADEMIC STAFF RENEWAL/NON-RENEWAL DATES FOR 2015-2016

## FIRST-YEAR ACADEMIC STAFF – SPRING CYCLE (March)

<table>
<thead>
<tr>
<th>ACTION TAKEN</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>COB</td>
</tr>
<tr>
<td>Academic Staff send information to Initial Level of Review</td>
<td>N/A</td>
</tr>
<tr>
<td>Initial Level of Review to College Committees or equivalent</td>
<td>N/A</td>
</tr>
<tr>
<td>College Committee Recommendations to Dean/Director/VC/AVC</td>
<td>N/A</td>
</tr>
<tr>
<td>AVC/Dean/Director Recommendations to P&amp;VC OR VC/Director Recommendations to Chancellor</td>
<td>N/A</td>
</tr>
<tr>
<td>Provost &amp; VC Recommendations to Chancellor</td>
<td>N/A</td>
</tr>
<tr>
<td>Chancellor Notifies Academic Staff</td>
<td>N/A</td>
</tr>
</tbody>
</table>

## SECOND-YEAR ACADEMIC STAFF – FALL CYCLE (December)

<table>
<thead>
<tr>
<th>ACTION TAKEN</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>COB</td>
</tr>
<tr>
<td>Initial Level of Review Recommendations to College Committees or equivalent</td>
<td>10/9</td>
</tr>
<tr>
<td>College Committee Recommendations to Deans/Directors/VC/AVC</td>
<td>10/23</td>
</tr>
<tr>
<td>AVC/Dean/Director Recommendations to P&amp;VC OR VC/Director Recommendations to Chancellor</td>
<td>11/16</td>
</tr>
<tr>
<td>Chancellor Notifies Academic Staff</td>
<td>11/30</td>
</tr>
</tbody>
</table>

## SECOND-YEAR OR MORE ACADEMIC STAFF – SPRING CYCLE (May)

<table>
<thead>
<tr>
<th>ACTION TAKEN</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>COB</td>
</tr>
<tr>
<td>Academic Staff send information to Initial Level of Review</td>
<td>1/15</td>
</tr>
<tr>
<td>Initial Level of Review to College Committees or equivalent</td>
<td>2/5</td>
</tr>
<tr>
<td>College Committee Recommendations to Deans/Directors/VC/AVC</td>
<td>2/19</td>
</tr>
<tr>
<td>AVC/Dean/Director Recommendations to P/VC OR VC/Director Recommendations to Chancellor</td>
<td>3/14</td>
</tr>
</tbody>
</table>
### FACULTY PROFESSORIAL PRODUCTIVITY INCREASE DATES FOR 2015-2016

| ACTION TAKEN                                                                 | DUE DATE  
|------------------------------------------------------------------------------|-----------
| Faculty submit information, via department chair to the College Promotions committee (initial level of review). | 10/30/15  
| College Committee Recommendations to Deans                                 | 12/11/15  
| Deans’ Recommendations to Provost and Vice Chancellor                      | 1/8/16    
| Provost and Vice Chancellor Recommendations to Chancellor                    | 2/5/16    
| Chancellor notifies Faculty                                                 | 2/29/16   

### FACULTY PROMOTION DATES FOR 2015-2016

| ACTION TAKEN                                                                 | DUE DATE  
|------------------------------------------------------------------------------|-----------
| Faculty send information to Initial Level of Review                          | 10/2/15   
| Initial Level of Review Recommendations to College Committees                | 10/30/15  
| College Committee Recommendations to Deans                                  | 12/11/15  
| Deans’ Recommendations to Provost and Vice Chancellor                        | 1/8/16    
| Provost and Vice Chancellor Recommendations to Chancellor                     | 2/5/16    
| Chancellor notifies Faculty                                                  | 2/29/16   

### Annual Performance Evaluations for All Professional Administrative Academic Staff

| ACTION TAKEN                                                                 | DUE DATE  
|------------------------------------------------------------------------------|-----------
| Supervisors/Department Chairs or equivalent request in writing that academic staff members submit information summarizing relevant activities and accomplishments during preceding calendar year. | 11/16/15  
| Academic staff member sends summary of activities and accomplishments to supervisor/department chair or equivalent. | 1/4/16    
| Supervisors/department chairs or equivalent schedule face-to-face conference with academic staff member. | 1/8/16    
| Supervisors/department chairs or equivalent complete conference with academic staff member and forward signed evaluation documents to Deans/Directors/Associate and Assistant Vice Chancellors/Vice Chancellors/Provost and Vice Chancellor/Chancellor. | 1/29/16   
| Deans/Directors/Associate and Assistant Vice Chancellors/Vice Chancellors/Provost and Vice Chancellor/Chancellor forward completed annual evaluation documents to Human Resources Office. | 2/12/16   


<table>
<thead>
<tr>
<th>DATE</th>
<th>DUE FROM</th>
<th>ITEM</th>
<th>DUE TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sun, Aug 30</td>
<td>All New Faculty and Academic Staff</td>
<td>I-9 Employment Verification Completed</td>
<td>Human Resources Office</td>
</tr>
<tr>
<td>Fri, Sept 4</td>
<td>Departments or equivalent units (CON,</td>
<td>Notification for Renewal/Non-Renewal for 2nd year faculty for December Cycle</td>
<td>Faculty Members (CON, COEHS, &amp; COLS)</td>
</tr>
<tr>
<td></td>
<td>COEHS, &amp; COLS)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sun, Sept 6</td>
<td>Residence Halls move in is from 8 a.m.</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>- 4 p.m. for freshman and transfer</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>students only; Odyssey – New Freshmen</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Orientation, 4-8 p.m.</td>
<td></td>
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</tr>
<tr>
<td>Mon, Sept 7</td>
<td>LABOR DAY; Residence Halls Open at 8:00</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>a.m. for returning students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mon or Sept 7 &amp; 8</td>
<td>Orientation for Transfer, Non-Traditional, and Center for New Learning Students – Reeve Union, Room 306 &amp; Room 307. Information Fair on 9/7 from 3:30 p.m. – 4:00 p.m. or 5:30 p.m. – 6:00 p.m. on 9/8.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tue, Sept 8</td>
<td>Academic Advisement/Registration</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tue, Sept 8</td>
<td>Odyssey – New Freshmen Orientation, 8:30</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>a.m. – 11 a.m.; Student Employment Fair,</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>11 a.m.-1 p.m.; Taste of Oshkosh, 11 a.m. – 2 p.m.</td>
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</tr>
<tr>
<td>Tue, Sept 8</td>
<td>Opening Day Assembly</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>• 8:00 a.m. Continental Breakfast (Alumni Welcome &amp; Conference Center)</td>
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<tr>
<td></td>
<td>• 8:45 a.m. Convocation (Alumni Welcome &amp; Conference Center)</td>
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<tr>
<td></td>
<td>• 10:30 a.m. Opening Day College Meetings (See <a href="http://www.uwosh.edu/chancellor/opening-day">http://www.uwosh.edu/chancellor/opening-day</a> for times and room locations)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• 11 a.m. – 2:00 p.m. Taste of UW Oshkosh (On the Mall – Polk Library); Student Employment Fair (Reeve Memorial Union Concourse)</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• 2 p.m. Chancellor’s Run/Walk (One-, Two-, and Three-Miles) (Meet at Student Recreation &amp; Wellness Center)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tue, Sept 8</td>
<td>Departments or equivalent units</td>
<td>Begin building Summer 2016 classes</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Tue, Sept 8</td>
<td>Faculty Senate – Executive Committee</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Meetings at 3:45 p.m., Dempsey 205</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wed, Sept 9</td>
<td>Classes Begin for 14-Week and First 7-</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Week Terms</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wed, Sept 9</td>
<td>University Staff Council Meeting – Sage</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2210; 1:00-2:30 p.m.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thurs, Sept 10</td>
<td>Senate of Academic Staff Meeting – Room</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>212 Dempsey; 3:00 p.m.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fri, Sept 11</td>
<td>Individual Faculty</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fri, Sept 11</td>
<td>Associate Vice Chancellor of Faculty and</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Academic Staff Affairs</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mon, Sept 14</td>
<td>Departments or equivalent units</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Begin building Fall 2016 classes</td>
<td></td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Tue, Sept 15</td>
<td>Students</td>
<td>Last Day to Add 14, 17, or 1st 7-week class without instructors</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td></td>
<td></td>
<td>signature</td>
<td></td>
</tr>
<tr>
<td>Tue, Sept 15</td>
<td>VC/AVC/Deans</td>
<td>Proposals for 2016-2017 Sabbaticals (awards announced after Board of Regents meeting in December)</td>
<td>Office of Grants and Faculty Development</td>
</tr>
<tr>
<td>Tue, Sept 15</td>
<td>Graduate Faculty</td>
<td>Nominations for Graduate Distinguished Research Awards Deadline</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>Tue, Sept 15</td>
<td>Students</td>
<td>Last day for full refund of tuition</td>
<td>Student Accounts</td>
</tr>
<tr>
<td>Tue, Sept 15</td>
<td>Faculty Senate Meeting - Reeve Union</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>306; 3:10 p.m.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thurs, Sept 17</td>
<td>University Studies Program Committee</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Meeting - Dempsey 212; 1:30-2:30 p.m.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thurs, Sept 17</td>
<td>Graduate Council Meeting - Sage 2210;</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1:20 to 2:50 p.m.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thurs, Sept 17</td>
<td>Academic Policies Committee (APC) Meeting</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>at 3:10 p.m. in Dempsey 212 (Note: This is the last APC approval date that meets UW System deadline for program authorization at the December Board of Regents meeting.)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
The Installation of Andrew J. Leavitt as the 11th Chancellor of the University of Wisconsin Oshkosh. Please see [http://www.uwosh.edu/installation/](http://www.uwosh.edu/installation/) for the schedule of events and locations.

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
<th>Time and Location</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fri, Sept 18</td>
<td>The Installation of Andrew J. Leavitt as the 11th Chancellor of the University of Wisconsin Oshkosh. Please see <a href="http://www.uwosh.edu/installation/">http://www.uwosh.edu/installation/</a> for the schedule of events and locations.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fri, Sept 18</td>
<td>Departments or equivalent units</td>
<td>Fall III (2015-2016) January Interim Textbook Orders</td>
<td>Bookstore</td>
</tr>
<tr>
<td>Sat, Sept 19</td>
<td><strong>Oshkosh Community Dragon Boat Races and Festival</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mon, Sept 21</td>
<td>Faculty Senate’s Assessment Committee Meeting – Dempsey 335; 3:10-4:10 p.m.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tue, Sept 22</td>
<td>Faculty Senate – Executive Committee Meetings at 3:45 p.m., Dempsey 205</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wed, Sept 23</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Thurs, Sept 24</td>
<td>Senate Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fri, Sept 25</td>
<td>Academic Staff (CON, COLS, COEHS, COB, ADM, &amp; LLCE)</td>
<td>Renewal/Non-renewal forms/ evidence for 2nd year academic staff to 2015-2016 (December Cycle)</td>
<td>Initial Level of Review</td>
</tr>
<tr>
<td>Fri, Sept 25</td>
<td>Faculty (COEHS, CON, COLS)</td>
<td>Renewal/Non-renewal forms/ evidence for 2nd year faculty staff to 2015-2016 (December Cycle)</td>
<td>Initial Level of Review</td>
</tr>
<tr>
<td>Fri, Sept 25</td>
<td>Professional Administrative Academic Staff</td>
<td></td>
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</tr>
<tr>
<td>Tue, Sept 29</td>
<td>Faculty Senate Committee Meeting – Reeve Union 306; 3:10 p.m.</td>
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<tr>
<td>DATE</td>
<td>DUE FROM</td>
<td>ITEM</td>
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</tr>
<tr>
<td>Thurs, Oct 1</td>
<td>Academic Policies Committee (APC) Meeting - Dempsey 212; 3:10 p.m.</td>
<td>Renewal/Non-renewal forms/evidence for 2nd year faculty to 2015-2016 (December Cycle)</td>
<td>Initial Level of Review (COB)</td>
</tr>
<tr>
<td>Thurs, Oct 1</td>
<td>Graduate Council Meeting – Sage 2210; 1:20 p.m.-2:50 p.m.</td>
<td>Applications for Fall 2015 graduation or completion of degree, GAP or certificate</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>Thurs, Oct 1</td>
<td>University Studies Program Committee Meeting - Dempsey 212; 1:30-2:30 p.m.</td>
<td>Promotion Documents</td>
<td>Initial Level of Review</td>
</tr>
<tr>
<td>Fri, Oct 2</td>
<td>Faculty (COB)</td>
<td>Renewal/Non-renewal forms/evidence for 2nd year faculty to 2015-2016 (December Cycle)</td>
<td>Initial Level of Review (COB)</td>
</tr>
<tr>
<td>Fri, Oct 2</td>
<td>Graduate Students</td>
<td>Applications for Fall 2015 graduation or completion of degree, GAP or certificate</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>Fri, Oct 2</td>
<td>Concerned Faculty</td>
<td>Promotion Documents</td>
<td>Initial Level of Review</td>
</tr>
<tr>
<td>Mon, Oct 5</td>
<td>Provost and Vice Chancellor</td>
<td>Notify department chairs of May 30th deadline regarding Post-Tenure Review Evaluations for tenured faculty</td>
<td>Deans</td>
</tr>
<tr>
<td>Tue, Oct 6</td>
<td>Students</td>
<td>Last day to add 14- week and 17 week classes with instructor’s signature</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Tue, Oct 6</td>
<td>Academic Deans &amp; LLCE AVC</td>
<td>Update of Graduate Faculty Listing</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>Tue, Oct 6</td>
<td>Faculty Senate – Executive Committee Meetings at 3:45 p.m., Dempsey 205</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wed, Oct 7</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
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</tr>
<tr>
<td>Wed, Oct 7</td>
<td>Undergraduate Small Grants proposals due for Fall 2015 cycle (online submission)</td>
<td></td>
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</tr>
<tr>
<td>Thurs, Oct 8</td>
<td>Senate of Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
<td></td>
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</tr>
<tr>
<td>Fri, Oct 9</td>
<td>Early Alert Grading Starts at 8:00 a.m.</td>
<td>Input completed for 2016 Summer Timetable</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, Oct 9</td>
<td>Departments or equivalent units</td>
<td>Renewal/Non-renewal recommendations for 2nd year academic staff to 2015-2016 (December Cycle)</td>
<td>College Committee or equivalent units (COB, COEHS, &amp; COLS)</td>
</tr>
<tr>
<td>Fri, Oct 9</td>
<td>Initial Level of Review (COB, COEHS, &amp; COLS)</td>
<td>Renewal/Non-renewal recommendations for 2nd year academic staff to 2015-2016 (December Cycle)</td>
<td>College Committee or equivalent units (COB, COEHS, &amp; COLS)</td>
</tr>
<tr>
<td>Mon, Oct 12</td>
<td>Registrar’s Office</td>
<td>First Draft of 2016 Summer Timetable for review</td>
<td>Departments or equivalent units</td>
</tr>
<tr>
<td>Tue, Oct 13</td>
<td>Early Alert Grading ends at 4:00 p.m.</td>
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</tr>
<tr>
<td>Tue, Oct 13</td>
<td>Faculty Senate Meeting at 3:10 p.m., Reeve Union 306 (Note: This is the last Faculty Senate approval date that meets UW System deadline for program authorization at the December Board of Regents meeting.)</td>
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<tr>
<td>Thurs, Oct 15</td>
<td>University Studies Program Committee Meeting - Dempsey 212; 1:30-2:30 p.m.</td>
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</tr>
<tr>
<td>Thurs, Oct 15</td>
<td>Academic Policies Committee (APC) Meeting - Dempsey 212; 3:10 p.m.</td>
<td></td>
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<tr>
<td>Fri, Oct 16</td>
<td>Initial Level of Review (COB)</td>
<td>Renewal/Non-renewal recommendations for 2nd year academic staff to 2015-2016 (December Cycle)</td>
<td>College Committee (COB)</td>
</tr>
<tr>
<td>Fri, Oct 16</td>
<td>College Committee (CON)</td>
<td>Renewal/Non-renewal recommendations for 2nd year academic staff and academic staff to 2015-2016 (December Cycle)</td>
<td>Dean (CON)</td>
</tr>
<tr>
<td>Sat, Oct 17</td>
<td>Homecoming – 1:30 p.m. UW Oshkosh vs. UW River Falls, J. J. Keller Field at Oshkosh Sports Complex</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mon, Oct 19</td>
<td>Provost and Vice Chancellor</td>
<td>FINAL deadline for Program and Course Approvals for Graduate programs (Blue Sheets) to meet 2016-2018 Graduate Bulletin publication deadline</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Tue, Oct 20</td>
<td>Faculty Senate – Executive Committee Meetings at 3:45 p.m., Dempsey 205</td>
<td></td>
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</tr>
<tr>
<td>Wed, Oct 21</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
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**OCTOBER 2015**
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>Thurs, Oct 22</td>
<td>University Scholarship Recognition Luncheon</td>
<td></td>
</tr>
<tr>
<td>Thurs, Oct 22</td>
<td>Senate of Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
<td></td>
</tr>
<tr>
<td>Fri, Oct 23</td>
<td>Departments or equivalent units</td>
<td>Input completed for 2016 Fall Timetable</td>
</tr>
<tr>
<td>Fri, Oct 23</td>
<td>College Committees (COB, COEHS, LLCE, ADM)</td>
<td>Renewal/Non-renewal recommendations for 2nd year academic staff to 2015-2016 (December Cycle)</td>
</tr>
<tr>
<td>Fri, Oct 23</td>
<td>Students</td>
<td>Last day to drop 14- and 17-week classes without late drop appeal; last day to withdraw without appeal</td>
</tr>
<tr>
<td>Week of Oct 26</td>
<td>Provost’s Summit on Teaching and Learning</td>
<td></td>
</tr>
<tr>
<td>Mon, Oct 26</td>
<td>Registrar’s Office</td>
<td>First draft of 2016 Fall Timetable for review</td>
</tr>
<tr>
<td>Mon, Oct 26</td>
<td>College Committee (COLS)</td>
<td>Renewal/Non-renewal recommendations for 2nd year faculty and academic staff to 2015-2016 (December Cycle)</td>
</tr>
<tr>
<td>Mon, Oct 26</td>
<td>Faculty Senate’s Assessment Committee Meeting – Dempsey 335; 3:10-4:10 p.m.</td>
<td></td>
</tr>
<tr>
<td>Tue, Oct 27</td>
<td>End of First 7-Week Session</td>
<td></td>
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<tr>
<td>Tue, Oct 27</td>
<td>Faculty Senate Meeting - Reeve Union 306; 3:10 p.m.</td>
<td></td>
</tr>
<tr>
<td>Tue, Oct 27</td>
<td>Registrar’s Office</td>
<td>Final Proof of 2016-2018 Graduate Bulletin</td>
</tr>
<tr>
<td>Tues, Oct 27</td>
<td>Graduate Students</td>
<td>Thesis/Clinical Paper/Field Project Proposals for Spring 2016</td>
</tr>
<tr>
<td>Wed, Oct 28</td>
<td>Classes Begin for Second 7-Week and 10-Week Sessions</td>
<td></td>
</tr>
<tr>
<td>Thurs, Oct 29</td>
<td>University Studies Program Committee Meeting - Dempsey 212; 1:30-2:30 p.m.</td>
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</tr>
<tr>
<td>Thurs, Oct 29</td>
<td>Academic Policies Committee (APC) Meeting - Dempsey 212; 3:10 p.m.</td>
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</tr>
<tr>
<td>Fri, Oct 30</td>
<td>College Committees (COB &amp; COEHS)</td>
<td>Renewal/Non-renewal recommendations for 2nd year faculty to 2015-2016 (December Cycle)</td>
</tr>
<tr>
<td>Fri, Oct 30</td>
<td>Faculty</td>
<td>First draft changes completed for 2016 Summer Timetable</td>
</tr>
<tr>
<td>Fri, Oct 30</td>
<td>Departments or equivalent units</td>
<td>Spring 2016 Textbook Orders (7- and 14-Week sessions)</td>
</tr>
<tr>
<td>Fri, Oct 30</td>
<td>Initial Level of Review</td>
<td>Professorial Productivity Increase Recommendations</td>
</tr>
<tr>
<td></td>
<td>College Promotions Committee</td>
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<td>DATE</td>
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<tr>
<td>Sun, Nov 1</td>
<td>Graduate Studies</td>
<td>Applications for Graduate Studies Travel Fund, Full Awards Deadline</td>
</tr>
<tr>
<td>Sun, Nov 1</td>
<td>Faculty &amp; Instructional Staff</td>
<td>Student Grades (First 7-Week session)</td>
</tr>
<tr>
<td>Mon, Nov 2</td>
<td>Registrar's Office</td>
<td>Second draft 2016 Summer Timetable for review</td>
</tr>
<tr>
<td>Mon, Nov 2</td>
<td>Non-Instructional Departments</td>
<td>Final proof of 2016-2018 Graduate Bulletin</td>
</tr>
<tr>
<td>Mon, Nov 2</td>
<td>Academic Departments</td>
<td>Final proof of 2016-2018 Graduate Bulletin</td>
</tr>
<tr>
<td>Mon, Nov 2</td>
<td>Dean (CON)</td>
<td>Renewal/Non-renewal recommendations for 2(^{nd}) year faculty to 2015-2016 (December Cycle)</td>
</tr>
<tr>
<td>Mon, Nov 2</td>
<td>College Committee</td>
<td>Nominations for Endowed Professorships</td>
</tr>
<tr>
<td>Tue, Nov 3</td>
<td>Students</td>
<td>Last day to add a 2(^{nd}) 7 week class without instructor's signature</td>
</tr>
<tr>
<td>Tue, Nov 3</td>
<td>Faculty Senate – Executive Committee Meetings at 3:45 p.m., Dempsey 205</td>
<td></td>
</tr>
<tr>
<td>Wed, Nov 4</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
<td></td>
</tr>
<tr>
<td>Thurs, Nov 5</td>
<td>Senate of Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
<td></td>
</tr>
<tr>
<td>Thurs, Nov 5</td>
<td>Graduate Council Meeting – Sage 2210; 1:20 p.m.-2:50 p.m.</td>
<td></td>
</tr>
<tr>
<td>Fri, Nov 6</td>
<td>Departments or equivalent units</td>
<td>First draft changes completed for 2016 Fall Timetable</td>
</tr>
<tr>
<td>Mon, Nov 9</td>
<td>Registrar's Office</td>
<td>Second draft 2016 Fall Timetable for review</td>
</tr>
<tr>
<td>Mon, Nov 9</td>
<td>Dean (COEHS)</td>
<td>Renewal/Non-renewal recommendations for 2(^{nd}) year academic staff to 2015-2016 (December Cycle)</td>
</tr>
<tr>
<td>Tue, Nov 10</td>
<td>Last day to add second 7-week &amp; 10-week class with instructor signature</td>
<td></td>
</tr>
<tr>
<td>Tue, Nov 10</td>
<td>Faculty Senate Meeting – Reeve Union 306; 3:10 p.m.</td>
<td></td>
</tr>
<tr>
<td>Wed, Nov 11</td>
<td>Instructional Faculty &amp; Academic Staff</td>
<td>Scheduling deadline for Student Opinion Surveys (SOS)</td>
</tr>
<tr>
<td>Thurs, Nov 12</td>
<td>University Studies Program Committee Meeting - Dempsey 212; 1:30-2:30 p.m.</td>
<td></td>
</tr>
<tr>
<td>Thurs, Nov 12</td>
<td>Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m. (Note: This is the last APC approval date that meets UW System deadline for program authorization at the February Board of Regents meeting.)</td>
<td></td>
</tr>
<tr>
<td>Fri, Nov 13</td>
<td>Departments or equivalent units</td>
<td>Second draft changes completed for 2016 Summer Timetable</td>
</tr>
<tr>
<td>Fri, Nov 13</td>
<td>Departments or equivalent units</td>
<td>Computer Lab Requests for 2016 Summer Timetable</td>
</tr>
<tr>
<td>Mon, Nov 16</td>
<td>Dean (COLS, COB, COEHS)</td>
<td>Renewal/Non-renewal recommendations for 2(^{nd}) year faculty to 2015-2016 (December Cycle)</td>
</tr>
<tr>
<td>Mon, Nov 16</td>
<td>Departments</td>
<td>Biennial Program Assessment Reports</td>
</tr>
<tr>
<td>Mon, Nov 16</td>
<td>Dean/AVC/VC/Director (COB, CON, COLS, ADM, LLCE)</td>
<td>Renewal/Non-renewal recommendations for 2(^{nd}) year academic staff to 2015-2016 (December Cycle)</td>
</tr>
<tr>
<td>Mon, Nov 16</td>
<td>Registrar’s Office (11/16 – 11/20, 2016)</td>
<td>Rooms assigned for 2016 Summer Timetable (completed Fri, Nov 21)</td>
</tr>
<tr>
<td>Mon, Nov 16</td>
<td>Supervisors, Department Chairs or Equivalent Units</td>
<td>Request in writing a summary of activities and accomplishments for 2015 for annual evaluations</td>
</tr>
<tr>
<td>Mon, Nov 16</td>
<td>Faculty Senate’s Assessment Committee Meeting – Dempsey 335; 3:10-4:10 p.m.</td>
<td></td>
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<tr>
<td>Tue, Nov 17</td>
<td>Faculty Senate – Executive Committee Meetings at 3:45 p.m., Dempsey 205</td>
<td></td>
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<tr>
<td>Wed, Nov 18</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
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NOVEMBER 2015
<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
<th>Details</th>
<th>Location</th>
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<tbody>
<tr>
<td>Thurs, Nov 19</td>
<td>Senate of Academic Staff Meeting - Dempsey 212; 3:00 p.m.</td>
<td></td>
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</tr>
<tr>
<td>Fri, Nov 20</td>
<td>Provost and Vice Chancellor (COB, CON, COEHS, COLS, ADM, &amp; LLCE)</td>
<td>Renewal/Non-renewal for <strong>2nd year academic staff</strong> to 2015-2016 (December Cycle)</td>
<td>Chancellor</td>
</tr>
<tr>
<td>Fri, Nov 20</td>
<td>Departments or equivalent units</td>
<td>Special requests for 2016 Fall Timetable</td>
<td>Registrar's Office</td>
</tr>
<tr>
<td>Fri, Nov 20</td>
<td>Departments or equivalent units</td>
<td>Second draft changes completed for 2016 Fall Timetable</td>
<td>Registrar's Office</td>
</tr>
<tr>
<td>Mon, Nov 23</td>
<td>Registrar's Office</td>
<td>Final draft 2016 Summer Timetable (with room assignments) for review</td>
<td>Departments or equivalent units</td>
</tr>
<tr>
<td>Mon, Nov 23</td>
<td>Registrar's Office</td>
<td>Rooms assigned for 2016 Fall Timetable (completed Fri, Jan 15)</td>
<td>Departments or equivalent units</td>
</tr>
<tr>
<td>Mon, Nov 23</td>
<td>Academic Staff (CON &amp; COEHS) if applicable</td>
<td>Renewal/Non-renewal forms/evidence for <strong>1st year academic staff</strong> to 2015-2016 (March Cycle)</td>
<td>Initial Level of Review (CON &amp; COEHS)</td>
</tr>
<tr>
<td>Tue, Nov 23</td>
<td>Academic Departments</td>
<td>Final proof of 2016-2018 Graduate Bulletin</td>
<td>Registrar's Office</td>
</tr>
<tr>
<td>Tue, Nov 24</td>
<td>Students</td>
<td>Last day to drop second 7-week classes</td>
<td>Registrar's Office</td>
</tr>
<tr>
<td>Tue, Nov 24</td>
<td>Faculty Senate Meeting – Reeve Union 306; 3:10 p.m. (Note: This is the last Faculty Senate approval date that meets UW System deadline for program authorization at the February Board of Regents meeting.)</td>
<td></td>
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</tr>
<tr>
<td>Fri, Nov 25</td>
<td>Professional Administrative Academic Staff and COLS Academic Staff (if applicable)</td>
<td>Renewal/Non-renewal forms/evidence for 1st year academic staff to 2015-2016 (March Cycle)</td>
<td>Initial Level of Review (ADM &amp; COLS)</td>
</tr>
<tr>
<td>Wed, Nov 25</td>
<td><strong>Thanksgiving Recess Begins after Evening Classes on Tuesday, November 24</strong></td>
<td></td>
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</tr>
<tr>
<td>Wed, Nov 25</td>
<td>Provost and Vice Chancellor</td>
<td>Renewal/Non-renewal recommendations for <strong>2nd year faculty</strong> to 2015-2016 (December Cycle)</td>
<td>Chancellor</td>
</tr>
<tr>
<td>Wed, Nov 25</td>
<td>Academic Staff (ADM &amp; LLCE)</td>
<td>Renewal/Non-renewal forms/evidence for <strong>1st year academic staff</strong> to 2015-2016 (March Cycle)</td>
<td>Initial Level of Review (ADM &amp; LLCE)</td>
</tr>
<tr>
<td>Thurs, Nov 26</td>
<td>Faculty, Acad. Staff, Classified Staff, Students</td>
<td>Barbara G. Sniffen Faculty Governance Service Award Nominations</td>
<td>Faculty Senate Office</td>
</tr>
<tr>
<td>Fri, Nov 27</td>
<td>Students</td>
<td>Last day to drop 10-week classes</td>
<td>Registrar's Office</td>
</tr>
<tr>
<td>Mon, Nov 30</td>
<td><strong>Classes Resume</strong></td>
<td></td>
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</tr>
<tr>
<td>Mon, Nov 30</td>
<td>Graduate Students</td>
<td>Submission for thesis/clinical paper/field project approval for Fall 2015 graduation</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>Mon, Nov 30</td>
<td>Chancellor (COB, CON, COEHS, COLS, ADM, &amp; LLCE)</td>
<td>Renewal/Non-renewal notifications for <strong>2nd year academic staff</strong> to 2015-2016 (December Cycle)</td>
<td>Concerned Academic Staff (COB, CON, COEHS, COLS, ADM, &amp; LLCE)</td>
</tr>
<tr>
<td>Mon, Nov 30</td>
<td>Academic Staff (COLS)</td>
<td>Renewal/Non-renewal notifications for <strong>1st year academic staff</strong> to 2015-2016 (December Cycle)</td>
<td>Initial Level of Review (COLS)</td>
</tr>
<tr>
<td>DATE</td>
<td>DUE FROM</td>
<td>ITEM</td>
<td>DUE TO</td>
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<tr>
<td>Tue, Dec 1</td>
<td>Individual Faculty</td>
<td>Faculty Development Teaching/Research Proposals (2015-16 Cycle)</td>
<td>VC/AVC/Deans</td>
</tr>
<tr>
<td>Tue, Dec 1</td>
<td>Deans (COB, COEHS, COLS, CON)</td>
<td>Nominations for Endowed Professorships</td>
<td>Provost and Vice Chancellor</td>
</tr>
<tr>
<td>Tue, Dec 1</td>
<td>Faculty Senate’s Assessment Committee Meeting – 3:00 p.m.</td>
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<tr>
<td>Tue, Dec 1</td>
<td>Faculty Senate – Executive Committee Meetings at 3:45 p.m., Dempsey 205</td>
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<td></td>
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<tr>
<td>Wed, Dec 2</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
<td></td>
<td></td>
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<tr>
<td>Wed, Dec 3</td>
<td>VC/AVC/Deans</td>
<td>Faculty Development Teaching/Research/Proposals</td>
<td>Office of Grants and Faculty Development</td>
</tr>
<tr>
<td>Thurs, Dec 3</td>
<td>Academic Policies Committee (APC) Meeting at 3:10 p.m. in Dempsey 212 (Note: This is the last APC approval date that meets UW System deadlines for program authorization at the April Board of Regents meetings.)</td>
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<tr>
<td>Thurs, Dec 3</td>
<td>Graduate Council Meeting – Sage 2210; 1:20 p.m.-2:50 p.m.</td>
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<tr>
<td>Thurs, Dec 3</td>
<td>University Studies Program Committee Meeting at 1:30-2:30 p.m., in Dempsey 212</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fri, Dec 4</td>
<td>Departments or equivalent units</td>
<td>Final Deadline for Changes to 2016 Summer Timetable</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, Dec 4</td>
<td>Chancellor (COB, CON, COLS, &amp; COEHS)</td>
<td>Renewal/Non-renewal notifications for 2nd year faculty (December Cycle)</td>
<td>Concerned Faculty (COB, CON, COLS, &amp; COEHS)</td>
</tr>
<tr>
<td>Mon, Dec 7</td>
<td>Registrar’s Office</td>
<td>Summer 2016 classes viewable on Titan Web</td>
<td>Departments or equivalent units</td>
</tr>
<tr>
<td>Mon, Dec 7</td>
<td>Academic Departments</td>
<td>Final Proof of 2016-2018 Graduate Bulletin</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Tues, Dec 8</td>
<td>Faculty Senate Meeting at 3:10 p.m. in Reeve Union 306 (Note: This is the last Faculty Senate approval date that meets UW System deadlines for program authorization at the March or April Board of Regents meetings.)</td>
<td></td>
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</tr>
<tr>
<td>Thurs, Dec 10</td>
<td>University Studies Program Committee Meeting – Dempsey 212; 12:40-1:40 p.m.</td>
<td></td>
<td></td>
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<tr>
<td>Thurs, Dec 10</td>
<td>Senate of Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
<td></td>
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</tr>
<tr>
<td>Fri, Dec 11</td>
<td>Program Review Committee Chairs</td>
<td>Send Progress Report on Academic Program Assessment &amp; Response to Consultant's Report</td>
<td>Assoc. Vice Chancellor Curricular Affairs</td>
</tr>
<tr>
<td>Fri, Dec 11</td>
<td>College Committees</td>
<td>Professorial Productivity Increase recommendations</td>
<td>Deans</td>
</tr>
<tr>
<td>Fri, Dec 11</td>
<td>College Committees</td>
<td>Promotion</td>
<td>Deans</td>
</tr>
<tr>
<td>Fri, Dec 11</td>
<td>Initial Level of Review (COEHS)</td>
<td>Renewal/Non-renewal recommendations for 1st year academic staff to 2015-2016 (March Cycle)</td>
<td>College Committee or equivalent units (COEHS)</td>
</tr>
<tr>
<td>Mon, Dec 14</td>
<td>Departments or equivalent units (COLS)</td>
<td>Notification for Renewal/Non-renewal/Tenure for faculty completing 2nd year or more (May Cycle)</td>
<td>Faculty Members (COLS)</td>
</tr>
<tr>
<td>Wed, Dec 16</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
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</tr>
<tr>
<td>Thurs, Dec 17</td>
<td>Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m.</td>
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<tr>
<td>Thurs, Dec 17</td>
<td>University Studies Program Committee Meeting at 1:30-2:30 p.m., in Dempsey 212</td>
<td></td>
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</tr>
<tr>
<td>Fri, Dec 18</td>
<td>Graduate Students</td>
<td>Thesis/Clinical Paper/Field Project final signed copies due for Fall 2015 Graduation</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>Fri, Dec 18</td>
<td>Departments or equivalent units (COEHS)</td>
<td>Notification for Renewal/Non-renewal/Tenure for faculty completing 2nd year or more (May Cycle)</td>
<td>Faculty Members (COEHS)</td>
</tr>
<tr>
<td>Fri, Dec 18</td>
<td>End of 14-Week and Second 7-Week Sessions. Residence Halls Close at 8 p.m., except for students involved in graduation (Saturday, December 19)</td>
<td></td>
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</tr>
<tr>
<td>Sat, Dec 19</td>
<td>Commencement Ceremony—9:30 a.m.—Kolf Sports Center—All Undergraduate and Graduate Degrees</td>
<td></td>
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</tr>
<tr>
<td>Wed, Dec 23</td>
<td>Faculty &amp; Instructional Staff</td>
<td>Student Grades (14 Week and Second 7-Week Sessions)</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Mon, Dec 30</td>
<td>Initial Level of Review (COLS)</td>
<td>Renewal/Non-renewal notifications for 1st year academic staff to 2015-2016 (March Cycle)</td>
<td>College Committee or equivalent units (COLS)</td>
</tr>
<tr>
<td>DATE</td>
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<td>ITEM</td>
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<tr>
<td>Mon, Jan 4</td>
<td><strong>Classes Begin for 3-Week Interim</strong></td>
<td><strong>Fall Interim Classes will meet on January 4, 5, 6, 7, 8, 11, 12, 13, 14, 15, 19, 20, 21, and 22</strong></td>
<td></td>
</tr>
<tr>
<td>Mon, Jan 4</td>
<td>Professional Administrative Academic Staff</td>
<td>Summary of relevant activities &amp; accomplishments for 2015 for annual evaluations</td>
<td>Supervisors/Dept. Chair or equivalent units</td>
</tr>
<tr>
<td>Tue, Jan 5</td>
<td>Students</td>
<td>Last day to add interim class without instructor’s signature</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Tue, Jan 5</td>
<td>Faculty Senate – Executive Committee Meetings at 3:45 p.m., Dempsey 205</td>
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<tr>
<td>Wed, Jan 6</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
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<tr>
<td>Thurs, Jan 7</td>
<td>Senate of Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
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<tr>
<td>Fri, Jan 8</td>
<td>Supervisors of Professional Administrative Academic Staff</td>
<td>Schedule Conferences for Annual Evaluations</td>
<td>Professional Administrative Academic Staff</td>
</tr>
<tr>
<td>Fri, Jan 8</td>
<td>College Committee (COLS &amp; CON)</td>
<td>Renewal/Non-renewal recommendations for <strong>1st year academic staff</strong> to 2015-2016 (March Cycle)</td>
<td>Dean (COLS &amp; CON)</td>
</tr>
<tr>
<td>Fri, Jan 8</td>
<td>Student</td>
<td>Last day to add interim class with instructor’s signature</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, Jan 8</td>
<td>Faculty (COLS &amp; CON)</td>
<td>Renewal/Non-renewal/Tenure forms/evidence for 2015-2016 for <strong>faculty completing 2nd year or more academic staff</strong> to 2015-2016 (March Cycle)</td>
<td>Initial Level of Review (COLS &amp; CON)</td>
</tr>
<tr>
<td>Fri, Jan 8</td>
<td>Academic Staff (CON, COLS, ADM, &amp; LLCE)</td>
<td>Renewal/Non-renewal recommendations for <strong>2nd year or more academic staff</strong> to 2015-2016 (March Cycle)</td>
<td>Initial Level of Review (COLS, ADM, &amp; LLCE)</td>
</tr>
<tr>
<td>Fri, Jan 8</td>
<td>Deans</td>
<td>Professorial Productivity Increase Recommendations</td>
<td>Provost and Vice Chancellor</td>
</tr>
<tr>
<td>Fri, Jan 8</td>
<td>Students</td>
<td>Faculty Promotion</td>
<td>Provost and Vice Chancellor</td>
</tr>
<tr>
<td>Mon, Jan 11</td>
<td>College Committee (COEHS)</td>
<td>Renewal/Non-renewal recommendations for <strong>1st year academic staff</strong> to 2015-2016 (March Cycle)</td>
<td>Dean (COEHS)</td>
</tr>
<tr>
<td>Tue, Jan 12</td>
<td>Faculty Senate Meeting – Reeve Union 306; 3:10 p.m.</td>
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<tr>
<td>Thurs, Jan 14</td>
<td>University Studies Program Committee Meeting – Dempsey 212; 1:30-2:30 p.m.</td>
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<tr>
<td>Thurs, Jan 14</td>
<td>Academic Policies Committee (APC) Meeting at 3:10 p.m. in Dempsey 212</td>
<td>(Note: This is the last APC approval date that meets UW System deadlines for program authorization at the April Board of Regents meetings.)</td>
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<tr>
<td>Fri, Jan 15</td>
<td>Initial Level of Review (ADM &amp; LLCE)</td>
<td>Renewal/Non-renewal recommendations for <strong>1st year academic staff</strong> to 2015-2016 (March Cycle)</td>
<td>Directors/VC/AVC (ADM &amp; LLC)</td>
</tr>
<tr>
<td>Fri, Jan 15</td>
<td>Academic Staff (COB)</td>
<td>Renewal/Non-renewal recommendations for <strong>2nd year or more academic staff</strong> to 2015-2016 (March Cycle)</td>
<td>Initial Level of Review (COB)</td>
</tr>
<tr>
<td>Fri, Jan 15</td>
<td>Students</td>
<td>Last day to drop Interim classes</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, Jan 15</td>
<td>Faculty (COB)</td>
<td>Renewal/Non-renewal/Tenure forms/evidence for 2015-2016 for <strong>faculty completing 2nd year or more</strong> (May Cycle)</td>
<td>Initial Level of Review (COB)</td>
</tr>
<tr>
<td>Fri, Jan 15</td>
<td>Academic Staff Regents Award Nominees</td>
<td>Materials for Academic Staff Regents Award</td>
<td>Acad. Staff Regents Award Committee</td>
</tr>
<tr>
<td>Mon, Jan 18</td>
<td><strong>Legal Holiday (Martin Luther King, Jr. Day)</strong> – <strong>No Classes – Buildings Closed</strong></td>
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<tr>
<td>Tue, Jan 19</td>
<td>Academic Staff (COEHS)</td>
<td>Renewal/Non-renewal/Tenure forms/evidence for 2015-2016 for <strong>academic staff completing 2nd year or more</strong> (May Cycle)</td>
<td>Initial Level of Review</td>
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<tr>
<td>Tue, Jan 19</td>
<td>Faculty (COEHS)</td>
<td>Renewal/Non-renewal/Tenure forms/evidence for 2015-2016 for <strong>faculty completing 2nd year or more</strong> (May Cycle)</td>
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<tr>
<td>Date</td>
<td>College/Department</td>
<td>Event Description</td>
<td>Initial Level of Review</td>
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<tr>
<td>Tue, Jan 19</td>
<td>Faculty (COEHS)</td>
<td>Renewal/Non-renewal/Tenure forms/evidence recommendations for 2nd year or more academic staff to 2015-2016 (March Cycle)</td>
<td>Initial Level of Review (COEHS)</td>
</tr>
<tr>
<td>Tue, Jan 19</td>
<td>Faculty Senate – Executive Committee Meetings at 3:45 p.m., Dempsey 205</td>
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<tr>
<td>Wed, Jan 20</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
<td>Final Draft 2015 Fall Timetable (with room assignments) for review</td>
<td>Departments or equivalent units</td>
</tr>
<tr>
<td>Thurs, Jan 21</td>
<td>Senate of Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
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<tr>
<td>Fri, Jan 22</td>
<td>COLS Department Chairs</td>
<td>Biannual Chair Merit Info</td>
<td>COLS Dean</td>
</tr>
<tr>
<td>Fri, Jan 22</td>
<td><strong>End of 3-Week Interim – End of Semester – Official Graduation Date</strong></td>
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<tr>
<td>Fri, Jan 22</td>
<td>Undergraduate Students</td>
<td>Deadline to apply for June/August 2016 graduation</td>
<td>Graduation Examiner</td>
</tr>
<tr>
<td>Fri, Jan 22</td>
<td>VC/AVC/Directors (ADM &amp; LLCE)</td>
<td>Renewal/Non-renewal recommendations for 1st year academic staff to 2015-2016 (March Cycle)</td>
<td>Chancellor OR Provost and Vice Chancellor (ADM &amp; LLCE)</td>
</tr>
<tr>
<td>Mon, Jan 25</td>
<td>VC/AVC/Directors (COL, CON, &amp; COEHS)</td>
<td>Renewal/Non-renewal recommendations for 1st year academic staff to 2015-2016 (March Cycle)</td>
<td>Chancellor OR Provost and Vice Chancellor (COL, CON, &amp; COEHS)</td>
</tr>
<tr>
<td>Tue, Jan 26</td>
<td>Department or equivalent units (COB, COEHS, CON, ADM)</td>
<td>Salary recommendations (points) for 2015-2016 and evaluations of faculty and academic staff (Note: Merit pay is currently suspended.)</td>
<td>VC/AVC/Deans (COB, COEHS, CON, ADM)</td>
</tr>
<tr>
<td>Tue, Jan 26</td>
<td>Outstanding Service Award Committee</td>
<td>Call for Outstanding Service Award Nominations (Academic Staff)</td>
<td>Faculty/Academic Staff/Students</td>
</tr>
<tr>
<td>Wed, Jan 27</td>
<td>Faculty &amp; Instructional Staff College Committees</td>
<td>Student Grades (3-Week Interim) (10-Week and 17-Week Sessions)</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, Jan 29</td>
<td><strong>Academic Advisement/Registration</strong></td>
<td></td>
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</tr>
<tr>
<td>Fri, Jan 29</td>
<td>All New Faculty &amp; Academic Staff</td>
<td>I-9 Employment Verification completed</td>
<td>Human Resources Office</td>
</tr>
<tr>
<td>Fri, Jan 29</td>
<td>Departments or equivalent units</td>
<td>Final deadline for changes to 2016 Fall Timetable</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, Jan 29</td>
<td>Initial Level of Review (COLS)</td>
<td>Renewal/Non-renewal recommendations 2015-2016 for academic staff, completing 2nd year or more (May Cycle)</td>
<td>College Committees (COLS) or equivalent units</td>
</tr>
<tr>
<td>Fri, Jan 29</td>
<td>Supervisors of Pro/Admin Academic Staff</td>
<td>Complete evaluation conferences and signed evaluation documents</td>
<td>Deans/Directors/VC/AVC/Provost/Chancellor</td>
</tr>
</tbody>
</table>
**FEBRUARY 2016**

<table>
<thead>
<tr>
<th>DATE</th>
<th>DUE FROM</th>
<th>ITEM</th>
<th>DUE TO</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mon, Feb 1</td>
<td><strong>Classes Begin for 14-Week and First 7-Week Sessions</strong></td>
<td>Renewal/Non-renewal/Tenure recommendations 2015-2016 for faculty completing 2\textsuperscript{nd} year or more (May Cycle)</td>
<td>College Committees (COEHS &amp; COLS) or equivalent units</td>
</tr>
<tr>
<td>Mon, Feb 1</td>
<td>Initial Level of Review (COEHS &amp; COLS)</td>
<td>Renewal/Non-renewal recommendations 2015-2016 for academic staff completing 2\textsuperscript{nd} year or more (May Cycle)</td>
<td>College Committees (COEHS) or equivalent units</td>
</tr>
<tr>
<td>Mon, Feb 1</td>
<td>Initial Level of Review (COEHS)</td>
<td>Nominations for Endowed Professorships</td>
<td>Chancellor</td>
</tr>
<tr>
<td>Tue, Feb 2</td>
<td>Faculty Senate Meeting – Reeve 306; 3:10 p.m.</td>
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<tr>
<td>Tue, Feb 2</td>
<td>Faculty, Staff, and Students</td>
<td>Nominations for the John McNaughton Rosebush Professorship</td>
<td>Provost and Vice Chancellor</td>
</tr>
<tr>
<td>Wed, Feb 3</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
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<tr>
<td>Wed, Feb 3</td>
<td>Deans, OSA and Alumni Affairs</td>
<td>Edward Penson Distinguished Teaching Awards Nominations</td>
<td>Provost and Vice Chancellor</td>
</tr>
<tr>
<td>Thurs, Feb 4</td>
<td>University Studies Program Committee Meeting – Dempsey 212; 1:30-2:30 p.m.</td>
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<tr>
<td>Thurs, Feb 4</td>
<td>Graduate Council Meeting – Sage 2210; 1:20 p.m.-2:50 p.m.</td>
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<tr>
<td>Thurs, Feb 4</td>
<td>Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m. (Note: This is the last APC approval date that meets UW System deadline for program authorization at the June Board of Regents meeting.)</td>
<td></td>
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<tr>
<td>Fri, Feb 5</td>
<td>Last day to add 14- and 1\textsuperscript{st} 7-week class without instructor's signature</td>
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<tr>
<td>Fri, Feb 5</td>
<td>Provost and Vice Chancellor</td>
<td>Professional Productivity Increase recommendations</td>
<td>Chancellor</td>
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<tr>
<td>Fri, Feb 5</td>
<td>Provost and Vice Chancellor</td>
<td>Faculty Promotion</td>
<td>Chancellor</td>
</tr>
<tr>
<td>Fri, Feb 5</td>
<td>Regents Award Committee</td>
<td>Regents Award recommendations</td>
<td>Chancellor</td>
</tr>
<tr>
<td>Fri, Feb 5</td>
<td>Initial Level of Review (COB)</td>
<td>Renewal/Non-renewal/Tenure recommendations 2015-2016 for faculty completing 2\textsuperscript{nd} year or more (May Cycle)</td>
<td>College Committees (COB) or equivalent units</td>
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<tr>
<td>Fri, Feb 5</td>
<td>Initial Level of Review (COB)</td>
<td>Renewal/Non-renewal for academic staff completing 2\textsuperscript{nd} year or more (May Cycle)</td>
<td>College Committees (COB) or equivalent units</td>
</tr>
<tr>
<td>Mon, Feb 8</td>
<td>Provost and Vice Chancellor (CON, COEHS, COLS, ADM, &amp; LLCE)</td>
<td>Renewal/Non-renewal recommendations for 1\textsuperscript{st} year academic staff to 2015-2016 (March Cycle)</td>
<td>Chancellor (CON, COEHS, COLS, ADM, &amp; LLCE)</td>
</tr>
<tr>
<td>Mon, Feb 8</td>
<td>Registrar’s Office</td>
<td>Fall 2016 classes viewable on Titan Web</td>
<td>Departments or equivalent units</td>
</tr>
<tr>
<td>Tue, Feb 9</td>
<td>Faculty Senate – Executive Committee Meetings at 3:45 p.m., Dempsey 205</td>
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<tr>
<td>Wed, Feb 10</td>
<td>Student/Faculty</td>
<td>Student/Faculty Collaborative Research proposals due – check with The Oshkosh Student Scholarly &amp; Creative Activities Program</td>
<td>Oshkosh Student Scholarly &amp; Creative Activities Program (online submission)</td>
</tr>
<tr>
<td>Thurs, Feb 11</td>
<td>Senate of Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
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<tr>
<td>Fri, Feb 12</td>
<td>Students</td>
<td>Last day to add 1st 7-week classes with instructor’s signature</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, Feb 12</td>
<td>Departments or equivalent units</td>
<td>Spring II (2015-2016) May Interim Textbook Orders</td>
<td>Bookstore</td>
</tr>
<tr>
<td>Fri, Feb 12</td>
<td>Initial Level of Review (ADM &amp; LLCE)</td>
<td>Renewal/Non-renewal recommendations 2015-2016 for faculty and academic staff completing 2\textsuperscript{nd} year or more (May Cycle)</td>
<td>Dean/Directors/VC/AVC (ADM &amp; LLCE)</td>
</tr>
<tr>
<td>Fri, Feb 12</td>
<td>College Committee (CON)</td>
<td>Renewal/Non-renewal recommendations for 2015-2016 for faculty and academic staff completing 2\textsuperscript{nd} year or more (May Cycle)</td>
<td>Dean (CON)</td>
</tr>
<tr>
<td>Fri, Feb 12</td>
<td>Deans/Directors/VC/AVC-Provost and Vice Chancellor/Chancellor</td>
<td>Completed annual evaluation documents for Professional Administrative Academic Staff</td>
<td>Human Resources Office</td>
</tr>
<tr>
<td>Mon, Feb 15</td>
<td>VC/AVC/Deans</td>
<td>Merit Points/Salary recommendations 2015-2016 for faculty and academic staff (Note: Merit pay is currently suspended)</td>
<td>Associate Vice Chancellor</td>
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<tr>
<td>Date</td>
<td>Event Description</td>
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<tr>
<td>Mon, Feb 15</td>
<td>Faculty Senate’s Assessment Committee Meeting – Dempsey 335; 3:10-4:10 p.m.</td>
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<tr>
<td>Tue, Feb 16</td>
<td>Faculty Senate Meeting – Reeve Union 306; 3:10 p.m.</td>
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<td>Wed, Feb 17</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
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<tr>
<td>Wed, Feb 17</td>
<td>Chancellor</td>
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<td></td>
<td>Academic Staff Regents Award for Excellence Nomination</td>
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<td>UW System</td>
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<tr>
<td>Wed, Feb 18</td>
<td>University Studies Program Committee Meeting – Dempsey 212; 1:30-2:30 p.m.</td>
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<td>Thurs, Feb 18</td>
<td>Supervisors of Academic Staff</td>
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<td></td>
<td>Requests for Academic Staff Title Change/Salary Equity</td>
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<td>Equity and Affirmative Action Office</td>
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<tr>
<td>Fri, Feb 19</td>
<td>College Committees (COB)</td>
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<td></td>
<td>Renewal/Non-renewal/Tenure recommendations for 2015-2016 for</td>
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<td></td>
<td>faculty and academic staff completing 2(^{nd}) year or more (May Cycle)</td>
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<tr>
<td>Mon, Feb 22</td>
<td>Chancellor (COLS, CON, COEHS, ADM, &amp; LLCE)</td>
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<tr>
<td></td>
<td>Renewal/Non-renewal notification for 1(^{st}) year academic staff</td>
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<td></td>
<td>(March Cycle)</td>
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<tr>
<td>Mon, Feb 22</td>
<td>College Committees (COLS)</td>
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<tr>
<td>Fri, Feb 26</td>
<td>Students</td>
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<td></td>
<td>Last day to drop first 7-week classes.</td>
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<tr>
<td>Fri, Feb 26</td>
<td>College Committees (COEHS)</td>
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<td>Renewal/Non-renewal/Tenure recommendations for 2015-2016 for</td>
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<td></td>
<td>faculty and academic staff completing 2(^{nd}) year or more (May Cycle)</td>
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<tr>
<td>Fri, Feb 26</td>
<td>Last day to add 14-and 17-week class with instructor’s signature</td>
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<tr>
<td>Fri, Feb 26</td>
<td>Graduate Students</td>
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<td></td>
<td>Applications for Spring 2016 graduation/completion of degree/GAP/certificate</td>
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<tr>
<td>Mon, Feb 29</td>
<td>Chancellor</td>
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<tr>
<td></td>
<td>Faculty promotions</td>
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<tr>
<td>Mon, Feb 29</td>
<td>Chancellor</td>
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<tr>
<td></td>
<td>Professorial Productivity Increase recommendations</td>
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<td>Office of Graduate Studies</td>
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# MARCH 2016

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<thead>
<tr>
<th>DATE</th>
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<tbody>
<tr>
<td>Tue, Mar 1</td>
<td>Faculty Senate Meeting – Reeve Union 306; 3:10 p.m. (Note: This is the last Faculty Senate approval date that meets UW System deadline for program authorization at the June Board of Regents meeting.)</td>
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<tr>
<td>Wed, Mar 2</td>
<td>Chancellor</td>
<td>Professorial Productivity Increase Decisions</td>
<td>Concerned Faculty</td>
</tr>
<tr>
<td>Wed, Mar 2</td>
<td>Chancellor</td>
<td>Faculty Promotion Decisions</td>
<td>Concerned Faculty</td>
</tr>
<tr>
<td>Wed, Mar 2</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
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<tr>
<td>Thurs, Mar 3</td>
<td>Early Alert grading starts at 8:00 a.m.</td>
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<tr>
<td>Thurs, Mar 3</td>
<td>Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m.</td>
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<tr>
<td>Thurs, Mar 3</td>
<td>University Studies Program Committee Meeting – Dempsey 212; 1:30-2:30 p.m.</td>
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<tr>
<td>Thurs, Mar 3</td>
<td>Graduate Council Meeting – Sage 2210; 1:20 p.m.-2:50 p.m.</td>
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<tr>
<td>Thurs, Mar 3</td>
<td>Early Alert Grading Starts at 8:00 a.m.</td>
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<tr>
<td>Fri, Mar 4</td>
<td>Dean (COB and CON)</td>
<td>Renewal/Non-renewal/Tenure recommendations for 2015-2016 for <strong>faculty</strong> and academic staff completing <strong>2nd year or more</strong> (May Cycle)</td>
<td>Provost and Vice Chancellor (COB &amp; CON)</td>
</tr>
<tr>
<td>Fri, Mar 4</td>
<td>Provost and Vice Chancellor</td>
<td>Edward Penson Distinguished Teaching Awards recommendations</td>
<td>Chancellor</td>
</tr>
<tr>
<td>Fri, Mar 4</td>
<td>Faculty/Academic Staff/Students</td>
<td>Outstanding Service Award Nominations (Academic Staff)</td>
<td>Outstanding Service Award Committee</td>
</tr>
<tr>
<td>Mon, Mar 7</td>
<td>VC/AVC/Directors/Dean (CON, COLS, LLCE &amp; ADM)</td>
<td>Renewal/Non-renewal/ recommendations for 2015-2016 for <strong>academic staff completing 2nd year or more</strong> (May Cycle)</td>
<td>Chancellor OR Provost and Vice Chancellor (CON, COLS, LLCE &amp; ADM)</td>
</tr>
<tr>
<td>Mon, Mar 7</td>
<td>Early Alert grading ends at 4:00 p.m.</td>
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<tr>
<td>Tue, Mar 8</td>
<td>Faculty Senate – Executive Committee Meetings at 3:45 p.m., Dempsey 205</td>
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<tr>
<td>Thurs, Mar 10</td>
<td>Senate of Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
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<tr>
<td>Fri, Mar 11</td>
<td>Department or equivalent units</td>
<td>Summer 2016 Textbook Orders</td>
<td>Bookstore</td>
</tr>
<tr>
<td>Fri, Mar 11</td>
<td>Edward Penson Distinguished Teaching Awards Committee</td>
<td>Edward Penson Distinguished Teaching Awards recommendations</td>
<td>Provost and Vice Chancellor</td>
</tr>
<tr>
<td>Fri, Mar 11</td>
<td>Rosebush Professorship Committee</td>
<td>Recommendations for the John McNaughton Rosebush Professorship</td>
<td>Provost &amp; Vice Chancellor</td>
</tr>
<tr>
<td>Mon, Mar 14</td>
<td>Dean (COLS &amp; COEHS)</td>
<td>Renewal/Non-renewal/Tenure recommendations for 2015-2016 for <strong>faculty completing 2nd year or more</strong> (May Cycle)</td>
<td>Provost and Vice Chancellor (COLS &amp; COEHS)</td>
</tr>
<tr>
<td>Mon, Mar 14</td>
<td>VC/AVC/Directors/Dean (COB &amp; COEHS)</td>
<td>Renewal/Non-renewal/ recommendations for 2015-2016 for <strong>academic staff completing 2nd year or more</strong> (May Cycle)</td>
<td>Chancellor OR Provost and Vice Chancellor (COB &amp; COEHS)</td>
</tr>
<tr>
<td>Tue, Mar 15</td>
<td>Graduate Students</td>
<td>FAFSA applications due to be considered for a 2016-2017 Advanced Opportunity Program Awards and Pyle Awards (contingent on funding)</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>Tue, Mar 15</td>
<td>Graduate Students</td>
<td>Applications for Graduate Studies Travel Fund, Spring Awards Deadline</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>Tue, Mar 15</td>
<td>Faculty Senate Meeting – Reeve Union 306; 3:10 p.m.</td>
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<tr>
<td>Wed, Mar 16</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
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<tr>
<td>Wed, Mar 16</td>
<td>Students</td>
<td>Last day to drop 14- and 17-week classes</td>
<td>Registrar's Office</td>
</tr>
<tr>
<td>Thurs, Mar 17</td>
<td>Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m.</td>
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<tr>
<td>Thurs, Mar 17</td>
<td>University Studies Program Committee Meeting – Dempsey 212; 1:30-2:30 p.m.</td>
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<tr>
<td>Fri, Mar 18</td>
<td>End of First 7-Week Session. Residence Halls Close at 8 p.m.</td>
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<tr>
<td>Fri, Mar 18</td>
<td>Graduate Students</td>
<td>Thesis/Clinical Paper/Field Project Proposals for Summer 2016 Graduation</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>Fri, Mar 18</td>
<td>Provost and Vice Chancellor</td>
<td>Academic Program Changes for Graduate Programs</td>
<td>Academic Policies Committee (APC)</td>
</tr>
<tr>
<td>Sun, Mar 20</td>
<td>Spring Recess Begins</td>
<td></td>
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<tr>
<td>Week of Mar 21</td>
<td>Provost and Vice Chancellor</td>
<td>Faculty Development Research/Teaching Decisions Sent Out (2015-16)</td>
<td>Applicants</td>
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<tr>
<td>Wed, Mar 23</td>
<td>Faculty &amp; Instructional Staff</td>
<td>Student Grades (First 7-Week Session)</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Mon, Mar 28</td>
<td><strong>Classes Begin for Second 7-Week Term and resume for 14-and 17-week sessions</strong></td>
<td></td>
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<tr>
<td>Mon, Mar 28</td>
<td>Chancellor</td>
<td>Decision on Endowed Professorship Awards</td>
<td></td>
</tr>
<tr>
<td>Mon, Mar 28</td>
<td>Provost and Vice Chancellor</td>
<td>Notification of Assessment Report Cycle</td>
<td>Departments</td>
</tr>
<tr>
<td>Mon, Mar 28</td>
<td>Provost &amp; Vice Chancellor</td>
<td>Identification of academic programs to be reviewed in 2015-2016</td>
<td>Dept. Chairs/Team Leaders of academic programs to be reviewed</td>
</tr>
<tr>
<td>Mon, Mar 28</td>
<td>Faculty Senate’s Assessment Committee Meeting – Dempsey 335; 3:10-4:10 p.m.</td>
<td></td>
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</tr>
<tr>
<td>Tue, Mar 29</td>
<td>Faculty Senate – Executive Committee Meetings at 3:45 p.m., Dempsey 205</td>
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<tr>
<td>Thurs, Mar 31</td>
<td>Senate of Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
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<tr>
<td>Fri, Apr 1</td>
<td>Last day to add 2nd 7 week and 10 week class without the instructor’s signature</td>
<td>Fall 2016 Textbook Orders (7- and 14-week sessions)</td>
<td>Bookstore</td>
</tr>
<tr>
<td>Fri, Apr 1</td>
<td>Department or equivalent units</td>
<td>Begin building Spring 2017 classes</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Mon, Apr 4</td>
<td>Faculty Senate Meeting – Reeve Union 306; 3:10 p.m.</td>
<td>CAS Summer Session recommendations; assignments as part of load for Summer Session and other changes in times taught (7-7-3)</td>
<td>VC/AVC/Deans</td>
</tr>
<tr>
<td>Tue, Apr 5</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
<td>University Staff Council Meeting – Dempsey 212; 1:30-2:30 p.m.</td>
<td></td>
</tr>
<tr>
<td>Wed, Apr 6</td>
<td>Graduate Council Meeting – Sage 2210; 1:20 p.m.-2:50 p.m.</td>
<td>Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m.</td>
<td></td>
</tr>
<tr>
<td>Fri, Apr 8</td>
<td>Students</td>
<td>Last day to add 2nd 7- and 10-week classes with instructor’s signature</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, Apr 8</td>
<td>Instructional Faculty &amp; Academic Staff</td>
<td>Scheduling deadline for Student Opinion Surveys (SOS)</td>
<td>SOS Office</td>
</tr>
<tr>
<td>Fri, Apr 8</td>
<td>VC/AVC/Deans</td>
<td>CAS Summer Session recommendations; assignments as part of load for Summer Session and other changes in times taught (7-7-3)</td>
<td>Associate Vice Chancellor</td>
</tr>
<tr>
<td>Sun, Apr 10</td>
<td>Spectrum student creative activities web outlet submissions due (online submission)</td>
<td>UWS 8 Report on Outside Activities and Interests</td>
<td>Department Chair or equivalent units</td>
</tr>
<tr>
<td>Mon, Apr 11</td>
<td>Faculty &amp; Professional Staff</td>
<td>Senate of Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
<td></td>
</tr>
<tr>
<td>Tue, Apr 12</td>
<td>Faculty Senate – Executive Committee Meetings at 3:45 p.m., Dempsey 205</td>
<td>Senate of Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
<td></td>
</tr>
<tr>
<td>Fri, Apr 15</td>
<td>Provost and Vice Chancellor (CON, COB, COEHS, COLS)</td>
<td>Renewal/Non-renewal/Tenure recommendations for 2015-2016 for faculty completing 2nd year or more (May Cycle)</td>
<td>Chancellor (CON, COB, COEHS, COLS)</td>
</tr>
<tr>
<td>Fri, Apr 15</td>
<td>Nominated Academic Staff</td>
<td>Documentation for the Outstanding Service Award (Academic Staff)</td>
<td>Outstanding Service Award Committee</td>
</tr>
<tr>
<td>Mon, Apr 18</td>
<td>Provost and Vice Chancellor (CON, COB, COEHS, COLS, ADM, LLCE)</td>
<td>Renewal/Non-renewal/Tenure recommendations for 2015-2016 for academic staff completing 2nd year or more (May Cycle)</td>
<td>Chancellor (CON, COB, COEHS, COLS, ADM, LLCE)</td>
</tr>
<tr>
<td>Mon, Apr 18</td>
<td>Faculty Senate’s Assessment Committee Meeting – Dempsey 335; 3:10-4:10 p.m.</td>
<td>Faculty Senate Meeting – Reeve Union 306; 3:10 p.m.</td>
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<tr>
<td>Tue, Apr 19</td>
<td>Faculty Senate Meeting – Reeve Union 306; 3:10 p.m.</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
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<tr>
<td>Mon, Apr 20</td>
<td>University Studies Program Committee Meeting – Dempsey 212; 1:30-2:30 p.m.</td>
<td>Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m.</td>
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</tr>
<tr>
<td>Fri, Apr 22</td>
<td>Graduate Students</td>
<td>Submission for Thesis/Clinical Paper/Field Project format approval for Spring 2016 Graduation</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>Fri, Apr 22</td>
<td>Students</td>
<td>Last day to drop second 7-week classes</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Tue, Apr 26</td>
<td>Celebration of Scholarship; Reeve Union; 8:30 a.m.-5:00 p.m.</td>
<td>Last day to drop 10-week classes</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Tue, Apr 26</td>
<td>Students</td>
<td>Assessment Feedback</td>
<td>Programs</td>
</tr>
<tr>
<td>Wed, Apr 27</td>
<td>Outstanding Performance Award Nominations (Classified Staff)</td>
<td>Senate of Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
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</tr>
<tr>
<td>Wed, Apr 27</td>
<td>Department Chairs or equivalent units</td>
<td>Report on Outside Activities and Interests</td>
<td>College Deans or equivalent units</td>
</tr>
<tr>
<td>Fri, April 29</td>
<td>Honors &amp; Awards Ceremony 3:30 p.m. – Alumni Welcome &amp; Conference Center</td>
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<tr>
<td>Tue, May 3</td>
<td>Faculty Senate – Executive Committee Meetings at 3:45 p.m., Dempsey 205</td>
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<tr>
<td>Wed, May 4</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
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<tr>
<td>Thurs, May 5</td>
<td>Academic Policies Committee (APC) Meeting – Dempsey 212; 3:10 p.m.</td>
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<tr>
<td>Thurs, May 5</td>
<td>Graduate Council Meeting – Sage 2210; 1:20-2:50 p.m.</td>
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<tr>
<td>Thurs, May 5</td>
<td>Senate of Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
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<tr>
<td>Thurs, May 5</td>
<td>University Studies Program Committee Meeting at 1:30-2:30 p.m., in Dempsey 212</td>
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</tr>
<tr>
<td>Fri, May 6</td>
<td>Associate Vice Chancellor</td>
<td>CAS Summer Session appointment letters to faculty and academic staff: See HR</td>
<td>Faculty &amp; Academic Staff</td>
</tr>
<tr>
<td>Tue, May 10</td>
<td>Faculty Senate Meeting at 3:10 p.m. in Reeve Union 306. (Note: This is the last Faculty Senate approval date that meets UW System deadline for program authorization at the July Board of Regents meeting.)</td>
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<tr>
<td>Mon, May 9</td>
<td>Chancellor (CON, COB, COEHS, COLS, ADM, &amp; LLCE)</td>
<td>Renewal/Non-renewal notifications for <strong>academic staff completing 2nd year or more</strong> (May Cycle)</td>
<td>Concerned Academic Staff (CON, COB, COEHS, COLS, ADM, &amp; LLCE)</td>
</tr>
<tr>
<td>Mon, May 9</td>
<td>Chancellor (CON &amp; COLS)</td>
<td>Renewal/Non-renewal/Tenure notifications for <strong>faculty completing 2nd year or more</strong> (May Cycle)</td>
<td>Concerned Faculty Staff (CON &amp; COLS)</td>
</tr>
<tr>
<td>Mon, May 9</td>
<td>College Deans or equivalent units</td>
<td>UWS 8 Report on Outside Activities and Interests</td>
<td>Provost and Vice Chancellor</td>
</tr>
<tr>
<td>Thurs, May 12</td>
<td>University Studies Program Committee Meeting – Dempsey 212; 12:40-1:40 p.m.</td>
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<tr>
<td>Thurs, May 12</td>
<td>Senate of Academic Staff Meeting – Dempsey 212; 3:00 p.m.</td>
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<tr>
<td>Fri, May 13</td>
<td>Departments or equivalent units</td>
<td>Classes inputted for 2017 <strong>Spring</strong> Timetable</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, May 13</td>
<td>Graduate Students</td>
<td>Thesis/Clinical Paper/Field Project final <strong>signed copies</strong> due for Spring 2016 Graduation</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>Fri, May 13</td>
<td><strong>End of 14-Week and Second 7-Week Sessions</strong></td>
<td></td>
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<tr>
<td>Sat, May 14</td>
<td>Commencement Ceremonies—Kolf Sports Center</td>
<td><strong>9 a.m.-COLS, BLS, Associate, Bachelor, and Graduate Degrees</strong></td>
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<td><strong>2 p.m.-COB, COEHS, CON, Bachelor and Graduate Degrees</strong></td>
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<tr>
<td>Mon, May 16</td>
<td>Classes Begin for 3-Week Interim - <strong>Spring Interim classes will meet on May 16, 17, 18, 19, 20, 23, 24, 25, 26, 27, 31; June 1, 2, 3</strong></td>
<td></td>
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<tr>
<td>Mon, May 16</td>
<td>Outstanding Service Award Committee</td>
<td>Outstanding Service Award recommendations (Academic Staff)</td>
<td>Chancellor</td>
</tr>
<tr>
<td>Mon, May 16</td>
<td>Registrar’s Office</td>
<td>First draft of 2016 <strong>Spring</strong> Timetable for review</td>
<td>Departments of equivalent units</td>
</tr>
<tr>
<td>Mon, May 16</td>
<td>Faculty Senate’s Assessment Committee Meeting – Dempsey 335; 3:10-4:10 p.m.</td>
<td></td>
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</tr>
<tr>
<td>Tue, May 17</td>
<td>Students</td>
<td>Last day to add 3-week class without instructor’s signature</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Wed, May 18</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
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<tr>
<td>Wed, May 18</td>
<td>Faculty &amp; Instructional Staff</td>
<td>Student Grades (14-Week and Second 7-Week Sessions)</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Mon, May 19</td>
<td>Chancellor (COB &amp; COEHS)</td>
<td>Renewal/Non-renewal/Tenure notifications for <strong>faculty completing 2nd year or more</strong> (May Cycle)</td>
<td>Concerned Faculty Staff (COB &amp; COEHS)</td>
</tr>
<tr>
<td>Fri, May 20</td>
<td>Students</td>
<td>Last day to add 3-week class with instructor’s signature</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, May 27</td>
<td>Students</td>
<td>Last day to drop 3-week interim classes</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, May 27</td>
<td>Deans</td>
<td>Post-Tenure Review Evaluations for Tenured Faculty</td>
<td>Provost and Vice Chancellor</td>
</tr>
<tr>
<td>Fri, May 27</td>
<td>All University Committee Chairs</td>
<td>Committee Annual Report</td>
<td>Provost and Vice Chancellor &amp; Governance Groups</td>
</tr>
<tr>
<td>Fri, May 27</td>
<td>Departments or equivalent units</td>
<td>First draft changes completed for 2016 <strong>Spring</strong> Timetable</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Mon, May 30</td>
<td><strong>Legal Holiday (Memorial Day)—No Classes</strong></td>
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### JUNE 2016

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<tr>
<th>DATE</th>
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<tbody>
<tr>
<td>Wed, June 1</td>
<td>Faculty Student Collaborators</td>
<td>Oshkosh Scholar submission deadline for 2016 issue due</td>
<td>Oshkosh Student Scholarly &amp; Creative Activities Program</td>
</tr>
<tr>
<td>Wed, June 1</td>
<td>Registrar’s Office</td>
<td>Second draft 2017 Spring Timetable for review</td>
<td>Departments or equivalent units</td>
</tr>
<tr>
<td>Wed, June 1</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fri, June 3</td>
<td>Undergraduate Students</td>
<td>Deadline to apply for January 2017 graduation</td>
<td>Graduation Examiner</td>
</tr>
<tr>
<td>Fri, June 3</td>
<td></td>
<td><strong>End of 3-Week Interim – End of Semester – Official Graduation Date</strong></td>
<td></td>
</tr>
<tr>
<td>Fri, June 3</td>
<td></td>
<td><strong>Residence Halls Closes at 8:00pm</strong></td>
<td></td>
</tr>
<tr>
<td>Wed, June 8</td>
<td>Faculty &amp; Instructional Staff</td>
<td>Student Grades (3-Week Interim) (10-Week and 17-Week Sessions)</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, June 10</td>
<td>Departments or equivalent units</td>
<td>Second draft changes completed for 2017 Spring Timetable</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, June 10</td>
<td>Departments or equivalent units</td>
<td>Special requests for 2017 Spring Timetable</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, June 10</td>
<td>Nominated Classified Staff</td>
<td>Documentation for the Outstanding Performance Award (Classified Staff)</td>
<td>Outstanding Performance Award Committee</td>
</tr>
<tr>
<td>Mon, June 13</td>
<td></td>
<td><strong>Summer Semester Classes Begin, First 4-Week and 8-Week Sessions</strong></td>
<td></td>
</tr>
<tr>
<td>Mon, June 13</td>
<td>Registrar’s Office</td>
<td>Rooms assigned for 2017 Spring Timetable</td>
<td>Departments or equivalent units</td>
</tr>
<tr>
<td>Tues, June 14</td>
<td>Length of Service Recognition Luncheon from 11:30 a.m. – 1:00 p.m., Alumni Welcome &amp; Conference Center</td>
<td></td>
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</tr>
<tr>
<td>Wed, June 15</td>
<td>University Staff Council Meeting – Sage 2210; 1:00-2:30 p.m.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fri, June 17</td>
<td>Graduate Students</td>
<td>Applications for Summer 2016 graduation or completion of degree, GAP or certificate</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>Mon, June 27</td>
<td>Supervisors of Classified Staff</td>
<td>Classified Staff Annual Performance Reviews – Human Resources</td>
<td>Human Resources Office</td>
</tr>
<tr>
<td>DATE</td>
<td>DUE FROM</td>
<td>ITEM</td>
<td>DUE TO</td>
</tr>
<tr>
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</tr>
<tr>
<td>Fri, July 8</td>
<td><strong>End of First 4-Week Session</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fri, July 8</td>
<td>Outstanding Performance Award Committee</td>
<td>Outstanding Performance Award Recommendations</td>
<td>Chancellor</td>
</tr>
<tr>
<td>Fri, July 8</td>
<td>Graduate Students</td>
<td>Thesis/Clinical Paper/Field Project proposals for Fall 2016 Graduation</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>Mon, July 11</td>
<td><strong>Classes Begin Second 4-Week Session</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Wed, July 13</td>
<td>Faculty &amp; Instructional Staff</td>
<td>Student Grades (First 4-Week Session)</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, July 15</td>
<td>Graduate Students</td>
<td>Submission for Thesis/Clinical Paper/Field Project format approval for Summer 2016 graduates</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>DATE</td>
<td>DUE FROM</td>
<td>ITEM</td>
<td>DUE TO</td>
</tr>
<tr>
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</tr>
<tr>
<td>Fri, Aug 5</td>
<td>8-Week and Second 4-Week Sessions End – Semester Ends – Official Graduation Date</td>
<td>8-Week and Second 4-Week Sessions End – Semester Ends – Official Graduation Date</td>
<td></td>
</tr>
<tr>
<td>Fri, Aug 5</td>
<td>Graduate Students</td>
<td>Thesis/Clinical Paper/Field Project in final form due for Summer 2016 graduates</td>
<td>Office of Graduate Studies</td>
</tr>
<tr>
<td>Mon, Aug 8</td>
<td>Office of Institutional Research</td>
<td>Quantitative data for specific academic programs under review (contact OIR if data is required earlier)</td>
<td>Program Faculty</td>
</tr>
<tr>
<td>Mon, Aug 8</td>
<td>Registrar’s Office</td>
<td>Final Draft 2016 Spring Timetable (with room assignments) for review</td>
<td>Departments or equivalent units</td>
</tr>
<tr>
<td>Wed, Aug 10</td>
<td>Faculty and Instructional Staff</td>
<td>Student Grades (8-Week and Second 4-Week Sessions)</td>
<td>Registrar’s Office</td>
</tr>
<tr>
<td>Fri, Aug 19</td>
<td>Departments or equivalent units</td>
<td>Final deadline for changes to 2017 Spring Timetable</td>
<td>Registrar’s Office</td>
</tr>
</tbody>
</table>