UNIVERSITY OF WISCONSIN OSHKOSH

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Monthly Meeting
October 25, 2013
Administrative Services Conference Room
Dempsey 236

Health and Safety Committee Members in attendance:
Evan Schwalbe, Colleen McDermott, Chuck Hermes, George Paul, Anna Filipova, Lin Schrottky, Katie Kronstedt, Lori Worm, Julie Kreft, Dawn Dettlaff, Becky Kissinger

Guests/Visitors- Zachary Telfer

Absent: Chris Stratton, Jon Wilson, Joe LeMire, Pam MacWilliams, Kim Freier

1) **Announcements:**
   a. The group unanimously approved minutes from the September meeting.
2) **Standing Committee Reports:**
   a. **Health and Safety Website—Colleen**

LSSST, Evan Scwalbe, and Mark Haddock are still working on the website. It will be shared with the Health & Safety Committee as soon as it is closer to completion.

   b. **LSST Update—Colleen**

It has been suggested that there may be a need for an Environmental Health major intern to work with Greg Potratz, (Chemical Hygiene, Hazardous Materials Manager), with a focus on hazardous waste communication. Possibly an intern would help with the writing of some of the lab and safety online training that will be needed for campus. The use of intern(s) to work with Evan and Health & Safety Committee will be explored further.

3) **Old Business:**
   a. **Charter Review-Evan**

Discussion regarding the updated charter took place. Minimal changes were identified by the group. The draft of the Charter with changes was approved by the committee. The Charter will be brought forward for approval at the next two monthly meetings (November and December). The updated Charter will become effective after it has been read and approved at the two consecutive meetings.

   b. **Campus Safety & Health Review—Evan**

It was brought to the attention of the group that there are mopeds being parked on the sidewalk by the Polk Library entrance. Because of the mopeds and bicycles parked inappropriately, it is very difficult, if not impossible, for handicap access to the Library. The Parking Office will be contacted to watch for the illegal parking of the mopeds. Chuck Hermes reported that they are getting more bike racks for campus. It may not be until next spring before they are all in place. It was suggested that there be some type of signage applied to lamp posts so that bikes are not locked up to the poles. Lori Worm and Chuck Hermes will discuss further the next steps to be taken regarding the signs. Additionally, it was suggested that the No Smoking signs be enforced. Discussion took place regarding how this could be done and who should be doing it. The students present discussed the upcoming program that they will be working on. "Respect the Line" will be the catch phrase/theme for their project in association with the "Great American Smokeout." They plan to draw the lines around buildings showing the appropriate distance

from the building perimeters where smoking is allowed. It was suggested that we might want to create a campus policy that would state that a person needs to be 25 feet from the perimeter of any campus building to smoke. Someone will be checking with other campuses to see what is being done across the UW System—Can we borrow from other campuses? (Evan)

c. Prairie Project—Colleen and Chuck

Colleen McDermott and Chuck Hermes met with Grant Davey, Grounds Supervisor. The Native Planting Policy was written. Brian Kermath, Sustainability Director, wanted to make some changes to the draft policy. Those changes will be shared with Colleen and Chuck. The policy will be brought back to this committee again next month. When the recommendation is completed and approved, the plan is to forward it on through the appropriate channels.

4) New Business

a. Construction Notification—Evan

Air quality issues and asbestos removal were happening at the same time in Dempsey Hall. Key people in Dempsey had been notified by email that work was to be done. It was discovered that the construction information was not shared with all of the building staff like expected. There were several incident reports generated. Rick VanDrisse met with each of the people involved with the reports. Evan asked the group if the Health & Safety Committee should create a team to develop a communication plan for these occasions. It was suggested that if there were safety teams in buildings that might have helped to alleviate any of the problems that had occurred. Evan said that he would be pursuing a communication team and he would call it "Communication Chain of Command."

b. Smoking Issues--Evan

Katie Kronstedt talked about a problem with a student that had a severe asthma attack as a result of walking through an area with a lot of secondhand smoke. The discussion went back to the student planned event--"Respect the Line" and hoped that it would help relieve some of the problems with people smoking too close to buildings.

5) Safety Office Report

a. GHS (Global Harmonized System) Training—Evan

Evan reported that there were 110 Facilities employees trained last week on the Global Harmonized System.

b. Fire Drill Report—Evan

There were annual fire drills held in the residence halls on Monday and they went really well.

6) Safety Management Training

There was nothing to report at this meeting.

7) Other Issues and Concerns

None were brought forward at this meeting.

8) Next Meeting Date

Becky will send out Doodles to the group to find out the availability and set the meetings for both November and December.

<u>NEXT MEETING</u> *It will be set up based on information from the Doodle responses. You will be notified by email about the next meeting as soon as it is set.*