

November 4, 2009

To WASAH participants:

The Polk Library is happy to again play host to WASAH participants this Wednesday, November 11th. We hope you will find this a useful opportunity to continue your research in support of your portfolio project, be it in the archives or library at large. Before you arrive however, I wanted to alert you to some access issues that can, at times, be confusing.

Most computers in the library are locked down, allowing for student use only but, of course, as UWO students, this includes you. To access the library's computers, however, you need to know your UWO email username and seven digit campus id (used as the password). You also, now, need to log-on to our printing stations to access any print jobs that you have sent from our computers. This will use the same login you use for the computer. Don't know your email username? Go here to search for yourself: <http://www.uwosh.edu/directory/>.

If you are bringing your own laptop, you can access the University's wi-fi network using your UWO email username and email password. If you have never used your UWO email before, your password will be your seven digit campus ID, you will be required then to change the password from this default. No laptop? You can check one out for the evening from our circulation and reserve desk with your Titan Card.

For inter-library loan/universal borrowing you need to know your 16 digit Titan Card number. If you never got a Titan Card, you can discover your 16 digit number from this portal: <https://portal.housing.uwosh.edu/>, logging in using your UWO email and email password. Once you're logged in, look on the right hand side of the screen for your library card number. You also use this number to access your library account to check on the status of a request or renew books.

Finally, remember that you can access all of our academic databases from your home using our proxy server access. After visiting the Polk Library website, <http://www.uwosh.edu/library>, and selecting a database, you will be asked for your UWO email username and password. Once you are authenticated, the databases should work as if you were on campus.

So again, depending on what service or equipment you are trying to access, there are different combinations of usernames, numbers and passwords required.

Of course, to check out books directly from our library you need to bring your Titan Card with you on Wednesday. If you still need to get yours, you can on Wednesday evening over at Reeve Union. Remember that any books you check out from UWO can be returned to another UW System library (like Marathon or Sheboygan) and they will be sent to us promptly.

Thank you and see you Wednesday!

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