

PRESENT: Jamie Ceman, Sharon Chappy, Susan Cramer, John Cross, Mandi Dornfeld, Mike Ford, Kathy Hagens, Judith Hankes, Marci Hoffman, Emmanuel Jean Francois, Karen King, Shelly Lancaster, Deb Matulle, Reggie Parson, Christine Roth, Sudipto Sarkar, Bob Stelzer, Jennifer Szydlik, Lee Van Scyoc, Teri Wegber, Bill Wresch, Greg Wypiszynski

EXCUSED: Elizabeth Alderton, Denise Clark, Steve Dunn, Karen Gibson, Phan Hong-Lishner, Kelli Saginak, Amy Williams

The meeting was called to order at 1:20 p.m. by Sharon Chappy.

APPROVAL ITEMS

- The minutes of the Graduate Council meeting of November 7, 2013 were approved as written. Motion to approve/Second: Bill Wresch/Jen Szydlik.
- The Curriculum Approval Committee recommended approval for the following curricular actions.
 - Form C: Literacy Coaching Graduate Certificate Program. Motion to approve/Second: Jen Szydlik/Judith Hankes. Approve: 13, Not Approve: 0, Abstain: 0. Motion carries.
 - Form C: Professional Counseling CPCE Minimum Score Implementation. Motion to approve/Second: Jen Szydlik/Mike Ford. Approve: 11, Not Approve: 0, Abstain: 2. Motion carries. The Council will discuss this further during the February meeting.
- Graduate Studies Initiatives Program (GSIP): A proposal for \$10,600 to continue graduate studies marketing during the spring and summer 2014 terms was submitted to the Council. Motion to approve/Second: Bill Wresch/Jen Szydlik. Approve: 13, Not Approve: 0, Abstain: 0. Motion carries.

INFORMATION ITEMS

- GradSchool Fest Analysis: Mandi Dornfeld, a STEP Employee in the Graduate Studies Office presented post-GradSchool Fest attendees survey. The survey results showed a positive response to including Student Services booths at GradSchool Fest (i.e. financial aid, career services, etc). Her next projects include making changes to the survey questions and tracking all GradSchool Fest attendees who applied to and attended graduate school at UW Oshkosh.
- Graduate Studies Travel Fund: Six students applied for Travel Funding during fall 2013, for a total requested amount of \$2452. The budget for fall awards was \$2400, so the committee was happy to provide almost all students with the amounts they requested. Discussion ensued about possible options to increase funding for the fund;
 - Work with the Foundation to find targeted donors
 - Review GSIP Guidelines to understand the rules of reallocating funds
 - Share success stories with alumni to seek donations. Ask each college's Advancement Officer for support in contacting alumni donors.
 - Request additional funding in the next FY budget
- Graduate Student Association: Had a successful 1st semester, and they'll have a celebration to say good-bye to fall graduates (Titan Underground, Dec. 3 at 5:00pm). Reggie Parson has also been working with the OSA President to create a liaison position between the OSA and Graduate Studies.

- Massive Open Online Courses (MOOCs): Sharon Chappy reviewed the literature for information about transfer credit options for MOOCs. MOOCs seem to be beneficial in remediating deficiencies in incoming students, and are a free advertising tool by offering them from our university. The College of Nursing is actively researching the possibility of using a MOOC to support clinical placement in agencies by offering desired coursework at little to no cost to the agency. In return, the agency would support the College of Nursing by taking students in clinical placements. The Council agreed that continuing the discussion of offering MOOCs is necessary.
- Milestones: Admission to Candidacy is now a Milestone that will appear on every student's transcript. The milestone will identify if the student has or has not completed their Candidacy. Additional milestones may be created in the future, and can be customized to each program's needs.
- Midwest Association of Graduate Schools (MAGS): Susan Cramer shared that she would like to submit a proposal for the upcoming MAGS Award for Excellence and Innovation in Graduate Education. Each graduate school may submit one proposal, and the Council agreed that Dean Cramer's may be UW Oshkosh's 2014 submission.
- Graduate Studies Future: Nancy Vincent, the front-line person in the Office of Graduate Studies, has announced her upcoming retirement (March 2014). With her retirement, reorganization of responsibilities among remaining and incoming Graduate Studies staff is under review. Dean Cramer asked if the Council had any insight in this reorganization or if they have ideas of how to better serve the graduate community on campus (understanding the budget remains limited). Council members requested that with the new restructure, a liaison in constant communication with the Foundation would be beneficial.

ITEMS FROM GRADUATE COUNCIL MEMBERS

- Commencement will be held on Saturday, December 14. Faculty Marshals representing Graduate Studies will be Judith Hankes and Mary Kate Friess.

Motion to adjourn/Second at 2:46pm: Jen Szydlik/Bill Wresch. The next Graduate Council meeting is on February 6, 2014 from 1:20 – 2:50pm in Sage Hall 2210.

Marci Hoffman, Recorder

Copies to:
 Graduate Council
 Provost Lane Earns
 Deans
 OSA President
 Office of Graduate Studies Staff