

Satisfactory Academic Progress Appeal for Financial Aid

Students shall utilize this form for the purpose of appealing for financial aid eligibility. NOTE: This form is for students determined to be ineligible for financial aid as a result of failing to meet SAP requirements. Students on Financial Aid WARNING do not need to appeal. (Students on WARNING are still eligible for financial aid during the WARNING semester. The purpose of this WARNING semester is to provide the student with an opportunity to improve academic performance and maintain financial aid eligibility. If SAP requirements are not met during the WARNING semester, the student will become ineligible for financial aid).

- Review and understand the Satisfactory Academic Progress (SAP) requirements outlined on the UW Oshkosh Financial Aid office: http://www.uwosh.edu/fin_aid/process/eligibility/satisfactory-academic-progress-1
- Complete the SAP appeal form and attach documentation supporting your SAP appeal
- Return the completed form to the address above NO LATER THAN SIX WEEKS after your SAP was evaluated

IF YOU HAVE COMPLETED 90 CREDITS OR MORE:

You MUST submit a graduation plan. Your graduation plan MUST be completed with the help of an academic or faculty advisor and should indicate enrollment now through graduation at UWO, including the term for which you are appealing. If you are majoring in multiple programs, requirements for each program should be included in the plan. Once you complete a first bachelor's degree, you are allowed an increased limit to attain a subsequent bachelor's degree (completing a second major within the same baccalaureate degree is NOT the same as completing a second degree). For more information on SAP requirements, please visit http://www.uwosh.edu/fin_aid/process/eligibility/satisfactory-academic-progress.

Your plan should:

- a. Demonstrate the quickest path to meeting graduation requirements and *only include courses that apply to the degree requirements*.
- b. Indicate the major and degree you are pursuing and, if applicable, the minimum requirements to be admitted into the major/department. If admittance is not assured, consider a backup plan.
- c. Be practical and realistic so that you have a reasonable likelihood to complete each semester successfully without dropping any courses.
- d. Note any additional strategies and resources the advisor believes you need to utilize to improve your academic performance (e.g., tutoring, counseling, etc.).

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| | | | |
|------------|-----------|----|---------------|
| First Name | Last Name | MI | UWO ID Number |
|------------|-----------|----|---------------|

| | | | |
|--------------|-------------------|-------|-----------------------------|
| Phone Number | UWO Email Address | Major | Anticipated Graduation Date |
|--------------|-------------------|-------|-----------------------------|

In accordance with federal Satisfactory Academic Progress regulations, the UW Oshkosh Financial Aid office has established guidelines for evaluating your academic progress. The Satisfactory Academic Progress (SAP) standards are different than the academic standards of the University or department(s). Details regarding SAP eligibility standards can be found at: http://www.uwosh.edu/fin_aid/process/eligibility/satisfactory-academic-progress-1

| Required | Your Status | Example | Required | Your Status | Example |
|---|-------------|---------|--|-------------|-----------|
| Maintain 2.0 Cumulative GPA or better | | 2.198 | Complete 67% of cumulative attempted credits | | 64% |
| Complete degree within 150% of program requirements (180 credits for 1 st bachelor's degree; 225 for 2 nd) | | 164 | Semester Appeal is for: | | Fall 2013 |

1. The student must on a separate document:
 - Submit a personal statement explaining why you failed to achieve satisfactory academic progress. Include an explanation for the following questions:
 - a. WHAT issue(s) caused you to not meet SAP requirements
 - b. WHEN the issue(s) occurred
 - c. HOW the issue has been resolved
 - d. WHY this will not be an issue again in the future

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2. Submit third-party documentation supporting your appeal, if appropriate. Examples of documentation include, letter from healthcare provider addressing past and current health issues, letter of support from an academic advisor (discussing resources available) or professor, letter from employer outlining the job demands or work schedule, or any other documentation which you feel supports your appeal.

3. If you have 90 credits or more: Submit this form with a graduation plan created in consultation with an academic or departmental advisor. Include relevant notes and documentation from the advisor to support your plan.

Return the completed appeal form with documentation to the Financial Aid office to the address above. No incomplete appeals will be considered. Decisions of the SAP Appeals Committee are final.

I have read and understand the terms and conditions of appealing for financial aid eligibility. I certify that the information I have provided is true and complete.

Student Signature

Date

Communications and appeal decisions will be delivered to your UWO email address. Please retain a copy of your completed appeal for your records.