

**Fundamentals of Radio and Television Production**  
**Spring 2008 – 96-151**  
**Television Section Syllabus (7 weeks)**

**Instructor:**  
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**Required Reading:**  
Television Production Handbook, 2<sup>nd</sup> Ed.  
Perkins, Troy. UWO, 2008.

**Required:**  
**1 - 30 Min. Beta SP Tape**  
**1 - 10 Min. Beta SP Tape**

**Lecture:** Tuesday. 9:40-11:10 A/C S118

**Office Hours:** A/C W214 - T/R-1:30-3pm, W-1:45-2:45pm

Sign up on door. For additional time, schedule after class, email or call

**Section Description**

To develop knowledge and skills in studio television production and field production. You will learn how a variety of television programs are produced and will fully produce a video project.

**Section Objectives**

1. Students will be able to comfortably operate video and audio production equipment – specifically, the Betacam video camera, lighting kits, and supporting audio microphones.
2. Students will train and become proficient editing on the Beta Cuts Only edit system.
3. Students will be able to identify and examine different types of television production.
4. Students will be able to breakdown and effectively critique production techniques used in producing television packages and short form documentaries.
5. Students will be able to breakdown and effectively critique writing and communication choices used in producing television packages and short form documentaries.
6. Students will be able to understand and plan an editing schedule and outline, applying these steps to the final package production.
7. Students will be able to understand video and audio signal flow for a multi-camera studio television system.
8. Students will understand professional film, HD, and video formats and their ideal applications.
9. Students will understand the crew structure of a television studio.
10. Students will understand the basics and importance of lighting and how it relates to the video/digital image.
11. Students will understand camera techniques, composition, camera movement, and camera directing terminology.

# COURSE SCHEDULE

## WEEK ONE

- Syllabus, Format – Workflow - Studio Signal Flow
- Analysis of television production

## WEEK TWO

- Television Personnel – Producer & Director – Crew positions – Studio Tour
- Producing Field Packages – Shot composition – Production groups

## WEEK THREE

- Story structure in visual production – workshop ideas
  - Analysis of field packages
- DUE: PRODUCTION ANALYSIS PAPER**

## WEEK FOUR

- Lab: Betacam Camera Workshop
- Intro to Film/Television Lighting, Camera Movement

## WEEK FIVE

- Shooting & Lighting an interior interview
- **EXAM**  
Final Package production scheduling

## WEEK SIX

- Intro to Cuts Only Edit System, Group One
- Intro to Cuts Only Edit System, Group Two

## WEEK SEVEN

### **DUE: FINAL PACKAGE**

- Office Critique, Group One
- Office Critique, Group Two

## Class Assignments

Each student will be required to complete the following assignments by the due date listed in the course schedule:

### **Production Analysis Paper**

For this paper, you will choose a television program and research and examine the type of production (number of cameras, format, studio or location, production and post production schedule) and why these production choices are needed for the program. Paper must be typed, single-spaced, three to five pages in length with works cited page.

### **Final Package Project**

For this project, you will fully produce a video with a total final length of two minutes. Following the package story structure format we discuss in class, you will shoot an interview and B-Roll, then, edit the piece using additional voice over recorded by you in the edit bay. The interview must be interior and lit with the lighting kit you are trained on in class.

Detailed descriptions of the project are provided in the handbook and will be explained in class throughout the semester. A grading rubric is available on D2L, detailing the grading breakdown of the project.

The Final Package Project must be duplicated onto the class VHS tape, which will be located in Master Control before the class period on the assigned date. I will meet with each person individually during office hours for review and critique of the project.

### **Exam**

In this section, you will take one exam that covers assigned reading and lecture/lab notes. You must pay attention and take extensive notes in both the lectures and labs, as questions on the exam will cover every class topic.

### **Syllabus**

This syllabus is subject to change in the event of unforeseen circumstances.

### **Plagiarism Policy**

Representing another's work as your own is unethical and will result in a failure for the assignment. If serious enough, such plagiarism could result in automatic failure for the course. Any form of academic misconduct is a serious offense! No assignments in this course may also be used in another course, Titan TV, or Broadcast News Workshop. Refer to the University of Wisconsin Oshkosh Student Discipline Code at [www.uwosh.edu/dean/studentdisciplinecode.html](http://www.uwosh.edu/dean/studentdisciplinecode.html) for further details.

### **Attendance/Participation**

Participation will be a very important part of this course. Taking part in discussions and making full use of lab time will help you and your classmates in understanding and becoming comfortable with the studio, cameras, editing facilities. Assigned reading assignments must be read before assigned syllabus time. Points will be subtracted for each time you are absent or tardy for lecture. (Refer to Grading section for point layout)

### **Use Of Facilities**

**PLAN AHEAD.** Many other students and courses will be using the same facilities. In order to be successful in this class, you must schedule your time wisely. Camera, editing facilities, and studio time have been reserved for demonstrations and for labs during the semester. To complete your projects, you will need to reserve camera and edit time with Master Control.

## **Grading**

Exam	25 pts.
Production Analysis Paper	25 pts.
Final Project (Field Production)	40 pts.
Class Participation	10 pts.
Total Possible Points for Section	<hr/> *100 pts.

### **Points Subtracted for the following:**

Each Lecture Absent	-2 pts.
Each Late Assignment	-2 pts.
Each Lecture Tardy	-1 pts.
Assignment not recorded on VHS tape	-2 pts.

### **Final Letter Grades Will Be Determined By Total Points:**

Scoring:	93-100	A
	87-92.9	AB
	82-86.9	B
	77-81.9	BC
	72-76.9	C
	67-71.9	CD
	60-66.9	D
	Below 60	F

No grade of "Incomplete" will be given without prior agreement between student and instructor. Any assignment not turned in by the end of the semester will be given a numeric grade of "0".

\*NOTE: As a reminder, at the end of the semester your grade will be determined by combining your final average in both sections of this 14 week course. In other words, if you earn an "A" in radio and a "C" in television your final grade will be a "B." Also, you will receive a handout detailing the radio portion of this course when the sections switch at midterm.