



Minutes of Meeting
Graduate Council
December 1, 2008; 3:07—4:13 p.m.
Reeve Memorial Union 220

Present: Gary Adams, Susan Cramer, Leona Dempsey, Margaret Hostetler, Roxana Huebscher, Karen King, Jim Koch, Lynn Mazingo for Michael Tippins, Marguerite Parks, Joan Simmons, Jennifer Szydlik, Greg Wypiszynski

Dean-in-Residence: Fred Yeo
Graduate Council Chair: Linda Hartenian

Excused: Denise Clark, Thomas Lammers, Diane Park, Fran Rauscher, Alan Saginak

Absent: Judy Hankes, Ruwan Hemachandra, Fredi Staerker

Invited Guests: None

The meeting was called to order by GC Chair Linda Hartenian at 3:07 p.m.

Approval Items

1. Minutes of October 13, 2008 Graduate Council meeting approved as presented.
2. Minutes of November 3, 2008 Graduate Council meeting corrected—Margaret Hostetler listed as both present and excused. She was excused. Minutes approved as corrected.

Discussion/Action Items

3. Review of MA-English Dual-Level Course Analysis Instrument
Suggested revision:
 - a. Second paragraph, first sentence, add that a minimum of 18 credits at the 700-level is required for the degree program.
 - b. Third paragraph, second sentence, add at the end “and include a copy of the course syllabi.
 - c. Add date approved by the Graduate Council to the rubric.Motion/second by J. Szydlik/J. Simmons to approve the MA-English rubric with the revisions noted above. Motion passed: Yes—11; No—0; Abstain-0.
4. Final approval of COEHS Graduate Programs Dual-Level Differentiation Analysis Tool. Motion/second by R. Huebscher/G. Adams to approve the rubric. Motion passed: Yes 11; No—0; Abstain-0.

5. Final approval of MS-Mathematics Education Dual-Level Course Rubric. Motion/second by S. Cramer/G. Adams to approve the rubric. Motion passed: Yes—11; No—0; Abstain-0.

6. Graduate Assistantship Allocation and Distribution Task Force—Status Update
Linda H. wrote a draft proposal to request more funding for graduate assistantships along with consideration for university support for other graduate student support. The draft was distributed. The Provost and the Chancellor have non-GPR money available for 1-time funding of initiatives, e.g., “seed money.” Future years’ revenues would have to be generated to continue the funding. Any comments on the proposal should be given to Linda H. She will next send the proposal to the GAAD Task Force for their review. She noted that Greg W. sent a memo to the Provost, requesting that Graduate Assistantship funding be held harmless from any budget lapses or cuts for the current fiscal year (2008-09) and the next two FYs (2009-10, and 2010-11).

7. Graduate Council Chair Replacement
There has not been any expression of interest in the GC Chair position by current GC members. Greg W. asked how the GC would proceed if the position is not filled. He noted that the Faculty Senate has had concern about the GC being a governance group and needing a faculty chair. Greg noted that he is a non-voting member, not identified as a GC Chair substitute, and he does not think it is appropriate for him to serve as such.

Comments

It is hard to find a faculty member who has the time to serve as the GC Chair.

Would the Provost be receptive for the spring 2009 semester to an administrative overload payment instead of a 3-credit course release?

The notice will be sent to the Faculty Senate’s all-faculty list, and it will be noted that the GC Chair must be tenured faculty.

8. DNP (Doctorate in Nursing Practice) Proposal
Roxie H. and Greg W. provided an update. Because of the scope of the proposal, it will be reviewed by the entire Graduate Council. The proposal must have completed all levels of university review by February to be presented at the May 2009 Board of Regents meeting.
9. Campus Climate Survey—Formulating a GC Response
Greg W. asked whether the GC wanted to respond as a group to the Campus Climate Survey results. There is specific information related to graduate students. Linda H. and Greg W. will talk with Denise Clark, Chair of the University’s Diversity Leadership Committee, as to whether she would like to meet with the GC.
10. Budget
Fred Y., Linda H., and Greg W. met with the Provost concerning the present budget situation. It is hoped the budget deficit will be categorized as a lapse rather than a cut. Regarding the 2011-13 budget biennium, the Provost wants to move forward with programs initiatives and ideas, as opposed to “retrenching.” Initiatives to increase enrollment will get priority and tolerance for more risky initiatives is “low.” Regional

needs should be specifically and primarily addressed. Any viable certificate program would be encouraged to go forward.

11. Application Fee/Cut-off Date

Currently the Office of Graduate Studies charges a 1-time fee of \$45.00 for prospective students to apply to a UW Oshkosh graduate program. No fee is charged for subsequent applications. The fee cost and repetition varies across the UW campuses. Previous discussion on this resulted in a recommendation that an application fee of \$45.00 would be “good” for 10 years from the date the admitted graduate student first took a course toward the graduate degree program. Motion/second by G. Adams/J. Szydlik to approve the recommendation. Motion passed: Yes—11; No—0; Abstain-0.

12. Average Years to Degree Completion and Enrollment/Applications Reports

Greg W. distributed a report on “Average Years to Degree Completion, All Semesters and Summers, Fall 1999 through Spring 2008.” The “time to degree” is from the first course taken through the degree completion. He will continue to send updates on the enrollment/applications report and will need to have discussion with the graduate program coordinators if they want to request resources.

13. Greg announced that \$27,000 from Summer 2008 tuition revenues has been added to the Graduate Studies Initiative Program budget. Requests for new proposals will need to be solicited, and the proposals could focus on specific enrollment issues. Proposals previously funded will need final reports if completed, and status reports if continuing.

14. The GC members thanked Linda Hartenian for serving as the GC Chair—she is retiring on January 5, 2009.

The meeting adjourned at 4:13 p.m.

Gloria Splittgerber, Recorder

Copies to:

Graduate Council

Interim Provost Alan Hartman

Deans

Lynn Mozingo

Office of Graduate Studies Staff: Connie Schuster, Nancy Vincent

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