

FACULTY SENATE MINUTES
November 13, 2012

Present: Bentivenga, Brown, Bryan, Chappy, Cotti, Garrison, Hoglund, Kaltcheva, Kercher, Liske, Loewenstein, McCann, Neal, Petronicolus, Redington, Robson, Roth, Saginak, Siemers, Sipes, Wacholtz

Excused: Cowling, Westphal

Absent: Beyer, Kostman

Administrative Representative: Lane Earns

Academic Staff Representative: Vivian Foss

Oshkosh Student Association Representative: Scott McCullough

Guests: Lori Carrell, Liz Whalley

Minutes in Brief:

At the November 13, 2012 meet of the Faculty Senate, President Simmons presented the report for the two Provost Administrative Staff meetings, and Senator Neal reported on the Faculty Representative meeting. OSA Representative Scott McCullough and Senate of Academic Staff Representative Foss gave their reports. The minutes of October 16, 2012 were approved as amended. APC items presented were approved, along with the committee appointment of Miles Maguire to the Administrator's Evaluation Committee, and proposed handbook changes for FAC 5.C.1. Under items from members, the issue of student's missing extended amount of class and necessary documentation, and questions related to the process for the Administrator's Evaluation Committee to proceed.

President Simmons called the meeting to order at 3:10 p.m.

I. State of the University

A. Reports

1. OSA – (McCullough) –They had their final approval of the Tobacco Free Survey to be sent out electronically. Issues with Sodexho's contract were also discussed.
2. SAS (Foss) – The Academic Staff have had a lot of parallel handbook approvals as faculty, along with committee reports. They continue their work with salary equity, with new senators being appointed to workgroups for continued progress this year with administration.
3. Faculty Reps (Neal) –Topics discussed included the pay plan, travel regulations, personnel issues, and the variety of life insurance policies that the system currently offers to employees with hopes to align them into one.
4. PAS (Simmons) – Topics at the first meeting included approval of the handbook proposal changes for Faculty Promotional Procedures (5.C.1) and the Distinguished Teaching Award (7.C.1). At the second meeting a request from the Faculty Development Board for changes in the committee membership of the Institutional Review Board were tabled. They approved changes in the handbook that would clarify the role of advising as a teaching function. Discussion items included the conference on the Iraq war and how it was a great community outreach, and graduate school report on dual level classes.

II. Minutes of October 16, 2012

MOTION: Moved approval by McCann/Loewenstein. Approved as amended unanimously by voice vote.

III. Old Business - None

IV. New Business

A. APC Items

1. COLS Women's Studies Major and Minor: Add WS 329 for Env. Health and NS requirement for Major. Add it as an elective to both Major and Minor.
2. COB Revise core requirements – remove English 309 Adv Composition as required due to USP covering the writing requirement.

MOTION: Move to approve the above listed APC items by Robson/Wacholtz. Passed.

FS1213-8 The Faculty Senate approved the following APC items: COLS Women's Studies Major and Minor: Add WS 329 for Env. Health and NS requirement for Major. Add it as an elective to both Major and Minor; COB – Revise Core requirements – remove English 309 Adv Composition as requirements due to USP covering the writing requirement.

B. Committee Appointment–

1. Administrator's Evaluation Committee - Miles Maguire

MOTION: Move to approve the appointment of Miles Maguire to the Administrator's Evaluation Committee by Wacholtz/Kercher. Passed.

FS1213-9 The Faculty Senate approved the appointment of Miles Maguire to the Administrator's Evaluation Committee

C. FAC 5.C.1 –Faculty Promotional Procedures

MOTION: Move to approve the handbook changes for FAC 5.C.1 by Wacholtz/McCann. Passed.

FS1213-10 The Faculty Senate approved FAC 5.C.1 proposed Handbook changes.

D. FAC 7.C.1 – Distinguished Teaching Award –

Some clerical mistakes were noted and the document will come back to senate for approval.

V. Discussion Items - None

VI. Committee Reports – None

VII. Items from Members –

- A. Senator Petronicolus – Gave the following update of the Administrator's Evaluation Committee: With some administration up for evaluation the committee is ensuring that they have the information they need to move forward appropriately. They are asking

senate executive committee to be responsible to notify colleges when their deans are up for their evaluations. Also asked was once the evaluation is complete, to what end are the findings shared, and President Simmons responded by indicating that last time there was a public hearing to discuss the results.

- B. Senator Neal – The issue of students missing class due to indicated illness and not having a slip from the student health services was brought up. President Simmons reminded the senate that Student Health Services is no longer willing to do those excused slips. Discussion included some senator's leave it up to the Dean of Students office for extended absences, they have the students get an excuse from them so they can deal with all issues that may be to be the result of the excused absence. Other suggestions were to get a written excuse from their off campus doctors, or having it clearly indicated in the class syllabi to be sure that students understand what they need to do.

VIII. Information Items –

- A. The Survey of Faculty Activities and Attitudes was discussed.
- B. Faculty Development Board External Review Final Report - Senate will have Bob Wise, Interim Director, attend their next meeting to discuss the timeframe, and strategy of the committee.
- C. USPC – University Studies Program Committee courses approved
https://titanfiles.uwosh.edu/xythoswfs/webui/xy-3405638_1-t_FlxNNhNQ

MOTION: Moved to adjourn by McCann/Simmons at 4:08 p.m.

Jim Simmons
President

April Dutschek
Recorder