

Spring Advisory Board Meeting, 2003
UWS Women and Science Program

Advisory Board Meeting, May 15, 2003

Kalahari Resort and Conference Center

Meeting Minutes, submitted by Kim Kostka

1. Welcome and appointment of Claudia Barreto as Chair Emeritus to preside over the meeting.

Announce new Director, Susie Sandrin, will come on board in the fall, but is already joining in for programs as her schedule permits. She is unable to attend until tomorrow at the Retreat.

2. The floor was opened for nominations for co-chair for the next two-year term (03-05). Sandy Grunwald is our continuing co-chair for 03-04. Kim Kostka nominated Laura McCullough, second by Tammy Salmon-Stephens and Heidi Fencl. Laura was elected by unanimous acclaim. Congratulations, Laura!

3. Campus board turnover and nominations: UW-Superior will have one retirement from the board (who was it?), and Dorothy Anway (Mathematics) has expressed interest in serving. Hepsi Kumpaty will be retiring from the Board as our UW-Whitewater representative, and a new member will be needed. Tim Byers is resigning his Board position from UW-Stevens Point, and a new member will be sought. Karen Brucks (Mathematics) has been selected to replace Mark Harris on the Board as a UW-Milwaukee representative.

4. Curriculum Reform Institute: We were bumped from our usual locations due to Badger Girls' State and have been moved to the Reeve Union. Jane Curry will be performing again this year, this time at the Grand Opera House, and all Board Members are welcome to attend and bring guests as it's a very big space to fill. Seven teams

are lined up this year for the CRI, and we have four mentors (a handout was shared with the board, summarizing the projects).

5. Opening Workshop: We had good participation at the OW this past October. The OW was held at the Wintergreen Resort in the Dells. This year we added a field trip to the International Crane Foundation, and brought in some new presentations. The programs were dynamic and we got very good feedback. We credit the high level of participation to Mary's tireless phone calls plus working through the Provosts' offices. We will be working with our Board again this fall to ask you to both recruit participants for us and to offer your support for those two instructional days they will miss. We will also be asking you to think about professional development programs/speakers to share with us as resources and presenters at our coming Opening Workshops. We will also be very clear and repetitive to make sure that the Provosts understand that the OW is not just for women in science.

6. Discussion of OPID and their new Scholarship of Teaching and Learning initiatives: We learned that our Board members wish to have a list of the OPID reps to their institutions. We also discussed the SoTL project (Doug Johnson is on the OPID Council) and possible role that we might have with future programming. OPID has scheduled a spring conference for '04.

7. Distance Education Programs. We all looked together at a summary of the DE programs that we've run in the past years. A few suggestions emerged from Board regarding the patterns we detected. (1) Schedule the Fall DE program to immediately follow the October Opening Workshop; (2) Schedule both of the DE programs for the year in the preceding summer. (3) Stick with Wednesday or Thursday afternoons. (4) Work-life issues may have been more attractive? (5) Stay away from the ends of the semesters, preferring Oct/Nov and Feb/Mar.

Comment regarding billing/charges for DE programs: Mary is going to be billing out for those programs later this month. We agreed last spring to bill each campus for the rate, averaged out over the number of institutions that participated in the program.

IDEAS for 03-04 Programming:

a) For Fall '03 we have Louise Root-Robbins already interested in presenting the "Update on the Status of Women." Committee: Elizabeth Zanichkowski (recommended by Kim K), Claudia Barreto.

b) Two ideas emerged for Spring '04: Curriculum Reform Success Stories – Tim Deis @ Platteville, UW-Superior's CRI project, Kevin Lee @ UW-Waukesha, were recommended. Or a program on Assessment of Academic and/or Nonacademic Programs (a panel forum)? Ideas for this second program included UWEX's program impact reports, SoTL and OPID. Committee: Esther Ofolue and Kay Taube.

8. Campus Initiatives/Summer Grants

Our representatives from UW-Superior told of their very positive and well-attended series on Women in Science this past semester.

Kevin Lee told of his receipt of the Summer Grant to modify the curriculum in his Biology course to include the Just in Time Teaching techniques he learned about at the October Opening Workshop.

9. While waiting to link up Michael Zimmerman via phone from Oshkosh, Claudia Barreto informed us of an "electronic journal club" that we will be doing with new Director Susie Sandrin over the summer. The journal club will include readings and email

discussions of those readings. Upon link-up, Dean Zimmerman offered thanks to the Search and Screen Committee for their hard work these past two years, with special commendations for Fran Garb who chaired the Committee for both of those two years. The Board was charged with helping the new Director get up to speed in this new role for her.

10. We then discussed the future of the Curriculum Reform Institute with Dean Zimmerman. We discussed declining numbers of applications: Have we saturated the market? Are lousy budgets to blame? Do we have more competition from other reform institutes? Whatever the reasons, it is important that the CRI not be supported with UWS dollars. So we need to raise more teams and more scholarships through more personal contacts. To that end we developed two committees:

CRI Marketing/Promotion – Susie Sandrin, Kay Taube, Claudia Barreto, Esther Ofolue: charged with increasing the numbers of teams applying to the CRI.

CRI Fundraising – Susie Sandrin, Deb Gilbert, Eileen Zito, Tammy Salmon–Stephens, Laura McCullough

We recommend that the committees begin their work in the Fall to give them plenty of lead time before the next CRI in June '04.

11. Scheduling for next year.

Advisory Board Meeting: September 5, Wisconsin Dells

Opening Workshop: Wintergreen or Wilderness, both in the Dells;
early- to mid-October

Fall DE Program: week following OW

Spring DE Program: Feb/Mar

Advisory Board Meeting: May 20, 2004, Wisconsin Dells

Spring Retreat: May 20–21, Wisconsin Dells

[Follow-up note: during this year's retreat following the board meeting, Mary and Kim toyed with the idea of offering the Retreat as a full day/evening program on a Friday, followed by the Board meeting on Saturday morning. This would perhaps allow more people to enjoy the amenities provided by our Dells location if families with school-age children could join retreat participants on a Friday evening and then into the day on Saturday. Comments?]

12. Strategic Planning Group: This group is advisory to Susie and can be activated at Susie's request. The intent of the group is to provide feedback and planning for evaluating current programming, revising, or suggesting new programming. Group members who volunteered: Doug Johnson, Fran Garb, Heidi Fencel, Kim Kostka.

10:00–10:15 I. Introductions, including Welcome and

Introduction of new Director, Susie Sandrin!

Appoint a Summarizer.

10:15–10:30 II. Advisory Board Membership (Sandy & Barb's Proxy Chair)

Election of co-chair

Nomination letters for next year

III. Old Business

10:30–10:40 Project reports: CRI, Opening Workshop, OPID, On-Campus Funds

10:40–11:00 Distance Ed Events (Kim/Mary)

- speaker ideas
- committees

11:00–11:30 Summer Grants and On-Campus Initiatives (Mary)

11:15–11:30 Report from Search and Screen (Claudia, Michael)

IV. New Business

11:30–11:45 2003 Opening Workshop and 2004 Spring Retreat (Mary)

- location/s & amenities
- date/s

2003–2004 Board Meeting dates (Kim)

11:45–12:00 CRI Discussion and UWO Perspectives (Michael)

12:00–12:30 Impact Survey and Assessment: Preliminary Results (Kim)

Strategic Planning Working Group (Kim)