



Graduate Council Meeting Minutes
December 2, 2010; 1:26pm – 2:49pm
Reeve Union 215

Dean-in-Residence: Fred Yeo
Graduate Council Chair: Jim Koch
Director of Graduate Services: Greg Wypiszynski

Present: Sharon Chappy, Lisa Dorn, Anna Filipova, Penny Garcia, Fredi Giesler, Kathy Henn-Reinke, Aaron Knapp, Jim Koch, Judy Martin, Frances Rauscher, Renae Reljic, Joan Simmons, Jennifer Szydlak, Mike Tippins, Kim Udliis, Thomas Wolf, Greg Wypiszynski, Fred Yeo

Excused: Ashay Desai, Craig Maher, Christine Roth

Absent: Denise Clark

Invited Guests: Josh Garrison, Al Hartman

The meeting was called to order at 1:26 p.m. by Jim Koch.

Opening Discussion

1. Josh Garrison, Chair of the Faculty Senate Assessment Committee, asked that the Graduate Council consider adding the language to the program review policy and handbook to address graduate level assessment of student learning outcomes within graduate program reviews. Many graduate programs already assess student learning outcomes within their program reviews, but not all. Dr. Garrison stated that graduate programs would have full autonomy in student learning outcomes, and the Graduate Council could begin the conversation on what the language would look like in the Self-Study Guide for Graduate Program Review. The request is for a semantic revision, not for radical change. Jim Koch made a call for assessment tools currently being used, so the Graduate Council can determine which programs do and do not have them.

Approval Items

1. The minutes of the Graduate Council meeting of November 4, 2010, were approved as written. Motion/Second by Fredi Giesler/Renae Reljic. Motion passed: Yes-15, No-0, Abstain-0.
2. GSIP Proposal - Lisa Dorn summarized the funding committee's review and recommendation of the Special Education GSIP proposal, stating the Committee's votes

were: Approve-2, Not Approve-2, and her vote as Committee Chair was not to approve at this time.

The GSIP Committee stated that the idea of “need” for the funding and the “importance of the need” was not clearly defined within the proposal. The GSIP would like more discussion from the Special Education department before a decision can be made. Jen Szydlak asked if Special Ed. submitted a budget, so the Graduate Council could discuss funding their preliminary work, while withholding the rest of the funds until more information is provided. Kim Udilis stated that the funding request for preliminary work was very high and there wasn’t enough information of what that work would include.

Lisa Dorn motioned to not fund the proposal, second by Aaron Knapp. Motion passed: Not Approve-15, Approve-0, Abstain-0. Kim Udilis stated that the GSIP would give feedback to the department who may choose to resubmit the proposal.

Jen Szydlak asked that GSIP proposals be uploaded to TitanFiles so all Graduate Council members could read the proposals if they choose; however, only the GSIP Committee would be required.

Committee Reports

1. Curriculum Approval Committee: Kathy Henn-Reinke stated that the CAC has created a D2L site for curricular actions. An online discussion board is much more efficient than attempting to meet to discuss the many items under review. All Form A’s and C’s that have been submitted are complete, with the exception of Nursing items that were received November 30. Following today’s GC meeting, the CAC will meet to discuss program reviews and a process to complete them. Jim Koch stated that the CAC may contact Carleen Vande Zande, Assistant Vice Chancellor, with any questions. Sharon Chappy asked that the CAC review the pending Nursing documents and forward them to the APC by their December 9th meeting.
2. Graduate Studies Initiative Program (GSIP): Lisa Dorn will no longer be serving on the GSIP as Bob Stelzer will be returning to the Graduate Council in the Spring.
3. Executive Committee: Jim Koch stated that when the Executive Committee next meet they will be asked to review the Graduate Council Bylaws.
4. Graduate Education Development Team (GEDT): Al Hartman discussed possible options for a more autonomous leadership structure within the Office of Graduate Studies. Al referred to the GEDT’s draft proposal of Graduate Leadership Structures provided to the Council. The idea is to have someone who can support graduate studies in an administrative role. Four administrative structures were presented; Expanded Graduate Dean-in-Residence, Assistant/Associate Vice Chancellor for Graduate Studies (uses a current leadership position), Faculty Member as Graduate Academic Leader (expand role of the Chair of Graduate Council), and a Full-Time Graduate Dean.

Al Hartmen stated his concern that the work load would not support a full-time Dean position. Jen Szydlki stated that a full-time Dean would be ideal, as there is plenty of work and it will allow all UW Oshkosh graduate programs to be taken more seriously. Lisa Dorn agreed, stating that there will not be Assistant/Associate Deans to assist. Mike Tippins added that a full-time Dean could serve as an external promoter and speak for the

university and all graduate programs in addition to each program's own promotion and marketing. The graduate programs would be more unified with a full-time graduate dean. Also, now that UW Oshkosh offers a doctorate, the need for a dean is even more justified.

Mike Tippins asked if funding is available for such a position and what resources are available for this change. Al Hartman stated that the GEDT has been promised that resources would be provided. The UW Oshkosh campus has done well with balancing budgets and not over-spending so resources can be available.

Jim Koch asked the council which of the four options seemed the most likely and ideal. Penny Garcia stated the additional work load would be too much to add to any of the AVC's current responsibilities. Jen Szydlak stated that teaching will always be the priority of a faculty member, and having a Faculty Member as a Graduate Academic Leader might be the last satisfactory option. Al Hartman asked if the workload demands for a Faculty Member as Graduate Academic Leader would be different than those of the Faculty Development Board Chair's.

Fred Yeo reminded the Graduate Council that their last funding request (to pay for the market research being conducted by the Business Success Center) was denied, and the Council may lose credibility if this proposal is not concise and realistic. The Council needs to identify what exactly the Dean's responsibilities would include. They should also determine if Greg Wypiszynski should become the Dean as many of his current responsibilities as Director are similar to what a Dean would do. Fred Yeo stated that an AVC, with Greg Wypiszynski acting as Director, might be the best option as it is the least likely to incur adding staff.

The suggestion of creating a fellowship position assigned to an AVC might be a possible structure. There was also some agreement that getting a full-time dean may be an incremental process.

Al Hartman stated that the GEDT will be meeting again in January and invites everyone to join in this discussion and to send him comments. Feedback from the Graduate Council would be appreciated.

Discussion Items

1. Business Success Center Surveys: Mike Tippins stated seven surveys were sent out to 1000 people and many have responded. There is a lot of data; however it has not been analyzed, yet. Some items he has noticed includes: graduate visibility is low (2 out of a 5-point scale) and stipends offered to UW Oshkosh graduate students are much lower than other graduate schools. There also appears to be a bias toward having a graduate dean. There is a reason why UW Oshkosh graduate education is invisible to the public, and Mike Tippins will have that information available in January.

Information Items

1. Jim Koch asked that all Graduate Faculty attend Fall commencement to support our graduating students and alums. Graduate marshals for midyear commencement are Beatrice Holton (COLS-Biology) and J. Kim DeDee (COB-HR Management).

2. Campus Strategic Planning will take place 1/19-20/2011. It's uncertain if the planning will include time to address graduate programs.
3. Jim Koch thanked the Council for all of their work during the Fall semester. Please name your alternates for Spring 2011 if you are unable to attend meetings.

Dean-in-Residence Report No Report.

The meeting adjourned at 2:49 p.m. The next Graduate Council meeting is March 3, 2011, 1:20 – 2:50 p.m., in Dempsey 301.

Marci Nondorf, Recorder

Copies to:

Graduate Council

Provost Lane Earns

Deans

Office of Graduate Studies Staff: Connie Schuster, Nancy Vincent