



GRADUATE COUNCIL MEETING MINUTES
FEBRUARY 7, 2013, 1:23 – 2:51 P.M.
SAGE HALL 2210

PRESENT: Elizabeth Alderton, Denise Clark, Susan Cramer, Karen Gibson, Kathy Hagens, Judy Hankes, Marci Hoffman, Phan Hong-Lishner, Karen King, Greg Kleinheinz, Christine Roth, Alan Saginak, Jeremiah Slinde, Bob Stelzer, Jen Szydlik, Kim Udliis, Bill Wresch, Greg Wypiszynski

EXCUSED: Jamie Ceman, Sharon Chappy, Steve Dunn, Mike Ford, Doreen Higgins, Emmanuel Jean Francois, Sandy Schaefer

The meeting was called to order at 1:23 p.m. by Susan Cramer.

APPROVAL ITEMS

- The minutes of the Graduate Council meeting of December 6, 2012 were approved as written. Motion/Second: Bill Wresch/ Christine Roth. Approve: 14, Not Approve: 0, Abstain: 0.
- **Graduate Council Bylaws Revisions:** the Council agreed to waive the first reading of the bylaws, and approved the following changes. Motion/Second: Jen Szydlik/Karen Gibson (Approve: 14, Not Approve: 0, Abstain: 0).
 - Graduate Faculty Definition was revised using the current HLC language.
 - GSIP was added as a permanent committee and the Chairperson cycle was deleted from both the bylaws and the GSIP Guidelines.
 - Discussion to keep or remove language stating that electronic-voting may be used ensued. The Council agreed to pursue legal council in regards to UW-System's Open Meetings Law. If found appropriate, the Council agreed to keep this language. If found in violation of the Open Meetings Law, the Council agreed to have this statement removed from the bylaws. Either way, no further review by the Council is needed.
- **Graduate Studies Initiatives Program:** Discussion of a one-page request form for GSIP proposals under \$1000 ensued. The Council agreed that a smaller form is appropriate for smaller funding requests. The traditional GSIP form was lengthy and seemed to discourage faculty from requesting small funding amounts. The new GSIP Short-Form was approved. Motion/Second: Bill Wresch/Jen Szydlik. Approve: 14, Not Approve: 0, Abstain: 0.

ENROLLMENT PROJECTION PLANS

Susan Cramer shared a template that she and Sharon Chappy created for programs to assess their own Enrollment Projection Plan. Discussion ensued, and many faculty members were overwhelmed by the amount of additional work this would entail without guaranteed financing to support their program's growth. Creating revenue-generating programs to support their current students was mentioned; however many faculty members were not confident that the university or their college would support graduate programs creating revenue-recovery options. Some

faculty felt that having shown this template to senior administrators before the Graduate Council may have caused senior administrators to believe the Council is already on board with this process. Will graduate faculty and programs now be held up to this assessment before the Council knew about these new Enrollment Project Plans? At this time, programs do not feel enough resources are available (time, in particular) to complete such a review. The Council agreed to discuss this item in further detail at our next meeting.

Motion to adjourn at 2:51pm/second: Jeremiah Slinde/Jen Szydlik. The next Graduate Council meeting is on March 7, 2013 from 1:20 – 2:50 in Sage Hall 2210.

Marci Hoffman, Recorder

Copies to:
Graduate Council
Provost Lane Earns
Deans
OSA President
Office of Graduate Studies Staff