



Minutes of Meeting
 Graduate Council
 September 23, 2009; 9:10 - 10:10 a.m.
 Reeve Memorial Union 215

Present: David Bruno, Susan Cramer, Anna Filipova (alternate for Craig Maher), Fredi Giesler, Roxana Huebscher, Jim Koch, Melanie Lundy, Alan Saginak, Joan Simmons, Michael Tippins, Paula Verrett, Greg Wypiszynski

Excused: Denise Clark, Kathy Henn-Reinke, Craig Maher, Thomas Lammers, George Philip, Fran Rauscher, Christine Roth, Jennifer Szydlak, Judy Westphal, Fred Yeo

Invited Guests: None

The meeting was called to order by Jim Koch at 9:10 a.m.

Approval Items

1. Motion/second by M. Tippins/F. Giesler to approve the minutes of the GC meeting of April 15, 2009 as distributed previously. Motion unanimously approved.
2. **Student Reps to the Council:** Motion/second made by S. Cramer/F. Giesler to approve student reps (Melanie Lundy [COEHS, Professional Counseling] and Paula Verrett [COLS, Social Work] to the Council. Motion unanimously approved. Jim Koch thanked students for their willingness to serve.
3. **Committees Membership:** Vacancies on standing committees were filled through self-appointment discussion. Motion/second by S. Cramer/F. Giesler to accept committee appointments. Motion passed unanimously. Motion/second by S. Cramer/M. Tippins to approve F. Giesler for rep to Collaborate Research Committee. Motion passed unanimously.

Following are the committee appointments as determined:

Executive Committee:

<u>College Represented</u>	<u>Name</u>	<u>Dept</u>	<u>Term Ends</u>
CofB	Mike Tippins	GPC MBA/GMBA	
COEHS	Susan Cramer	GPC MS Ed Leadership	
COLS	Fredi Giesler	GPC M Social Work	
CON	Roxana Huebscher	GPC MS Nursing	
Graduate Student	Melanie Lundy	MSE Professional Counseling	2010
GC Chair	Jim Koch	Psychology	2010
Dean-in-Residence	Fred Yeo	COEHS	2011

Curriculum Approval Committee:

<u>College Represented</u>	<u>Name</u>	<u>Dept</u>	<u>Term Ends</u>
CofB	George Philip	Information Systems	2010
COEHS	TBD by Joan Simmons *		2010
COLS	David Bruno	Social Work	2010
CON	Judy Westphal	Nursing	2010
Graduate Student	Paula Verrett	Social Work	2010

** After the meeting Joan Simmons did speak with Kathy Henn-Reinke, and she has agreed to represent the COEHS on the Curriculum Approval Committee.*

Academic Policies Committee representatives

Graduate Faculty: TBD

Graduate Student: Paula Verrett

Distinguished Research Award Review Committee: *(It was decided after the meeting that this Committee be suspended for AY 2009-10)*

<u>College Represented</u>	<u>Name</u>	<u>Dept</u>	<u>Term Ends</u>
CofB	George Philip	Information Systems	2010
COEHS	Alan Saginak	GPC MSE-Professional Counseling	
COLS	Thomas Lammers	GPC MS-Biology	
CON	Judy Westphal	Nursing	2010

Graduate Studies Travel Fund Review Committee:

<u>College Represented</u>	<u>Name</u>	<u>Dept</u>	<u>Term Ends</u>
CofB	Michael Tippins	GPC MBA/GMBA	
COEHS	Susan Cramer	GPC MS-Ed Leadership	
COLS	Thomas Lammers	GPC MS-Biology	
CON	Roxana Huebscher	GPC MS Nursing	

Graduate Studies Representative to the Faculty Development Board: Joan Simmons (pending verification from Mike Schellenger that she can have multiple appointments on Faculty Development). *(Mike Schellenger indicated it is appropriate for Joan to have multiple appointments and she has agreed to serve on the Faculty Development Board as the Graduate Studies Representative.)*

Graduate Studies Representative to the Office of Grants Collaborative Research Committee:
Fred Giesler

- 4. Biology Rubric:** The Rubric for Dual-Level Courses in MS Biology and Microbiology was distributed. This rubric has been approved at the department level and the CAC last spring. Motion/second by S. Cramer/F. Giesler to approve Biology's dual-level rubric. Brief discussion took place. Question called. Motion passed unanimously.

Discussion Items

1. **Council Membership Overall:** A brief discussion took place on whether or not the Graduate Council, because of the size of its membership, may be too large to efficiently accomplish what needs to be done. It has been problematic in the past having the required number of members present for a quorum to take action due to varying schedule availability. S. Cramer suggested the possibility of setting a specific day and time to meet similar to what is done by APC and Faculty Senate. Then, if a member is unable to attend, they will appoint a representative to attend in their absence. By-laws could be revised to give alternate representatives voting rights. The Executive Committee will meet to work on possible solutions and discuss with the full Council.
2. **GSIP:** Greg provided a brief background on the originally designed purpose of the Graduate Summer Initiative Program, which has been in place for 7 years or so. Discussion ensued on possible ways to identify how the Council could be better stewards of this money. The possibility of the development of an application process that identified a designated deadline date for more detailed projects was proposed. A specified deadline, however, would not allow flexibility for short-term opportunities that may occur outside the cycle. Greg will circulate the original guidelines along with the revised proposal process developed last spring to all Council members to review so that a definitive application process can be set into place in the near future.

Due to time constraints the remainder of discussion items was tabled. Jim and Greg will generate information via e-mail on the remaining agenda items. The meeting adjourned at 10:10 a.m.

Julie Kumbier, Recorder

cc: Graduate Council Members

Provost Lane Earns

Dean, COB

Dean, COLS

Dean, CON

Office of Graduate Studies Staff: Connie Schuster, Nancy Vincent