

LETTER OF PROGRAM MEMORANDUM FOR HE 305  
UNIVERSITY OF WISCONSIN OSHKOSH  
DEPARTMENT OF Human Kinetics and Health Education

This memorandum details the agreement between the University of Wisconsin Oshkosh Department of Human Kinetics and Health Education and sites where candidates are enrolled in the class HE 305.

The Department of Human Kinetics and Health Education will expect the following of the field experience student while at the site:

- Practice health education and health promotion methodologies when working with the assigned site and field supervisor.
- Develop appropriate educational materials or other materials based on goals set at beginning of the semester.
- Reflect on field experiences.
- Observe, analyze, and assess health promotion and health education in the public and/or community health setting.
- Maintain professionalism while working on-site or via synchronous online formats.

The site will provide the following:

- An opportunity to assist with a variety of activities including shadowing, program development, program assessment, interaction with the community, and development of appropriate learning materials.