HEALTH & SAFETY COMMITTEE – UW OSHKOSH

Minutes from May 21, 2009 Meeting

In attendance: Mary Jo Bruinooge, Chris Deiuliis, Jim Johnson, Mike Melland, John Willihnganz, Tom Witte

Absent: Colleen McDermott, George Paul, Sarah Stichert, Jim Strey, Dana Vaughn, Diane Zanto

1. **AED Program**

- The recent incident where CPR and an AED was used was discussed in detail and what we learned from it.
- The UW Oshkosh AED policies and procedures were reviewed. A number of suggestions were made and a new draft will be made available to the committee.
- Mary Jo pointed out that we need to make post incident consulting available for those people who use CPR/AED on a victim to help with trauma they may experience. This could be accomplished through email.
- With the approval of John Swanson we will be moving the visual inspections to once per week instead of daily. Mike stated that his people could handle all the inspections. Each AED will receive a complete inspection annually.
- Each AED should have a list of trained CPR/AED certified individuals in the building.
- The policy should indicate the locations of all AED's and which ones are public access and which ones are not.
- An extra set of pads and supplies should be maintained in order to get a used AED up to full status.

2. **Next Meeting Date & Time:**

- The next regularly scheduled meeting shall be on June 18, 2008, 10:00 AM to 11:30 AM, Dempsey Hall, Room 236 Conference room.

MEETING ADJOURNED