

HEALTH AND SAFETY COMMITTEE

Monthly Meeting

October 18th, 2012

Administrative Services Conference Room

Evan Schwalbe
Ex-Officio Member, Co-Chair
(920) 424-1009
schwalbe@uwosh.edu

Colleen McDermott
Ex-Officio Member, Co-Chair
(920) 424-1217
mcdermot@uwosh.edu

Dawn Dettlaff
Non-represented Classified Staff Member
(920) 424-1869
dettlafd@uwosh.edu

Charles Hermes
Non-represented Classified Staff Member
(920) 424-3466
hermes@uwosh.edu

Christopher Stratton
Academic Staff Member
(920) 424-1201
strattonc@uwosh.edu

Jonathon Wilson
Academic Staff Member
(920) 424-0385
wilsonjo@uwosh.edu

Rabar Hawramy
Student Member
hawrar93@uwosh.edu

Jennifer Kloes
Student Member
kloesj17@uwosh.edu

Anna Filipova
Faculty Member
(920) 424-0037
filipova@uwosh.edu

Dana Merriman
Faculty Member
(920) 424-3076
vaughan@uwosh.edu

Kim Freier
Represented Classified Staff Member
(920) 424-2082
freier@uwosh.edu

George Paul
Represented Classified Staff Member
(920) 424-0377
paul@uwosh.edu

Lin Schrottky
Represented Classified Staff Member
920-424-2110
schrottk@uwosh.edu

Joseph LeMire
University Police Chief
Ex-Officio Member
(920) 424-1212
lemirej@uwosh.edu

Pamela MacWilliams
Director of Student Health Center
Ex-Officio Member
(920) 424-0425
macwillp@uwosh.edu

Michael Morrissey
Hazardous Waste/Emergency Planning
Ex-Officio Member
(920) 424-3426
morrissem@uwosh.edu

Health and Safety Committee Members in attendance:

- Anna Filipova
- Evan Schwalbe
- Joe LeMire
- Dana Merriman
- Mike Morrissey
- Dawn Dettlaff
- Chuck Hermes
- Christopher Stratton
- Kim Freier

Absent: Pam MacWilliams, Jon Wilson, George Paul, Lin Schrottky, Jennifer Kloes

1) Announcements:

- a. The group unanimously approved minutes from last meeting.
- b. Dana and Mike briefly updated the group about the campus forum (re:TH!NKING What Healthy Looks Like). The three topics discussed (Alcohol abuse, Tobacco Use and Obesity) at the forum were informative, and the candidates gave responses that were well thought out and honest. The H & S Committee was named as a sponsor.

2) Old Business:

- a. Evan and Mike updated the group about the status of the formation of the Building Response and Safety team formation. We are working on approval at the Vice Chancellor level.
- b. Tobacco free campus update by Dana: The planned survey (Indoor Air Quality Survey) has been held up. The questions are being rewritten at this moment. The release date for the survey is unknown at this point. Dana will no longer be able to chair the TFC committee starting next semester due to her schedule. Someone else will need to take the helm.
- c. The recent fire drills were briefly discussed. Several things were brought up such as, doors getting locked after exiting and animals in offices. Doors should not be locked as firemen will break down doors to get inside during a fire). For Next year, the Building Response Team members should be able to help with the evacuations during the fire drills.

3) New Business:

- a. Smoking signage and butt disposal-Chuck has ordered more stickers for doors and windows and has submitted work orders regarding the air intakes. Some signs will be installed at Clow and brush cleared near Halsey.

- b. Office Safety Tips-Dana voiced her concern that in some offices the furniture is arranged so the staff members back is to the door. This gives the element of surprise to a potential aggressor. Chief LeMire suggested an Office Safety Tip memo be designed and displayed on the H&S website as well as other locations.
- c. Hazardous Material Transportation Training – We would like to provide training for campus staff and students on Hazardous Material Transportation and Handling in the future. Anyone who handles, packages, or moves hazardous materials should be given this training. More details will be available next month.

4) Tentative Agenda for Next Meeting November 15th 10-11am Dempsey 236 Conference Room

- i. Update on newsletter (Student Interns)
- ii. TFC survey and Taste of Oshkosh -Dana and Committee
- iii. Committee membership-Evan
- iv. Safety and ERT formation-Evan and Mike
- v. Lab Safety Committee-Colleen
- vi. SART Training
- vii. Snow Removal
- viii. Bike Parking