

PRESENT: Elizabeth Alderton, Sharon Chappy, John Cross, Mike Ford, Judy Hankes, Phan Hong-Lishner, Emmanuel Jean Francois, Kathy Hagens, Marci Hoffman, Shelly Lancaster, Pascale Manning, Alan Saginak, Sudipto Sarkar, Bob Stelzer, Jen Szydlak, Teri Wegner, Bill Wresch, Greg Wypiszynski

EXCUSED: Jamie Ceman, Denise Clark, Susan Cramer, Steve Dunn, Karen Gibson, Karen King, Deb Matulle, Reggie Parson, Christine Roth, Kelli Saginak, Lee Van Scyoc, Amy Williams, Lori Worm

The meeting was called to order at 1:21 p.m. by Sharon Chappy.

- A. The minutes of the Graduate Council meeting of February 6, 2014 were approved as written. Motion to approve/Second: Bill Wresch/Jen Szydlak.
- B. Continued discussion from February; the Professional Counseling's CPCE Score, which is based on other reputable school's scores and national outcomes, was explained in further detail to the Council.
- C. Program Marketing: The Graduate Studies Office would like all programs to share their marketing efforts in an attempt to understand annual cycles (what works and when). Council members were reminded to use the Graduate Studies watermark for all marketing.
 1. Psychology (MS): graduate assistants are working to create a Facebook page which will feature faculty and students of the month and promote their colloquium series. They're also contacting stand-alone colleges and Ph.D. programs for employment rates, as well as contacting students who applied, but were not admitted to Ph.D. programs.
 2. Curriculum & Instruction (MSE): their Math Intervention pilot program attracted 28 teachers, of which 15 continued into their MSE program. Four more districts have requested similar cohorts, and they're continuing to reach-out to the CESA's, as well.
 3. Reading Education (MSE): Professional development opportunities have attracted more individuals into the 316 licensure program. Continuing efforts to create more cohorts throughout the state.
 4. Professional Counseling (MSE): presented at UW-Green Bay to undergraduate students, and will open discussion with other regional campuses. Continued outreach at state conferences.
 5. Business Administration (MBA): conduct information sessions twice/year, taking a more aggressive stance in social media (LinkedIn, Facebook, Twitter) and billboards. This year, their attempt is to include alumni more as mentors, getting actively involved in campus COB initiatives, and to serve as ambassadors for the program. Also, a stronger initiative to follow-up with all program inquiries in a series of communications.
- D. GradSchool Fest will be on April 24 in the Reeve mezzanine during Celebration of Scholarship. Peak undergraduate traffic tends to be from 11am-1pm. Program coordinators are asked to attend from 4:30-6:00pm. If anyone needs promotional items, please contact Mandi for assistance.

- E. Mandy Potts and IMC are looking for more stories about students, faculty, and staff. Please share your research or professional achievements with Mandy or Greg, so they can be shared in UW Oshkosh's communications.
- F. Graduate Student Association: The GSA will be holding elections for next year's board members. At the March 11 meeting they'll discuss each position's responsibilities, how the elections process will proceed, and will answer any questions from new or existing members. The GSA has received a confirmation from Chancellor Wells that he will attend the April 8 meeting. All faculty, students, and staff are welcome. Snacks and beverages will be provided.
- G. Distinguished Graduate Faculty Award: Discussion ensued;
1. Including this award in the fall Opening Day Ceremony is vital for visibility
 2. Questionable if self-nominations should be accepted. The first draft guidelines are vaguely based off of the Distinguished Teaching Award's criteria, which includes self-nomination.
 3. Delete requirement #2, and add it as a separate bullet point under requirement #1: Requiring SOS surveys as a requirement of nomination excludes those who do not teach or haven't taught recently. Add it as its own bullet point under #1, and add *if teaching, include three SOS from graduate level courses within the past 5 years...*
 4. Add research to criteria #1 as a separate bullet point.
 5. Student Development and Mentoring Students are synonymous; include one or the other.
 6. If this is going to be added to this fall's Opening Day Ceremony, applications will be due April 1. A monetary award of \$1000 is necessary and a review board will consist of one member from each of the four academic colleges. Submission process includes one document in one email to the Graduate Studies Office, with the email subject line labeled "Distinguished Graduate Faculty Award." Each awardee will be recognized at the Graduate Faculty Reception in May.
 7. If we cannot guarantee this will be included in fall's Opening Day Ceremony, the Graduate Council will wait until next year to offer this award.
- H. Friends of Graduate Education Award: This award will be offered beginning in spring 2014 semester. The criteria remains as is, and all nominations are due to the Office of Graduate Studies by April 1. No monetary awards provided, a certificate will be created for each awardee, and the awardees will be invited and recognized at the Graduate Faculty Reception in May. No limits to the number of nominees or awards given.
- I. Graduate Faculty Reception: Scheduled for Thursday, May 22 from 4-6pm in the Pollock House. Mandi in the Graduate Studies Office is coordinating this, and will send invitations to everyone in the near future.
- J. Bulletin Policies: The following policies were briefly discussed by the Council. A google doc will be shared with all Council members to review and edit. April's meeting will be a working session to discuss and edit each policy.
1. Transfer/Waiver Policy: Allow exceptions of this policy to eliminate the number of waivers requested each year.
 2. Independent Study Policy: needs to be revisited to address the rigor, requirements, and credit loads allowed for each course.
 3. Credit for Prior Learning: New policy. Address acceptance of MOOCs and professional experience as graduate credit. More information requested.
 4. Thesis Continuation Policy: New policy. A draft policy proposal was shared, and the College of Nursing currently has a policy in place. Discussion of logistics needed.

K. Graduate Studies Initiatives Program: Final reports are needed from each proposal to close accounts after their complete. A review of the requirements of the final report may be needed. In the meantime, please let Greg Wypiszynski know of all completed projects so that he can track your account numbers.

L. Graduate Studies Budget

1. Nancy Vincent's retirement announced, and an explanation of the timeline. Due to budget cuts, a reduction in her position is planned (full-time during the academic year, but part-time during the summer sessions). There will be a gap between Nancy's last day and a new person coming in; please be patient with the Graduate Studies Office as we will be short-staffed for a few months.
2. The Provost has requested that the GSIP fund half of Dean Cramer's summer 2014 CAS. The position is scheduled to continue after the 2-year trial, so funding this position during the summer appears to be a long-term expense expected of the GSIP. The GSIP guidelines do not support this type of expense, and the Council has denied funding for other proposals and options not meeting GSIP guidelines. When comparing to other Deans, the Council noted two distinct differences; 1) Dean of Graduate Studies has a 9-month contract while all others have a 12-month, and 2) Dean of Graduate Studies is a 0.5 FTE while all other Deans are 1.0. The Council expressed that they would like a full-time Dean that is not paid by the GSIP. For this summer, while we support Dean Cramer being paid and appreciate the work she does in the summer, we believe the Provost should find a way to support the summer CAS rather than taking money from the GSIP.

Motion to approve GSIP funds to cover half of Dean Cramer's summer CAS/Second. Jen Szydlik/Shelly Lancaster. Approve: 0, Not Approve: 15, Abstain: 0. Motion denied.

Recommend that UW Oshkosh implement a full-time Graduate Dean position/Second. Bob Stelzer/Jen Szydlik. Amended: Recommend that UW Oshkosh implement a 12-month, full-time Graduate Dean position. Approve: 15, Not Approve: 0, Abstain: 0. This may be an item to address as we search for a new Chancellor. Need to determine all candidates' support of graduate education and a full-time Graduate Dean.

Motion to adjourn/Second at 2:51pm: Jen Szydlik/Bill Wresch. The next Graduate Council meeting is on April 10, 2014 from 1:20 – 2:50pm in Sage Hall 2210.

Marci Hoffman, Recorder

Copies to:
Graduate Council
Provost Lane Earns
Deans
OSA President
Office of Graduate Studies Staff