

Breast Feeding Policy

At initial FMLA request provide employee with a copy of the Breast Feeding Policy from the website:

http://www.uww.edu/Documents/adminaffairs/HR%20Diversity/support_breastfeeding.pdf

Employee to advise HR and/or Benefits Specialist a minimum of three (3) weeks prior to return from FMLA if they will be in need of a lactation room or special accommodations.

Upon receiving notification from employee for need of lactation room or special accommodations HR will email Building Supervisor and Immediate Supervisor in regards to the request and provide another copy of the Breast Feeding Policy:

http://www.uww.edu/Documents/adminaffairs/HR%20Diversity/support_breastfeeding.pdf