

Director of Special Education and Pupil Services
Licensure Program
Department of Special and Early Childhood Education
University of Wisconsin Oshkosh

Name: _____

Phone: (_____) _____ Evaluation Date: _____ By: _____

E-mail address: _____

<u>Degrees</u>	<u>University</u>	<u>Year</u>	<u>GPA</u>
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<u>Teaching Experience</u>	<u>School</u>	<u>Year</u>
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<u>Pupil Services Experience</u>	<u>School</u>	<u>Year</u>
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Professional Experience Requirements

1. Licensure Requirement

Candidates must have completed an approved program leading to teacher licensure, hold or eligible to hold any license to teach or work as a school counselor, a school psychologist, or a school social worker.

Previous/Current License(s): _____

AND

2. Hours Requirement

- Candidates must provide evidence of three years of successful full-time classroom teaching at any grades at the early childhood through adolescence level.

3 years successful full-time classroom teaching experience (dates completed): _____

OR

- If the candidate has worked as a school counselor, a school psychologist, or a school social worker, they must provide evidence of at least 540 hours of successful classroom teaching experience.

540 hours of successful teaching experience (dates completed): _____

Admission Requirements

- Application to UW Oshkosh via UW System Application (graduate degree program and then select either Certificate or MSE candidate in special education)
- Completed baccalaureate degree (confirm candidate completed a general education program)
- Undergraduate cumulative GPA of a minimum of 3.0 on a 4.0 scale
- Verification of Criminal Background Check
- Verification of TB test
- Letter of intent pertaining to licensure (writing sample)

Graduation – There will be a one-time graduation fee applied.

PART I - CONTENT AND COURSE REQUIREMENTS FOR LICENSURE

Summer Semester

Course Number	Course Name	Credits
Spec Ed 774	Special Education & Pupil Services Leadership and Organization	3
Spec Ed 775	Inclusion, Equity, and Issues of Disproportionality*	4

Fall Semester

Course Number	Course Name	Credits
Spec Ed 776	Special Education Law and Finance	4
Spec Ed 777	Director Practicum 1	1

Spring Semester

Course Number	Course Name	Credits
Spec Ed 778	Strength-based Mentoring, Coaching, and Evaluation in Special Education & Pupil Service	3
Spec Ed 779	Director Practicum 2	2

To be eligible to receive endorsement for licensure, candidates must hold a Master's degree or equivalent.

MSE with Director of Special Education & Pupil Services certificate--You will need to take **1 additional credit to meet the 30 graduate credits requirement for MSE**. You may either complete a 1 credit course (Special Topics--Director: Case Studies & Scenarios) or a course of your choice (seek Graduate Coordinator approval prior to taking).

PART II - M.S.E. DEGREE REQUIREMENTS (tuition will be at full graduate rate)

In order to receive your M.S.E., you must take 30 graduate credits (500+) with at least 15 credits of 700 level courses

Course Number	Course Name	Credits	Semester	Prereq
Spec Ed 775	Inclusion, Equity, and Issues of Disproportionality	4	Summer	
Elem/Sec Ed 770	Foundations of Educational Research	3	Varies	
Spec Ed 781	Authoring Research in Education	3	Spring	
Spec Ed 790	Critical Analysis of Special Education Research and Literature	3	Fall	770 & 781
Spec Ed 794 OR Spec Ed 795	Field Report in Special Education OR Thesis	3	Spring	790

SPECIAL NOTES

- Admission to Graduate School is required for post-baccalaureate students pursuing licensure OR the M.S.E. Annual endorsement or progress report for provisional/emergency licensure requires admission to Graduate School.
- Please read the full Graduate Student Handbook for updated information on topics relevant to completing your M.S.E. (e.g., time limits, admission to candidacy, thesis requirements, etc.). You are ultimately responsible to know this information.
- *Spec Ed 775 - If no previous Wisconsin teaching license, Spec Ed 775 is not eligible for transfer into program.

Additional Comments: