

UW Oshkosh

Division of Lifelong Learning and Community Engagement **Web-based Marketing Intern**

Hours: 15-20 hours/week

Wage: Unpaid

Start: Immediately

End: Open

Description:

Looking for someone to assist with converting 4 websites from DreamWeaver to Plone in Fall 08. This person will receive direction and input from the departments and marketing team but will need to be an independent worker and have excellent proofing and time management skills. If time allows, the student may also be asked to assist with creating forms for the website, assisting the marketing team with Web-based advertising materials, web research for mailing lists, adwords, etc. Must be able to work 15-20 hours preferably between 8:00 am – 4:30 pm M-F. Hours outside this time will be considered.

Qualifications: Must be pleasant, self-starter with excellent communication and computer skills, enjoy working in teams and preferably have a GPA of 3.0 or higher and be at least a sophomore. Experience with web design, updates and web-based research is preferred but not necessary.

Please provide resume and 2 references.

Beth Nelson
Director of Marketing
Lifelong Learning and Community Engagement
University of Wisconsin Oshkosh
800 Algoma Blvd
Dempsey 319
Oshkosh, WI 54901
Phone (920) 424-2275
Fax (920) 424-1803
email: nelson@uwosh.edu
<http://www.uwosh.edu/lfce>