

ACAD 125 Comprehensive Study Skills 2016-17 Course Syllabus

This course is for students who want to develop greater proficiency in the college-level study and thinking strategies that are essential for academic achievement. With its emphasis on becoming a more efficient learner, the course is suitable for both beginning and experienced college students. Topics include time management, principles of learning and memory, procrastination, note taking, textbook study, test preparation, and test taking. Students will learn how to select appropriate strategies, as well as how to apply them to their academic coursework.

Instructors:

Instructor	Email address	Office Location	Phone
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Kate Bauer Graduate Student Assistant	bauerk64@uwosh.edu	Reading Study Center Nursing Education 201	424-1031

Required Textbook:

Pearson Custom Library, Comprehensive Study Skills for Academic Skills 125
(Also on reserve in Polk Library under the instructor's name)

Required Course Packet:

ACAD 125 Comprehensive Study Skills 2016-17
(Available only at the University Bookstore)

Course Organization:

Course Packet:

The course is organized into six units of work with objectives for each unit. Activities to enable you to meet these objectives are indicated.

Complete one unit a week so you are ready to be quizzed on your mastery of the objectives in class. **Both Unit One and the introductory Self-Assessment must be completed at the time of your first individual meeting.**

Weekly Unit Assessments:

Attendance at weekly unit assessments, like class sessions, is mandatory. Students will schedule a standing 20-minute weekly appointment with a trained student mentor, or instructor, to discuss unit objectives and personal application.

Come prepared to each assessment with the completed course unit and any additional materials requested.

Tests: There will be a **10-point unit quiz** every week covering Units 1-5. These are based on each unit's stated objectives and are usually a combination of short-answer, fill-in-the-blank, and multiple choice questions.

Policies Students are not eligible to take the weekly quiz unless the unit has been checked by the instructor or mentor.

Quizzes taken late and/or outside the scheduled class period will have a maximum of 8 points.

Students have only one week to make up missed objectives and quizzes. Failure to do so will result in a 0 for the assessment and 0 for the quiz.

Final exam The 52-point final exam is comprehensive and consists of the following parts:
42-question multiple choice
10-point essay question

Grading: 120 total points, divided as follows:

Quizzes (5 X 10)	50 points
Units 1 - 6 assessed (3 X 6)	18 points
Final Exam	52 points

Final course grade will be determined as follows:

A:	111.5 -- 120.0 pts.	(93%-100%)
A-:	108.0 -- 111.0 pts.	(90%-92%)
B+:	104.5 -- 107.5 pts.	(87%-89%)
B:	100.0 -- 104.0 pts.	(83%-86%)
B-:	96.0 -- 99.5 pts.	(80%-82%)
C+:	92.5 -- 95.5 pts.	(77%-79%)
C:	87.5 -- 92.0 pts.	(73%-76%)
C-:	84.0 -- 87.0 pts.	(70%-72%)
D+:	80.5 -- 83.5 pts.	(67%-69%)
D:	75.5 -- 80.0 pts.	(63%-66%)
D-:	72.0 -- 75.0 pts.	(60%-62%)
F:	71.5 -- 0 pts.	(59%-0%)

Incompletes are given only after consultation with the instructor. Satisfactory assessment of four units is required if an incomplete is requested.

Important reminders:

1. Do a unit a week.
2. Attend all classes and assessments.
3. Read unit directions carefully to avoid doing unnecessary work.
4. Review the unit objectives before your individual appointment.
5. Check your UW Oshkosh official email account and the course D2L site frequently, as your instructor may occasionally need to communicate important course information to you.