

# Academic Plan for SAP Appeal

NAME: \_\_\_\_\_

ID: \_\_\_\_\_

ADVISOR: \_\_\_\_\_

DATE: \_\_\_\_\_

It is recommended, but not required, to work with your academic advisor to complete this plan. It is your responsibility to understand the courses needed to complete your degree in a reasonable timeframe.

Instructions:

Complete this form for the term(s) necessary to be meeting all criteria of the SAP policy.

**If appealing pace:** complete the course and credit boxes until your pace meets the SAP requirements

**If appealing GPA:** complete the course and grades boxes until your GPA meets the SAP requirements

**If appealing Max time frame:** complete the course boxes through graduation

Your plan should:

- ✓ Show the quickest path to meet SAP requirements or graduation and only include courses that apply to the degree requirements
- ✓ Consider a backup plan if admittance in class is not assured
- ✓ Be practical and realistic to ensure completion of each semester successfully without dropping any courses. This may mean enrolling in less courses each semester
- ✓ List any additional strategies and resources necessary to improve your academic performance (e.g., tutoring, counseling, etc.)

If you do not follow your plan (fail a class, change classes, withdraw) you will no longer meet the SAP requirements and will lose Federal Student Aid eligibility. If there are changes to your plan, it is your responsibility to communicate that to your Financial Aid counselor before the end of the current term.

\*The following information is required for you to calculate the progression of your academic plan. It can be found by clicking "View SAP Status" under Finances on your Student Center. This will help you determine when you will be able to meet SAP again.

	Your Status	Required Level
What is your current GPA:		2.0 Undergraduate 3.0 Graduate
How many credits have you completed:		
How many credits have you attempted:		
Completion Percentage (completed credits ÷ attempted credits)		67%
Maximum time frame (150% of program length) same as credits attempted		Less than 180 credits



