

ADVISING SNAPSHOT

April 2023 Edition

Enrollment is in full swing but does not end in April!

Assigned enrollment dates for Fall 2023 started March 27th and will continue through April 28, but that does not mean enrollment for Fall courses ends for continuing students. Advisors in the UARC will start re-enrollment campaigns for continuing students starting May 1. This is where we provide continued outreach to encourage students to enroll in Fall semester courses before they leave for the summer. We help students resolve issues in their enrollment. If there are issues that require assistance from other offices, we will make the appropriate referrals. Titan Takeoff (TTO) begins May 19 and will continue through June with a few dates sprinkled throughout the rest of summer. And, even in August, many students are still enrolling in classes through the first week of the fall semester.

Closed Class Policies & Wait Lists

Departments have the freedom to decide what they will do, if anything, when their courses close. Since there is not a standard practice across all departments, it is important for each department to clearly state what they want students to do on their department websites. Wait lists are a wonderful way to manage enrollment and see the need/demand for courses. A quick and straightforward way to do this is through Titan Web.

The [Registration Toolkit](#), which is a tool created in collaboration between the Registrar's Office and the UARC, provides clear instructions in **STEP 2: Registration** on how students can get added to a wait list in Titan Web and how to enroll in a course through a wait list.

Want more information on Titan Web Wait Lists? You can reach out to Jenny Bonack at bonackj@uwosh.edu in the Registrar's Office.

Tell your advisees how to contact you over the summer

While enrollment continues over the summer, continuing and new students will have questions and will want to connect with their assigned advisor. If you are not accessible via email over the summer, we suggest including information in an automatic reply email directing your assigned students to the appropriate person or resource. You can include a link to the [Registration Toolkit](#), which outlines and troubleshoots many enrollment issues.

Snapshot Survey

We want to hear from you! What topics are you hoping will be covered in a future snapshot? What has been covered too much? What are we not thinking of that would be really helpful to you?

CLICK HERE --- <https://forms.office.com/r/jBLt5q48uG>

Brought to you by the UARC Faculty Advisor Development (FAD) workgroup

Send feedback to: whalleye@uwosh.edu

[The Advisory Council for Comprehensive Academic Advising](#)

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