



PREREGISTRATION FORM

Applied Generalist Practice I and II
Social Work Department

Name: _____ Date: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Home Telephone: _____ Cell Phone: _____

E-mail: _____

Work Name and Address: _____

City: _____ State: _____ Zip Code: _____

Work Telephone: _____

Do you have a car in working order? YES _____ NO _____
(Local Placements are limited and may require transportation off campus.)

Do you have any geographic preferences? YES _____ NO _____
(We are not always able to accommodate geographical preferences.)

Do you have any limitations regarding hours? YES _____ NO _____
Please state limitations.
(Students are expected to have at least 15 hours of weekday hours available.)

Most agencies routinely require, and complete, a criminal record check and reject applications based on certain types of criminal convictions and/or charges. Please include any information concerning any charges and convictions you have had in the past. You do not have to include charges incurred as a juvenile unless you were charged as an adult. This knowledge will help us in our attempt to find an appropriate field placement agency for you. Arrests are also listed on the background check, so you may wish to explain any arrests without convictions so that this may be clarified prior to your field experience.

Is there a specialty area in the field of social work that you are particularly interested in and why?

Is there a particular population you would like experience working with? Why?

Do you have a particular placement/agency you would like to be considered for?

1st choice: _____

2nd choice: _____

3rd choice: _____

Is there a specific potential field placement site that you like considered for your field placement that has not been used in the UWO department before? If yes, please provide contact information but DO NOT make the initial contact.

Contact Name: _____

Contact Phone Number: _____

Are there special circumstances you would like to have considered during the placement process?

Please note: We make every effort to match students to the placements they prefer. However, this is not always possible based on the agencies that are available to take students in any given semester. In addition, the faculty and the department reserve the right to make placement decisions based on what is in the best interest of both the students and the agencies.

Social Work Interns are expected to adhere to the Standards and Ethics of the profession advanced by The National Association of Social Workers (NASW) and the Council on Social Work Education (CSWE). It is expected that interns will review the entire NASW Code of Ethics (See Field Manual Appendices) prior to their placement in the field.

If at anytime in your field placement you discover yourself in a situation in which you have concerns or questions regarding a possible ethical dilemma, you must discuss this with your faculty field educator or field advisor as soon as possible.

Commitment to Clients (1.01) - *Social workers primary responsibility is tot promote the well being of clients.*

Self-Determination (1.02) – *Social workers respect and promote the right of clients to self-determination and assist clients in their efforts to identify and clarify their goals.*

Informed Consent (1.03) – *Social workers provide services to clients only in the context of a professional relationship based on valid informed consent. It is the social worker’s responsibility to secure proper informed consent.*

Competence (1.04) – *Social workers should provide services and represent themselves as competent only within the boundaries of their education, training, and supervised experience.*

Cultural Competence and Social Diversity (1.05) – *Social workers should have a knowledge base or obtain information about their client’s cultures and be able to demonstrate competence in the provision of services that are sensitive to the clients’ culture and to differences among people and culture groups.*

Conflicts of Interest (1.06) – *Social workers should be alert to and avoid conflicts of interest that interfere with the exercise of professional discretion and impartial judgment. Social workers should not take unfair advantage of any professional relationship. Social workers should not engage in dual or multiple relationships with their clients or former clients in which there is a risk of exploitation or potential harm to the client.*

Privacy and Confidentiality (1.07) – *Social workers should protect the confidentiality of all information obtained in the course of professional service, except for compelling professional reasons.*

Access to Records (1.08) – *Social workers should provide clients with reasonable access to records concerning them. Access should be provided while insuring the client’s understanding of records and protecting the confidentiality of other individuals identified or discussed in such records.*

Sexual Relationships (1.09) – *Social workers should under no circumstances engage in sexual activities or sexual contact with current clients, whether such contact is consensual or forced.*

Physical Contact (1.10) – *Social workers should not engage in physical contact with clients when there is possibility of psychological harm to the client as a result of the contact (such as cradling or caressing clients).*

Derogatory Language (1.12) – *Social workers should not use derogatory language in their written or verbal communications to or about their clients. Social workers should use accurate and respectful language in all communications to and about clients.*

Respect (2.01) – Social workers should treat colleagues with respect and avoid unwarranted negative criticism of colleagues with clients or with other professionals.

Confidentiality (2.02) – Social workers should respect confidential information shared by colleagues in the course of their professional relationships and transactions. Social workers should ensure that such colleagues understand social workers' obligation to respect confidentiality and any exceptions related to it.

Discrimination (4.02) – Social workers should not practice, condone, facilitate or collaborate with any form of discrimination on the basis of race, ethnicity, national origin, color, age, religion, sex, sexual orientation, marital status, political belief, or mental or physical disability.

Dishonesty, Fraud, and Deception (4.04) – Social workers should not participate in, condone, or be associated with dishonesty, fraud, or deception.

Impairment (4.05) – Social workers should not allow their own personal problems, psychosocial distress, legal problems, substance abuse, or mental health difficulties to interfere with their professional judgment and performance or jeopardize the best interest of those for whom they have a professional responsibility. Social workers whose personal problems, psychosocial distress, legal problems, substance abuse, or mental health difficulties interfere with their professional judgment and performance should immediately seek consultation and take appropriate remedial action by seeking steps necessary to protect clients and others.

Statement of Understanding:

I have read the code of ethics for social workers and understand that as a student in a field placement agency, I am expected to adhere to the values, ethics, and standards of the profession.

I have read the field placement policies and agree to abide by them.

Student Signature

Date