

# Campus Safety

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## Annual Security Report and Fire Safety Report

**Policy Statement:** The University of Wisconsin Oshkosh is committed to a policy of fairness and equal opportunity for all. A diverse student body, faculty, and staff which reflect the pluralism of society is desired and encouraged. Moreover, equal access to benefits, programs, services, employment, and education opportunities is assured for all, without regard to sex, color, marital or parental status, race, age, national origin, religion, handicap, sexual preference, political affiliation or beliefs, arrest or conviction record, ancestry, creed, or sexual orientation.

Criminal actions or emergencies on the campus will be reported to the University Police. They shall respond in accordance with the policies and law enforcement procedures published for the department. Emergency numbers are listed in the UW Oshkosh telephone directory and numerous other publications.

General access to and use of University facilities are governed by Chapter UWS 21, Wisconsin Administrative Code, and by institutional policies filed in the Office of the Chancellor.

Security is maintained in the University's facilities through a number of mechanisms, including limiting the hours of operation, restricting the distribution and copying of keys, use of staff or student identification, providing adequate lighting, and providing telephone call boxes at various locations for emergency assistance.

Specific security mechanisms vary according to the facility. Requests for information concerning the security precautions in place for various types of facilities (e.g., athletic facilities, residence halls, libraries, academic and administrative buildings, recreational facilities, student unions, etc.) may be presented either to the chief of University Police or to the administrator in charge of the use and scheduling of the specific University facility.

University Police have arrest powers and are generally responsible for enforcing all laws, rules, and regulations. In accordance with s. 36.11(2), Wisconsin Statutes, the University of Wisconsin Oshkosh is staffed by peace officers who meet the requirements of the Wisconsin law enforcement standards board. These officers have the power to arrest and bring before the proper courts persons violating the law on University property. The University Police cooperate and may work with local police authorities in exercising their responsibilities. The University encourages accurate and prompt reporting of all crimes to the University Police or other local police authorities.

UW Oshkosh provides information about campus security procedures and practices and encourages students and employees to be responsible for following proper measures for their own security and for the security of others. The University provides the information about the prevention of crimes through the following programs and literature distributions:

For students: through the information presented to students living in University residence halls and off campus, publications developed for and distributed to students and media coverage through the program, local newspapers and TV stations. Examples of programs include the Knight Owl Safe Walk, an annual survey of campus lighting, scheduled residence hall fire drills and various programs on safety and security issues, and the Campus for Acquaintance Rape Education (CARE) Program. Information regarding campus resources is provided to all new students and continuing students, faculty and staff.

For employees: through the orientation provided at the time of appointment, through information included in the Faculty and Academic Staff Handbook, and through other publications developed for and distributed to employees.

Notification of violent crimes: UW Oshkosh also provides "timely notice" of violent crimes through the most effective method available which can include email, press releases and other media, bulletin board and other special notices and communication with the campus community.

UW Oshkosh encourages cooperation with local police authorities so that they can monitor and record information concerning criminal activity which occurs away from campus, but involves students or student organizations. The University cooperates with law enforcement agencies and will apply its rules and regulations relating to the conduct of University students. The University can hold student organizations responsible for misconduct, including student organizations with off-campus housing facilities. The Oshkosh Student Association, with the assistance of the Dean of Students Office, developed a document of procedures, "University of Wisconsin Oshkosh Complaints Pertaining to the Conduct of Registered Student Organizations," copies of which are available in both offices.

The possession, use, and sale of alcohol and illegal drugs are regulated at UW Oshkosh in accordance with the Drugfree Schools Act, the Drugfree Workplace Act, applicable provisions of state and federal law, and Chapter UWS 18, Wisconsin Administrative Code. The University Police enforce violations of underage drinking laws and other state and federal laws regulating the possession, use and sale of alcohol and illegal drugs. In addition, UW Oshkosh offers the following programs to deal with alcohol and other drug abuse:

Counseling Center  
Student Success Center, Suite 240  
424-2061

Student Health Center  
Radford Hall  
424-2424

#### Emergency Response & Evacuation Plan

The institution will immediately notify the campus community upon the confirmation of significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus through multiple methods, including:

- Titan Alert – text message alerts will be sent via cell phones
- Email - mass email messages sent to all students, faculty and staff
- Emergency Broadcast System – a system that incorporates the broadcasting of messages to digital display boards located throughout every building on campus. The digital display boards also contain the option to include audio for the message being displayed. In addition to the display boards, the Emergency Broadcast System has the option to broadcast emergency messages to external speakers, located throughout campus, in order to reach people located in outdoor campus areas.

The institution will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Immediately upon report of a significant emergency the University Police would be dispatched to assess and respond to the situation. The University Police Department shall make an initial determination if a significant emergency exists. If a significant emergency exists, the University Police in consultation with UWO Administration will immediately determine the content and send out an initial emergency notification as indicated by the nature of the emergency.

After the initial messages, update messages shall be sent as determined by UW Oshkosh Administration, in consultation with the incident commander. The following titles are responsible for carrying out the process of disseminating emergency information:

- University Police
- Chancellor Wells
- Provost Lane Earns
- Vice Chancellor Petra Roter
- Vice Chancellor Tom Sonnleitner

Emergency information is disseminated to the larger community via a Joint Information Center staffed by the involved agencies to include, but not limited to: University of Wisconsin Oshkosh, City of Oshkosh and Winnebago County. Methods of dissemination will possibly include the UW Oshkosh website, the City of Oshkosh website and local media.

The institution tests the emergency response system through regular monthly tests of the Titan Alert text messaging system, electronic text and audio units. Tornado alert sirens are tested by the City of Oshkosh every week. Each non-residential campus building has a full fire evacuation drill once/year. See Annual Fire Safety Report section for information pertaining to residential building testing and drill schedule.

#### Missing Student Notification Policy

In accordance with the 2008 Higher Education Opportunities Act, section 488, the Department of Residence Life has adopted the following missing student notification policy for students who reside in on-campus housing.

The Department of Residence Life will notify authorities when a residence hall student has been deemed missing. Those notified include University Police for all individuals, and either the parent/guardian for residents under age 18 OR the emergency contact of students who are over the age of 18. Confidential emergency contact information will be obtained from the information residents provide on the registration cards.

Any time a student believes a resident may be a threat to themselves or others, the student should contact University Police immediately. If the student wants to report that a student is missing, that student can either contact the police directly, contact a hall staff member, or the Department of Residence Life.

#### University of Wisconsin Oshkosh Crime report for 2010

This chart includes offenses that were reported to the University of Wisconsin Oshkosh University Police Department, Department of Residence Life, Oshkosh Police Department and other campus officials who have reporting responsibilities for student and campus activities. These officials compiled this data using the Uniform Crime Reporting procedures.

Category	On Campus			**In Residence Halls or other Residential Facilities			Noncampus Buildings or Property			Public Property		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
<b>Criminal Offense</b>												
Murder/Non-Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offenses	12	5	3	11	5	2	0	0	0	3	0	0
Non-Forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
Incest	*	0	0	*	0	0	*	0	0	*	0	0
Statutory Rape	*	0	0	*	0	0	*	0	0	*	0	0
Robbery	1	0	0	0	0	0	0	0	0	1	0	0
Aggravated Assault	0	0	2	0	0	0	0	0	0	0	0	0
Burglary	9	4	2	7	2	2	0	1	0	0	0	0
Motor Vehicle Theft	0	0	1	0	0	0	0	0	0	0	0	0
Arson	0	1	0	0	0	0	0	0	0	0	0	0
<b>Number of Arrests/ Disciplinary</b>												
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010

**Referrals for  
Select Offenses**

**Offense Type**

Liquor Law Violations - Arrests	248	458	436	164	199	183	0	6	0	207	115	118
Liquor Law Violations - Referral for Disciplinary Action	259	684	410	259	617	398	0	0	0	0	0	1
Drug Law Violations - Arrests	19	90	137	18	59	84	0	0	0	17	18	30
Drug Law Violations - Referral for Disciplinary Action	1	53	43	1	42	43	0	0	0	0	0	0
Weapons Law Violations - Arrests	3	3	3	1	0	2	0	0	0	2	2	0
Weapons Law Violations - Referral for Disciplinary Action	0	0	1	0	0	1	0	0	0	0	0	0

\*Not requested or part of that year's Clery Report

In 2009, the University Police increased the number of student Community Service Officers (CSOs) employed from 12 to 30. The University Police and the Department of Residence Life also increased the number of evening security stations (for CSOs) in the residence halls from 4 to 11. This increased presence of student security (CSOs) increased the reports of violations and accounts for the increase in drug and liquor law arrests and referrals for disciplinary action..

In 2009, there was also a change in the University Police department report writing policy. Beginning in February, University Police officers were instructed to write narrative reports despite whether formal action was taken on a drug, weapon or alcohol offense. This accounted for a significant increase in the amount of cases referred for discipline.

The use of a new judicial software management program enhanced reporting and tracking of cases referred for disciplinary action.

**Hate Crimes - On Campus**

Criminal Offense	Total by Year			Category of Bias for crimes reported in 2010				
	2008	2009	2010	Race	Religion	Sexual	Gender	Dis-



Simple assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	1	3	1	1	1	0	0	0

### Hate Crimes - Noncampus

Criminal Offense	Total by Year			Category of Bias for crimes reported in 2010					
	2008	2009	2010	Race	Religion	Sexual Orientation	Gender	Disability	Ethnicity/National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0		0						
Forcible sex offenses	0	0	0	0	0	0	0	0	0
Non-forcible sex offenses	0	0	0	0	0	0	0	0	0
Incest	*	0	0	0	0	0	0	0	0
Statutory rape	*	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0

### Hate Crimes - Public Property

Criminal Offense	Total by Year			Category of Bias for crimes reported in 2010					
	2008	2009	2010	Race	Religion	Sexual	Gender	Dis-	Ethnicity/

						Orient- ation		ability	National Origin
Murder/Non-negligent manslaughter	0	0	0	0	0	0	0	0	0
Negligent manslaughter	0		0						
Forcible sex offenses	0	0	0	0	0	0	0	0	0
Non-forcible sex offenses	0	0	0	0	0	0	0	0	0
Incest	*	0	0	0	0	0	0	0	0
Statutory rape	*	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated assault	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0
Motor Vehicle theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Simple assault	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0

\*Not requested or part of that year's Clery Report

#### UW Oshkosh Fire Safety Report

Fire statistics for on-campus student housing: In 2010, there were no fires reported in on-campus student housing.

Fire safety systems in on-campus student housing:

##### Donner Hall

- 11 pull stations (located at each stairwell exit on each floor)
- 11 smoke detectors (located at each stairwell exit)
- 11 fire extinguishers (located at each stairwell exit)
- Heat detectors are located in the mechanical rooms
- Each student room has a smoke detector
- All public areas have smoke detectors

##### Evans, Stewart Halls

- 12 pull stations (located at each stairwell exit)
- 12 smoke detectors (located at each stairwell exit)
- 8 fire extinguishers (located near each stairwell exit)



- There are no fire hoses
- Heat detectors are located in mechanical rooms
- Each student room has a smoke detector
- All public areas have smoke detectors

#### Fletcher Hall

- 18 pull stations (located at each stairwell exit)
- 18 smoke detectors (located at each stairwell exit)
- 12 fire extinguishers (located near each stairwell exit)
- There are no fire hoses
- Heat detectors are located in the mechanical rooms
- Each student room has a smoke detector
- All public areas have smoke detectors

#### Gruenhagen, North Scott, South Scott Halls

- 84 pull stations (located near each stairwell exit)
- 84 smoke detectors (located near each stairwell exit)
- 8 smoke detectors (located in stairwells)
- 46 fire extinguishers (located near each stairwell exit)
- There are no fire hoses, but there are standpipes to which the fire department can connect
- The entire building is covered by a wet sprinkler system
- Heat detectors are located in the mechanical rooms
- All public areas have sprinklers and smoke detectors
- Each student room has sprinkler(s) and a smoke detector

#### Taylor Hall

- 30 pull stations (located at each stairwell exit)
- 30 smoke detectors (located at each stairwell exit)
- 12 fire extinguishers (located near each stairwell exit)
- There are no fire hoses, but there are standpipes to which the fire department can connect
- The entire building is covered by a wet sprinkler system
- Heat detectors are located in the mechanical rooms
- All public areas have sprinklers and smoke detectors
- Each student room has sprinkler(s) and a smoke detector

#### Webster Hall

- 12 pull stations (located at each stairwell exit)
- 12 smoke detectors (located at each stairwell exit)
- 12 fire extinguishers (located near each stairwell exit)
- There are no fire hoses
- Heat detectors are located in the mechanical rooms
- Each student room has a smoke detector

- All public areas have smoke detectors

Fire drills: A fire drill is held in each residence hall early in the fall semester and again in the spring semester.

Student housing policies regarding portable electrical appliances, smoking, and open flames:

Appliances: For reasons of fire safety, limited electrical capacity, the risk of leaving items unattended, energy conservation, and to minimize bug, rodent and other health/safety problems, appliance restrictions exist.

It is impossible to list all electrical appliances that are hazardous for use in the residence halls although a general guideline would be that any appliance is prohibited if it is rated over six amps (700 watts), if it has an exposed heating element, if it may cause a ventilation problem, does not have an automatic shutoff, or if it is not UL (Underwriters Laboratory) listed. Following is a partial list.

Permitted in Residence Halls: Air Cleaner, Blender, Coffee Maker, Computer, Electric Clock, Fan (Box or Rotating), Hair Care Devices, Hot Air Popper, Humidifier, Juicer, Lava Lamp, Microwave Oven, Radio, Stereo, Television, Refrigerator (Max 4.0 ft<sup>3</sup>), Vacuum Cleaner, Vaporizer.

Not Permitted in Residence Halls: Air Conditioner, Air Pizza Cooker, Candle Warmers/Burners, Carousel Rotisserie, Ceiling Fan, Cup Warmer, Deep Fryer, Electric Blanket, Electric Griddle, Electric Mattress Pad, Electric Skillet, Electric Wok, Fondue Pots, Fry Daddy, George Foreman Grill, Halogen Lights, Halogen Make-Up Mirror, Indoor/Outdoor Grill, Oil Lamp, Pizza Oven, Potpourri Simmer Pot, Roaster Oven, Sandwich Maker, Slow Cookers/Crock Pot, Space Heater, Sun Lamp, Toaster, Toaster Oven, Waffle Maker.

To determine whether or not an unlisted appliance may be permitted in your residence hall room, please contact the Coordinator of Residence Life Student Conduct at (920) 424-3212. S/he will work with the Residence Life Facilities Specialist to determine if the item will be permitted.

Use of multiple plugs and ANY extension cords are prohibited, as these items are extreme fire hazards. An extension cord may only be used for temporary, short-term use, such as plugging in a drill. It is recommended that residents use Power strips with a surge protector or fuse on it. Only one power strip can be used per outlet (You CANNOT plug a power strip into a power strip). Irons can be stored in your residence hall room, but can only be used in designated public areas. We highly encourage the use of appliances such as irons, hair care devices, and coffee makers that come equipped with an automatic shut-off feature.

Only microwave cooking is permitted in student rooms. A kitchen is provided for individual or group use in every residence hall and the Gruenhagen Conference Center. Once again, for reasons of fire safety, risk of leaving items unattended, and to minimize bug, rodent, and other health/safety problems, only electric appliances checked out from the main desk may be used in residence hall kitchens. It is the responsibility of the student to properly dispose of any grease or garbage, and thoroughly clean the items before returning them to the desk.

Candles and/or Incense: As a means of fire prevention, neither candles nor incense may be possessed in the residence hall for use or decoration. Any exceptions (i.e., religious purposes) to this policy must be obtained in writing from the Coordinator of Residence Life Student Conduct.

Causing a Fire Alarm/Fire Safety Equipment: No person may intentionally cause a false fire alarm, whether by means of a fire alarm system or otherwise. No person may tamper with fire extinguishers and boxes, fire hoses, and other fire safety equipment. Individuals tampering with fire safety equipment will be subject to immediate suspension/expulsion from the University and criminal charges.

Fire Crackers/Fireworks: No person may possess or use fireworks on University lands without authorization from the chief administrative officer. The possession or use of firecrackers, gunpowder, or other materials that endanger health or safety is strictly prohibited. Students found in possession of fireworks and/or explosives are subject to criminal prosecution and/or University disciplinary action including suspension or expulsion.

Fire Evacuation: All persons must evacuate the building when an alarm sounds. A student not complying with evacuation procedures is subject to disciplinary action.

Flammable Liquids: Possession of containers holding fluids, used solely for igniting fires, is prohibited.

Grilling/Fire: No person may light any fires, including but not limited to burning candles, burning incense, lanterns, potpourri, or gas/charcoal cooking appliances inside or immediately surrounding (within 15 feet of) the residence hall.

Room Capacity: Regulations require that no more than 10 people are allowed to be present in a student room at a time.

Smoke Detectors: No person may interfere and/or tamper with, unplug or remove any smoke detector without proper authorization.

Smoking Policy: All residence halls are smoke-free. No person may smoke in any area of the residence halls. When smoking outside the building, all persons must remain at least 25 feet away from the building (Wisconsin State Statute, May 2004) or be subject to disciplinary action and/or possible state fine. Through hall governments, or an all hall vote, a hall may designate outdoor smoking areas in addition to/or in place of the minimal distance (as long as it is at least 25 feet from residence halls).

Smudging: The University of Wisconsin Oshkosh has a policy stating that smoking is not allowed within 25 feet of the residence halls, and the State Fire Marshal of Wisconsin has stated that smudging is not allowed in the residence halls.

In some cultures, a ceremony called “smudging” is held to cleanse an individual or that individual’s surroundings of bad feelings, negative thoughts, bad spirits, or negative energy. The University of Wisconsin Oshkosh has a policy stating that smoking is not allowed within 25 feet

of the halls, and the State Fire Marshal of Wisconsin has stated that smudging is not allowed in the residence halls. However, as an option to support and acknowledge religious freedom and until a more private solution can be established, the Department of Residence Life we will allow smudging to occur outside the halls and within the 25 foot smoking distance. Smudging must occur outside a first floor entryway. A ceremony for personal use must occur there. For permission to perform smudging, contact the Coordinator of Student Conduct.

Sprinklers: In buildings with sprinkler systems, nothing can be within 18 inches of the sprinkler spout as it may obstruct the water in case of a fire. This includes books on shelves, furniture, and items piled on top of lofted beds. In buildings with sprinkler systems, all rental lofts must be set on the lowest setting. Self-designed or homemade lofts are not allowed in buildings with sprinkler systems.

Procedures for student housing evacuation: All persons must evacuate the building when an alarm sounds. Fire drills will be held periodically at varying times of the day and night. Residence hall personnel test the fire alarm system in each hall each week. The test will take place between 12:30 p.m. – 1:00 p.m. on Fridays. Residents will not be asked to leave their building during these tests. Any malfunctioning fire equipment is to be reported to a staff member.

If a fire is discovered or suspected, the building fire alarm should be activated and individuals should leave the building by the nearest exit. Call the fire department by dialing 911. Give as much information as possible to the fire dispatcher. Do not hang up until told to do so. Do not attempt to rescue others unless this can be done safely. When a person has been alerted by shouted warnings, the alarm, or the sensation of smoke or fire, these safety procedures should be followed:

- Keep low to the floor if there is smoke in the room.
- Feel the metal doorknob with the back of your hand before opening any doors. If it is hot, do not open the door. If it is not, brace yourself against the door, open it slightly, but if heat or heavy smoke is present, close the door and stay in the room.
- Seal up the cracks around the door using sheets, pieces of clothing, or whatever is handy if you cannot leave the room. Then hang an object out the window (example: bed sheet, jacket, or shirt) to attract the fire department's attention. If there is a phone in the room, call the fire department (911) or University Police (920) 424-1212 and report that you are trapped. Be sure to give your room number and location.
- Close all doors as you exit.
- Go to the nearest exit or stairway. Do NOT use an elevator. If the nearest exit is blocked by fire, heat or smoke, go to another exit.
- If you enter a stairwell and find it blocked below you, go to a higher floor find a window, and signal for help. Always try to remain calm.
- Never re-enter a building to try to save your personal possessions.

Any persons with special needs are asked to work with their RHD to establish an evacuation protocol in case of fire – this also includes temporary disabilities such as a broken leg, etc.

**Fire Safety Education & Training:**

**Residence Hall Director (RHD) Training:** A/RHDs receive training on their hall fire alarm and sprinkler systems. They also received information about evacuating their buildings and their roles during fire drills. First year A/RHDs are required to attend "Fire Academy" with their staff.

**CA (Community Advisor) Training:** CA training includes "Fire Academy" which consists of training on: identifying fire hazards in the residence halls; how quickly fire spreads/anatomy of a fire; how to evacuate their residence hall; how to use a fire extinguisher; their role in fire drills; how to leave a smoke filled room; use of a fire extinguisher; and identification of residence hall fire hazards.

**Educating Residents:** Prior to the fall and spring fire drills, the Department of Residence Life posts information about evacuation plans and the consequences of not evacuating the building during an alarm. Fire drills are conducted early each semester. After the fire drills, another educational piece is posted listing the times it took residents to evacuate their building during the fire drill and what would have happened had it been an actual fire.

**Titles of each person/organization to which fires should be reported:** University Police, (920) 424-1212.

**Plans for Future Improvements for Fire Safety:** Any future renovations in the residence halls will include sprinklers and the most current smoke and fire alarm systems.