



Graduate Council Meeting Minutes
May 5, 2011; 1:22pm – 2:49pm
Dempsey 301

Dean-in-Residence: Fred Yeo

Graduate Council Chair: Jim Koch

Director of Graduate Services: Greg Wypiszynski

Present: David Bruno, Sharon Chappy, Susan Cramer, Kathy Henn-Reinke, Aaron Knapp, Jim Koch, Craig Maher, Judy Martin, Kristina Pagel, Christine Roth, Alan Saginak, Joan Simmons, Bob Stelzer, Kim Udliis, Bill Wresch, Greg Wypiszynski, Fred Yeo

Excused: Denise Clark, Penny Garcia, Frances Rauscher, Jen Szydlik

Absent: Ashay Desai

The meeting was called to order at 1:22 p.m. by Jim Koch.

Announcements

1. A correction to the Graduate Faculty marshals for the spring commencement ceremony: For the College of Nursing, Sharon Chappy will be the marshal rather than Brent MacWilliams.
2. Next year's Council meeting schedule was announced – 1:20-2:50pm (location: Dempsey 301) on the following days:

September 8, 2011	February 2, 2012
October 6, 2011	March 1, 2012
November 3, 2011	April 5, 2012
December 1, 2011	May 3, 2012
3. Today's meeting items were uploaded to D2L for this Council meeting, and are posted in the order they are identified on the meeting agenda. After further discussion, the Council agreed that D2L was a much easier platform to share information than via email or TitanFiles. The Council agreed that all meeting documents should be shared using D2L from now on.
4. The New Graduate Studies Travel Fund Guidelines have been uploaded to D2L and the Graduate Studies website.

Approval Items

1. The minutes of the Graduate Council meeting of April 7, 2011 were approved as written.

2. Curriculum Approval Committee Recommendations: The CAC had received several items from the Assistant Vice Chancellor over the past two weeks, and presented recommendations for approval on all items requiring review by the Graduate Council. Discussion ensued on the following curricular actions:
 - a. Professional Counseling Program Review:
 The CAC recommended approval of the Professional Counseling program review, but stated that while the faculty of the Professional Counseling department show significant involvement at the state and national levels, not much was recorded at the college/university level. Alan Saginak stated that the Professional Counseling faculty are very involved within the college and university, but must not have stated this clearly within the review. Moved to approve/Second: Joan Simmons/Susan Cramer. Motion passed: Approve-15, Not Approve-0, Abstain-0.

 Discussion regarding the amount of time it took for the Graduate Council to receive the program review ensued. Professional Counseling submitted this review in 2009, but it has only now made it to the Graduate Council. Jim Koch stated that he and Greg Wypiszynski will be meeting with Assistant Vice Chancellor Vande Zande in the near future to discuss the curricular approval process.
 - b. Psychology Change Title of Emphasis Form C:
 Motion to approve/Second: Craig Maher/Kim Udlis. Motion passed: Approve-15, Not Approve-0, Abstain-0.
 - c. English Application Deadline Change Form C:
 Motion to approve/Second: Susan Cramer/Aaron Knapp. Motion passed: Approve-15, Not Approve-0, Abstain-0.
 - d. English Application Materials Change Form C:
 Motion to approve/Second: Susan Cramer/Kim Udlis. Motion passed: Approve-15, Not Approve-0, Abstain-0.
 - e. Leadership Social Justice Certificate Form C:
 The CAC requested additional information regarding the significant credit reduction and clarification of the language used in the rationale. Susan Cramer agreed to amend the language and explained the credit reduction. Motion to approve as amended/Second: Kim Udlis/Jim Koch. Motion passed: Approve-15, Not Approve-0, Abstain-0.
 - f. Athletics Program Leadership Certificate Form C:
 The CAC requested additional information regarding the background of the program and why it is offered through Educational Leadership rather than through an athletics-based program. Susan Cramer explained the rationale and how the certificate is geared toward leaders administering athletic programs within school districts rather than to those coaching/teaching athletics. Susan Cramer agreed to amend the language and explain the background of the program more clearly within the

rationale. Motion to approve as amended/Second: Jim Koch/Christine Roth. Motion passed: Approve-15, Not Approve-0, Abstain-0.

- g. MPA Realign Core Courses and Curriculum Forms C:
Motion to approve/Second: Christine Roth/Susan Cramer. Motion passed: Approve-15, Not Approve-0, Abstain-0.

Committee Reports

1. Curriculum Approval Committee (CAC): No further report; however, the CAC requested that when Jim Koch and Greg Wypiszynski meet with Assistant Vice Chancellor Vande Zande they suggest adding deadlines to each of the curricular review committees as a way to simplify and clarify the process. Also, the suggestion was made that perhaps the Council should meet more regularly to keep curricular actions moving.
2. Graduate Studies Initiatives Program (GSIP): No report.
3. Graduate Studies Travel Fund (GSTF): Bill Wresch announced that there were 3 applicants for the Spring cycle. Two proposals (Psychology and Biology students) showed strong research presented at first-rate conferences. Dr. Wresch stated that Psychology and Biology should be very proud of their students and the level of work they are completing. The third application showed considerable experience as a peer mentor; however the proposal lacked significant research components. The GSTF Committee felt the experience was worth some funding; however without the research, the student received a smaller stipend.
4. Executive Committee: Jim Koch will create a template and share the initiatives outlined by the GEDT with the Council. Recommendations for how and when to implement these items will be brought to the Graduate Council for further discussion.
5. Graduate Education Development Team (GEDT): Fred Yeo explained that a graduate studies strategic planning session was held on Monday, May 2, and the turnout was a success. Great discussions were had and energy was high from everyone who attended, and the Council should consider doing this again. The Chancellor has changed his mind and now would like a report of the day, so Greg Wypiszynski will meet with Al Hartman to put together information gathered from the discussions.

Although Dean Yeo feels there is plenty of work for a Graduate Dean in respect to marketing graduate programs, the budget isn't there to support that type of position. Chancellor Wells and Provost Earns will be meeting following Greg Wypiszynski and Al Hartman's report to discuss what kind of administrative structure is possible for graduate studies.

Dean Yeo stated that the Graduate Council and the Graduate Education Development Team has had an important impact on senior administrators this year. The only change he suggested regarding the strategic planning session would be to make it longer in the future for continued discussions.

6. Dean-in-Residence Report: This is Dean Yeo's final meeting with the Graduate Council. Jim Koch and the Council thanked Dean Yeo for his help and support throughout his

term.

Discussion Items

1. Policy for +/- Grades: Due to changes in the university grading system, the Council revised the Graduate Studies Office's Policy for +/- Grades. The new language states, "*A cumulative grade point average of at least a 3.00 must be earned on all work that applies to the graduate degree or program.*" "*A grade of F will not count as credits toward any degree or program.*" Motion to approve/Second: Craig Maher/Susan Cramer, motion passed: Approve-15, Not Approve-0, Abstain-0.
2. Graduate Program Coordinator Changes: Christine Roth announced that she will be taking a sabbatical during the Fall 2011 semester, and Laura Jean Baker will be serving as the Graduate Program Coordinator (GPC) for the MA-English program during that time.

Kathy Henn-Reinke announced that Judy Hankes will be the new GPC for the MSE-Curriculum & Instruction program.

Fran Rauscher announced that Phan Hong will be the new GPC for the MS-Psychology program.

The meeting adjourned at 2:49 p.m. The next Graduate Council meeting is September 8, 2011, 1:20 – 2:50 p.m., Dempsey 301.

Marci Nondorf, Recorder

Copies to:

Graduate Council

Provost Lane Earns

Deans

Office of Graduate Studies Staff: Connie Schuster, Nancy Vincent