

GRADUATE COUNCIL MEETING MINUTES
OCTOBER 6, 2011, 1:24 – 2:17 P.M.
DEMPSEY HALL 301

PRESENT: Laura Jean Baker, John Beam, Eric Beck, David Bruno, Eric Brunsell, Sharon Chappy, Quin Chrobak, Denise Clark, Susan Cramer, Ashay Desai, Kathy Hagens, Judy Hankes, Kristi Keller, Jim Koch, Craig Maher, Judy Martin, Alan Saginak, Bob Stelzer, Kim Udlis, Bill Wresch, Greg Wypiszynski, Fred Yeo

EXCUSED: Phan Hong-Lishner, Marci Nondorf, Joan Simmons, Jen Szydlik

The meeting was called to order at 1:24 p.m. by Jim Koch who welcomed everyone. The Graduate Council members introduced themselves again for benefit of those members who were not present in September.

ANNOUNCEMENTS - None

APPROVAL ITEMS

- The minutes of the Graduate Council meeting of September 8, 2011 were approved as written.
- Student Representative Committee Assignments
 - Committee assignments of student reps were determined
 - Eric Beck: Curriculum Approval Committee and Academic Policies Committee
 - Kristi Keller – Executive Committee and Graduate Studies Initiatives Program Funding Committee

Motion to approve student representative committee assignments: BRUNSELL-moved/WRESCH-seconded. Unanimous vote to approve.

COMMITTEE REPORTS

- **Executive Committee** – Jim Koch reported
 - The Executive Committee is revising the graduate dean position description in preparation for final review by Lane and use by the search and screen committee. The Council will receive the description once it is finalized. The goal of the search and screen is to have the dean in place by the start of the spring 2012 semester. The first two years will be an observation period, after which the position will be re-examined for any needed adjustments.
 - Koch asked that the committees determine their chairs at this time. It's necessary to establish chairs now because some of the committees have already begun work for the academic year. Having a chair ensures the work will go smoothly and gets done in the appropriate time frame. The following agreed to be chair for the corresponding committees:
 - CAC – Kim Udlis
 - Distinguished Research Award Review – Ashay Desai
 - Travel Fund – Sharon Chappy
 - GSIP – Alan Saginak
- **Curriculum Approval Committee** – No report

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- **Distinguished Research Award Committee** – No committee report
 - Greg announced that the MAGS guidelines for this year are available. The guidelines and nomination form are posted to the Council D2L site. Nursing, Special Education, Psychology, Biology, English and Public Administration have theses.
 - Wypiszynski explained the past history of MAGS at UW Oshkosh. He asked if the Council has interest in submitting a nomination, and what sort of internal award competition should there be. The DRA committee will work with the programs to identify any nominees, determine a review process and identify a deadline for this cycle. Any programs who want to submit should contact Greg. Greg will also contact MAGS for clarification about what constitutes a thesis for English.
 - The committee will also begin discussion about an on-campus award competition. Jim K. talked about what sorts of things the Council and committee might consider to submit a MAGS distinguished thesis nominee and for our own internal research/scholarship award(s)
 - The Council asked the Graduate Studies office to compile a table to show what the culminating experiences for each graduate program.

- **GSIP Committee**
 - Presented for approval – College of Nursing Graduate Education Marketing and Open House proposal, \$5799. The funding committee presented a recommendation to approve the CON request. There was general discussion about the proposal and funding committee’s recommendation with no serious or specific concerns raised.

Motion to approve the CON request as recommended by the GSIPFC: WRESCH - moved/CRAMER - seconded. Unanimous vote to approve by remaining voting members. Udliis and Chappy abstained.

- A suggestion was made to give examples in the GSIP guidelines of the kinds of expenses not covered by the GSIP funds. Greg said the limitations would be those not allowed in any 102-funded account. He will work with Marci to list examples.

OFFICE OF GRADUATE STUDIES REPORT

- Greg announced that Jennifer Kaiser, a student in the MPA program, was hired in the Graduate Studies office with S.T.E.P. funding. Jen will be working on GradSchool Fest as well as other projects.
- GradSchool Fest is Thursday, November 17 in Reeve Union Ballroom A.

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DEAN IN RESIDENCE REPORT

- Fred reported about the campus anaerobic biodigester and the new partnership with Milk Source's Rosendale Dairy and renewable energy companies Viessmann Group and BIOFerm Energy Systems of Madison to operate a wet biogester.

Meeting adjourned at 2:17p.m.

Recorder: Greg Wypiszynski