

**RESUME MUST BE  
SUBMITTED VIA E-MAIL  
TO: [gradschool@uwosh.edu](mailto:gradschool@uwosh.edu)**



**NOTE: YOU MUST SUBMIT A NEW  
GRADUATE ASSISTANTSHIP APPLICATION  
FOR EACH ACADEMIC YEAR FOR WHICH  
YOU ARE SEEKING EMPLOYMENT.**

## **Application for Graduate Assistantship, Academic Year 2011-12**

Term for which you are applying: Academic Year  Fall 2011 only  Spring 2012 only

Mr.  Mrs.  Ms.  Other

Student ID# (if known) \_\_\_\_\_

Name: Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_

If you are applying from an address within the United States:

Mailing Address: Number & Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Permanent Address: Number & Street \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: Landline Residence Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Cell Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

*If you are applying from an address outside of the United States:*

Home Address

Mailing Address

(Please print complete addresses in the format most commonly used. Include all postal codes.)

_____	_____
_____	_____
_____	_____
_____	_____

UW Oshkosh Email address \_\_\_\_\_@uwosh.edu

### **ACADEMIC BACKGROUND:**

Undergraduate Major \_\_\_\_\_ Degree/Year Awarded: \_\_\_\_\_

Graduate Program for which you are applying or have been accepted to at UW Oshkosh \_\_\_\_\_

### **EMPLOYMENT INFORMATION:**

Are you presently employed? Yes  No  If yes, how many hours/week? \_\_\_\_\_

Are you presently employed at UW Oshkosh? Yes  No  If yes, where? \_\_\_\_\_

(Please summarize work experience, licensures, certifications, and skills, not identified on this application or your resume to further present your qualifications.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## SKILLS AND WORK PREFERENCES:

The list of competencies and work environment preferences that follow have frequently been found to be helpful in performing duties affiliated with graduate assistantships. Please answer honestly. Your responses will be used to better match your competencies and preferences with program needs.

Please rate your skill/experience level by marking the appropriate box, using the following ratings:

1 = limited skill/experience; 4 = moderate skill/experience; 7 = extensive skill/experience

<b>Research/Instructional Support Skills</b>	1	2	3	4	5	6	7
<input type="checkbox"/> Library Research/Literature Review							
<input type="checkbox"/> Data Entry/Coding							
<input type="checkbox"/> Proofreading/Editing							
<input type="checkbox"/> Professional/Scientific Writing							
<input type="checkbox"/> Using Audio-Video Equipment							
<input type="checkbox"/> Planning and Organizing							
<input type="checkbox"/> Customer Service							
<input type="checkbox"/> Telephone Skills							
<b>Computer/Technology Support Skills</b>							
<input type="checkbox"/> Macintosh Systems (System 7.5 or above)							
<input type="checkbox"/> Windows Systems (3.1/95/98/00/XP/2000/Vista)							
<b>Software Applications (Please list specific applications)</b>							
<input type="checkbox"/> Word Processing _____							
<input type="checkbox"/> Spreadsheet _____							
<input type="checkbox"/> Database _____							
<input type="checkbox"/> Presentation _____							
<input type="checkbox"/> Desktop Publishing _____							
<input type="checkbox"/> Web Page _____							
<input type="checkbox"/> Multimedia _____							
<input type="checkbox"/> Statistical _____							

### Other Qualifications:

1. Full Standing admission in a master's degree program at UW Oshkosh.
2. Enrolled for a minimum of six graduate credits each semester at UW Oshkosh.
3. No more than one "Incomplete" course grade carried over to the next semester.
4. Employment as a Graduate Assistant may require a criminal background check. A pending criminal charge or conviction will not necessarily disqualify an applicant. In compliance with the Wisconsin Fair Employment Act, the University does not discriminate on the basis of arrest or conviction record.

If a position is not available in the graduate program to which I am admitted, I wish my application for assistantship to be considered by other departments. Yes  No

Signature \_\_\_\_\_ Date \_\_\_\_\_

For further information, please call 920/424-1211. **MAIL COMPLETED/SIGNED APPLICATION TO: THE OFFICE OF GRADUATE STUDIES, UW OSHKOSH, 800 ALGOMA BLVD., OSHKOSH, WI 54901-8621 or FAX TO 920-424-0247.**

*The University of Wisconsin Oshkosh is committed to recruiting, supporting and fostering a diverse community of outstanding faculty, staff and students, and is an AA/EEO Employer.*

<b>For Graduate Studies Office Use Only:</b>		Program: _____
Date Admitted: _____	Term Admitted: _____	
Full Standing <input type="checkbox"/>	Requires Degree Conferral: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Probation <input type="checkbox"/>	Denied <input type="checkbox"/>	Withdrew from Program (Date): _____
Wisconsin Resident <input type="checkbox"/>	Non-Resident <input type="checkbox"/>	International <input type="checkbox"/> Minnesota <input type="checkbox"/>
Current INS Classification: _____		Racial/Ethnic Heritage: _____
		Male <input type="checkbox"/> Female <input type="checkbox"/>



Office of Graduate Studies

**Statement of Selective Service Compliance for Graduate Assistant Employment**  
(Effective February 1, 2003)

Information on Selective Service registration status must be provided as a condition of graduate assistant employment in order to comply with Wisconsin law [s.230.08(2) (k)]. **This requirement applies to all male students seeking graduate assistant employment who are 18, but not yet 26 years of age.** (For information about Selective Service and on-line registration, go to [www.sss.gov](http://www.sss.gov).)

NAME [please print]

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Middle Initial

I affirm that the following information is true and correct and I understand that any misstatement, falsification, or omission may be grounds for refusal to hire, or if hired, termination.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
(Date [Mo/Day/Yr])

1.  I certify that I am registered with Selective Service.
2.  I certify that I am NOT required to register with Selective Service because:
  - I am not 18 through 25 years of age. Enter date of birth \_\_\_\_\_
  - I am a non-immigrant alien lawfully admitted to the United States.
  - I am a member of the Armed Forces on active duty. (Note: those in the National Guard and Reservists not on active duty must still register with the Selective Service.)
  - I am a citizen of Federal States of Micronesia, the Republic of the Marshal Islands, or the Republic of Palau.

This form must be returned to:  
Office of Graduate Studies  
Dempsey 337  
800 Algoma Blvd  
Oshkosh WI 54901