

Foundation

DEPOSIT SLIP

Fund Number: _____ Fund Name: _____

Total Deposit: \$ _____ Silver: \$ _____ (no more than \$5.00 will be accepted)
 Currency: \$ _____
 Checks: \$ _____ (only checks made **payable to UW Oshkosh Foundation** will be accepted)

Check Revenue Type: _____ Appeal (if applicable): _____

- Donation** – Donor will be receipted for their charitable contribution. **Donors’ names, current addresses, and individual gift amounts must be provided with the deposit.** If goods or services were provided to the donor as part of their charitable contribution, please complete the non-donation section below.
- Anonymous Cash Donations**
- Non-donation** – Please indicate the revenue generated from each source below. **Please note: events in which revenue will be deposited at UWOF require pre-approval. You must attach a copy of your signed Event Pre-Approval Form.**

Fundraising Event Revenue: _____ Name of Event: _____

\$ _____ Registration* \$ _____ Event sponsorships*
 \$ _____ Silent Auction* \$ _____ Raffle (must use UWOF’s raffle license)

Check this box if the total cost of entertainment provided at the event was at least \$10,000.

*You must attach information regarding any goods or services the donor received in return for their contribution, as well as the estimated fair market value of the items received (e.g. an itemized list of auction sales and the corresponding fair market value of each item). Donors will be receipted for any payment above fair market value. You must provide donor names and addresses for these contributions.

Non-Event Revenue:

\$ _____ League of Titans Memberships (copies of individual membership sheets must be included)
 \$ _____ Clothing/Merchandise Sales (must not have been purchased with state funds)
 \$ _____ Food Sales (must not have been purchased with state funds)
 \$ _____ Other

Please provide a description of the source of revenue or items sold: _____

Unacceptable Foundation Deposits:

- Funds derived from University revenue producing activities, including, but not limited to, use of University facilities/equipment, revenue from ticket sales, and contract payments.
- Funds generated through registration or sponsorship payments for a University event in which the main focus of the event does not have a charitable purpose (e.g. career fair, academic conference, athletic event).

Prepared by: _____ / _____ / _____ Date: _____
 Name Department Phone number

Received by: _____ Date: _____