

## HEALTH AND SAFETY COMMITTEE

### Monthly Meeting

March 25, 2013

Administrative Services Conference Room Dempsey 236

**Evan Schwalbe**

Ex-Officio Member, Co-Chair  
(920) 424-1009  
[schwalbe@uwosh.edu](mailto:schwalbe@uwosh.edu)

**Colleen McDermott**

Ex-Officio Member, Co-Chair  
(920) 424-1217  
[mcdermot@uwosh.edu](mailto:mcdermot@uwosh.edu)

**Dawn Dettlaff**

Non-represented Classified Staff Member  
(920) 424-1869  
[dettlafd@uwosh.edu](mailto:dettlafd@uwosh.edu)

**Charles Hermes**

Non-represented Classified Staff Member  
(920) 424-3466  
[hermes@uwosh.edu](mailto:hermes@uwosh.edu)

**Christopher Stratton**

Academic Staff Member  
(920) 424-1201  
[strattonc@uwosh.edu](mailto:strattonc@uwosh.edu)

**Jonathon Wilson**

Academic Staff Member  
(920) 424-0385  
[wilsonjo@uwosh.edu](mailto:wilsonjo@uwosh.edu)

**Rabar Hawramy**

Student Member  
[hawrar93@uwosh.edu](mailto:hawrar93@uwosh.edu)

**Jennifer Kloes**

Student Member  
[kloesj17@uwosh.edu](mailto:kloesj17@uwosh.edu)

**Anna Filipova**

Faculty Member  
(920) 424-0037  
[filipova@uwosh.edu](mailto:filipova@uwosh.edu)

**Dana Merriman**

Faculty Member  
(920) 424-3076  
[vaughan@uwosh.edu](mailto:vaughan@uwosh.edu)

**Kim Freier**

Represented Classified Staff Member  
(920) 424-2082  
[freier@uwosh.edu](mailto:freier@uwosh.edu)

**George Paul**

Represented Classified Staff Member  
(920) 424-0377  
[paul@uwosh.edu](mailto:paul@uwosh.edu)

**Lin Schrottky**

Represented Classified Staff Member  
(920) 424-2110  
[schrottkt@uwosh.edu](mailto:schrottkt@uwosh.edu)

**Joseph LeMire**

University Police Chief  
Ex-Officio Member  
(920) 424-1212  
[lemirej@uwosh.edu](mailto:lemirej@uwosh.edu)

**Pamela MacWilliams**

Director of Student Health Center  
Ex-Officio Member  
(920) 424-0425  
[macwillp@uwosh.edu](mailto:macwillp@uwosh.edu)

**Hazardous Waste/Emergency Planning**

Ex-Officio Member  
(920) 424-3426

### Health and Safety Committee Members in attendance:

Evan Schwalbe, Colleen McDermott, Chuck Hermes, George Paul, Dana Merriman, Anna Filipova, Dawn Dettlaff, Lin Schrottky, Joe LeMire, Jennifer Kloes

Guests/Visitors- Lori Worm, Mark Haddock, Becky Kissinger

**Absent:** Kim Freier, Rabar Hawramy, Jonathon Wilson, Christopher Stratton, Pamela MacWilliams

#### 1) Announcements:

- a. The group unanimously approved minutes from last meeting.

#### 2) Old Business:

- a. Tobacco Free Campus (TFC)-Dana

The TFC website is live: <http://www.uwosh.edu/go/tobaccofree>. Dana briefly discussed the problems and recommendations from the TFC. The problems identified by the group were secondhand smoke that parents and children of the daycare experience going to and from the building; many campus building entrances display incorrect signage; smokers congregate around wheelchair ramps, which forces the users of the ramps to travel through the smoke; smokers just do not obey the 25 foot rule; and smokers don't use cigarette receptacles and that causes problems for campus and sustainability efforts. The TFC will begin working on a policy. TFC is working on a plan for making people aware of the campus policy and how to get more participation from the students and staff. Evan asked Dana and her group to come up with a proposal and bring it back to the Committee.

- b. Health and Safety Website—Evan & Colleen

Website is in design--working on it with Integrated Marketing & Communication. The focus of the website will be grouping all aspects of health and safety on campus. As they work through the site, people may be called on to write up information about a particular area. Members of the Committee may be asked to go out on the website and use it to see if it fits their needs, easy to use, looks good, etc. Evan and Colleen will let the group know what is happening with it.

- c. Lab Shop Studio Safety Team (LSSST)—Colleen

They have been concentrating on producing the training matrix. They have surveyed the areas across campus regarding potential hazards in academic program areas. The group is working on getting a comprehensive training program put together. The group has also put together a form to be included with the Human Resources separation checklist that will be used by the various employees who work in laboratories across campus—when they retire or resign. Lastly, the group has been researching a chemical inventory software program for the entire campus.

- d. Update on Newsletter—Colleen

Students in Environmental Health Special Topics course are writing new articles that can be used for the Newsletter. Also, there may be someone from the Journalism Department that may be interested in serving on the Committee. This could certainly help to enhance the newsletter.

e. GHS (Global Harmonized System) Training—Evan

Evan reported that they are still working on a system. They are identifying the various users on campus and types of training that the groups will need. They do have a concern with the difference with coding between the current system and the new system that we are required to go to. At this time, it is felt that they will just move completely to the new coding system and train the users regarding the change. They are still working on the whole process.

**3) New Business:**

a. Campus Safety and Health Review—Evan

Evan asked for the Committee to be more aware of what is or is not happening on campus and bringing those issues and areas of concern back to the Committee. As a group, we need to start looking at areas to study and bringing forth recommendations

b. Charter Review—Evan

Evan shared copies of the Health and Safety Committee Charter. He asked everyone to read them over and bring any suggestions or possible changes to the next meeting. To make sure that everyone has the Charter, it will be sent electronically to everyone on the Committee.

c. Healthcare and Public Health in America—Dana

Dana talked to concerns regarding healthcare in America and the direction that it seems to be going. She suggested that the Committee help to share information with the campus community and help them be more aware of what is happening. As a campus what can we do to identify issues and share concerns? How can we be good stewards of the state's tax dollars? The Well Oshkosh was one program that came up in the discussion. It was suggested that we invite Jamie Schwister or Tim Danielson to the next meeting.

**4) Other Issues/Concerns/Items for Discussion**

No additional business brought up.

**5) Tentative Agenda for Next Meeting**

- i. TFC Update-Dana
- ii. GHS Training Update-Evan
- iii. Safety and BRT formation-Evan
- iv. LSST Update-Colleen
- v. Health and Safety Website-Evan, Mark and Colleen
- vi. Well Oshkosh—Health Risk Assessments
- vii. New Items???

**NEXT MEETING**    *Next meeting will be Monday, April 15, 2013 at 10:00 am in Conference Room Dempsey 212*