

University of Wisconsin



Office of Graduate Studies
800 Algoma Blvd. Oshkosh, WI 54901 (920) 424-1223

Application Checklist for Natural Alternative Complementary (NAC) Health Care Certificate

- 1. **Desired Starting Date:** _____ Summer 2007 _____ Summer 2008
(Application deadline for Summer 2007 is June 1, 2007)
- 2. **Application Fee** — A \$45.00 application fee (check, money order, or credit card payment) must accompany your application. This fee is non-refundable.
- 3. **Residency Information** — Your residency status for tuition purposes is determined based on your home address for the year preceding your desired starting date, employment history, and other factors. Be sure to complete all information as identified for residency purposes. Questions about residency should be directed to the Director of Graduate Admissions and Records.
- 4. **Identification Number** — Your Social Security number is requested but will NOT be used as your primary university record identification number.
- 5. **Program** — On the paper application form indicate the degree in box 15 as “Certificate” and program/plan in box 16 as “NAC Health Care”.
- 6. **Transcripts** — It is your responsibility to request that the Registrar of the college or university where you received your undergraduate degree forward an official transcript directly to the UW Oshkosh Office of Graduate Studies. Student/photo copies are NOT acceptable. For UW Oshkosh graduates this application authorizes the Graduate Studies office to request Oshkosh transcripts from the Records Office.
- 7. **References** — On the paper application form fill in Box 19 with names of 3 references who can speak to your professional NAC experience and or potential for NAC certificate completion.
- 8. **Brief Statement on University of Wisconsin Oshkosh Application** — Of NAC education and professional goals.
- 9. **Additional Information Required** — Include a brief essay stating why you seek admission to the certificate program. This is in addition to your statement of goals.
- 10. **Racial Heritage** — Accurate information regarding your gender/racial heritage status is needed to comply with Affirmative Action legislation and laws. This information is required and will be kept confidential; it will not appear on grade reports, class lists, transcripts, nor will it be used to make admission decisions.
- 11. **Signature** — Sign and date your application.